

SANILAC EAST FIRE AUTHORITY

Serving Sanilac Township and the Village of Port Sanilac

MINUTES

SEFA BOARD MEETING MARCH 10,2026 AT 6 P.M.

Members Present: Smiley, Lyall, Goike, Griffith, Sroka

Members Absent: None

Others Present – Darcy Johnson , Doug Moran via facetime

- I. Call to Order: Called to order at 6: 00 p.m. by Jim Sroka
- II. Public Comment- None Offered
- III. Approval of Agenda: MOTION by Lyall, SUPPORT by Griffith, to approve the agenda as amended
All ayes
Motion carried
- IV. Approval of Minutes: MOTION by Smiley, SUPPORT by Lyall, to approve the minutes of January 13, 2026 and Study Session Minutes of February 2026, as presented
All ayes
Motion carried
- V. Committee Reports
 - a. Finance Committee –No meeting-
 - b. Compliance Committee – No meeting
 - c. Personnel Committee –No response on the letter sent to Kramer regarding absence.
- VI. **Treasurer Report**
 - a. January Bills \$31472,47 (included \$25,000 to CD)and February Bills \$9,604.58– MOTION by Sroka, SUPPORT by Goike, to approve the January and February Bills as presented.

All ayes

Motion carried

- b. Financial Statement with 26/27 proposed budget- MOTION by Sroka, SUPPORT by Smiley, to approve and send to Village and Township for consideration.

All ayes

Motion carried

- c. Budget Adjustments – MOTION by Sroka, SUPPORT by Smiley to approve the budget adjustments as presented.

All ayes

Motion carried

- d. CD- Huntington Bank CD matures 3/19/26 \$97,042, will renew at the best rate up to one year.
Thumb Bank CD matures 3/16/26 will renew at best rate at Thumb Bank and Trust up to 6 months.
- e. Quickbooks – Current program is now charging per employee fee on the payroll, \$54.50 per payroll, which would be an additional \$218.00 per year. Cost went up from \$1922 to \$2428 now with fees. After some research and best option was an online version simple start and adding payroll, does not have budgeting capabilities, payroll histories or detailed reports, but can create excel spreadsheets to save money. Cost is \$1346 for first year second year \$1470, but will save \$2000 over two years. Cancelled current subscription and was given a \$1459.21 credit.
- f. Truck Fund cash flow/vehicle replacement -20 yr plan- Presented tow options based on levying 1 mil or ¾ mill.
- g. Milleage Research FYI- Milleage items needed and due dates from county clerk, All Sanilac County entities with separate

fire millage, if second millage does not go through township, how does SEFA bill/collec funds from taxpayers. Doesn't Mileage have to go on tax bills?

Discussion- May be best to go with one millage.

VII. Chief Report-

- Run totals – 2026-48 2025-57
- All documents have been submitted for DNR Reimbursement.
- Soup Dinner – March 15th 3pm-6pm
- Fire Truck Refurbishment
- Notable Events – Assist to Carsonville Fire for a barn fire on E. Sanilac
- Excavator Fire – Paterson Tree Service
- Adding some EMS Personnel- Chief Moran requesting added EMS personnel. This would be for patient care only. No turn out gear would be needed. MOTION by Sroka, SUPPORT by Goike to allow Chief to investigate hiring five to six more EMS personnel.

VIII. Old Business:

- a. Life Insurance Update – Sroka to work on in September before next year renewal. Still working on life insurance.
- b. Policy for Loss of Firefighters – No update

IX. New Business

- a. Articles of Incorporation – Village Council approved modifying the articles. Sroka will get a copy to Lyall.
- b. Forester Contract- Renew as is. MOTION by Sroka, SUPPORT by Smiley to approve the contract with same fees.

All ayes

Motion carried

- c. Millage Preparation – More discussion needed. Concerns about two millages. Suggested a joint meeting with Township and Village. Discussion on the truck refurbishment cost, approximately \$200,000. Chief Moran to get some rough estimates.
- d. Truck Replacement – Discussed under item c. Millage Preparation
- e. Fire Hall Kitchen Sink Plumbing- Moran would like to see it repaired before the pancake breakfast. Brian Moran Jr and Chief working on it. Sroka and Goike would like to look at it. Chief Moran will contact Sroka and Goike when he is in town.
- f. Invoice Write Off- Patient deceased. MOTION by Lyall, SUPPORT by Sroka to approve the write off in the amount of \$320.00.
All ayes
Motion carried
- g. Fire Siren – Village received complaint letter and petition requesting sirens be shut off. Decibel tests have been conducted. Time changes have been made and the siren time cut from 2 minutes to 1.5 minutes. Sroka recommended responding to complainant with the information on changes.
- h. DTE Usage- Review of the SEFA bill for the last two years, and it was determined it would cost more to put in own meter. Recommendation to table and evaluate the bills for 12 months. MOTION by Lyall, SUPPORT by Sroka, to table changing the meter for one year.
All ayes
Motion carried

- i. Water Usage- Recommendation was to change from 1 $\frac{3}{4}$ inch meter to $\frac{3}{4}$ inch meter. Hose testing, filling truck and fire hydrant water are not being charged for. Sroka recommended going to 1" meter to offset the water not being charged for. MOTION by Lyall, SUPPORT by Sroka to go to 1" meter as recommended.

All ayes

Motion carried

- j. Marlette Roofing – Invoice for repairs to the roof on the fire hall. One whole found and patched. MOTION by Lyall, SUPPORT by Goike to approve the payment of \$495.00 for the cost of repairs.

All ayes

Motion carried

- X.** Correspondence
XI. Public Comment-
XII. Announcements – May 12, 2026
XIII. Adjournment – MOTION by Lyall, SUPPORT by Goike, to adjourn meeting 7:45 p.m.

Respectfully Submitted

Beth Grohman, Secretary