



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
January 4, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by Mike Balysh.

President Falcon called the Council Meeting to order at 7:02 pm.

Council Members Present: M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, A. True, D. Falcon

Staff Present: Darcy Johnson, Don Morath, Larry O’Keefe, Barbara Rabineau

Guests: Andrew Karr, Mike Owens, Jenny Sroka, Jim Sroka

Agenda/Additions:

Motion by S. Balysh, seconded by B. Hunter to approve Agenda. **Motion Carried.**

Public Comment: None

Presidential Appointments: None

Presentations: None

Petitions and Communications: None

Village Departments, Committees, and Commissions:

Planning Commission:

a. Planning Commission Approved Meeting Minutes dated November 28, 2023 were submitted.

b. Planning Commission Unapproved Meeting Minutes dated December 19, 2024 were submitted.

Zoning Administrator’s Report:

a. Zoning Administrator’s December 2023 Report was presented Larry O’Keefe.

Finance Committee:

a. Finance Committee Meeting Minutes dated December 21, 2023 were presented by Larry O’Keefe.

a1. **Motion** by B. Hunter, seconded by D. Falcon to approve budget adjustments, as recommended by the Finance Committee:

a.	Balance forward	214-100-390	\$110,000.00
b.	Transfer to SEFA	214-100-965	\$110,000.00

Motion Carried.

a2. **Motion** by M. Balysh, seconded by B. Hunter to approve Paterson Tree Service proposal to trim trees at a rate of \$250.00 per hour not to exceed \$4,000.00, as recommended by the Finance Committee; charge Accounts 202-100-930 and 203-100-930 equally. **Motion Carried.**

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a3. Motion by B. Hunter, seconded by B. Simon to approve Sparks Welding proposal for harbor dock repairs for \$600.00, as recommended by the Finance Committee; charge Account 586-100-930. **Motion Carried.**

a4. Motion by S. Balysh, seconded by B. Hunter to approve Tri-County Equipment proposal for a John Deere Z930M Z Trak for \$11,500.00, as recommended by the Finance Committee; charge Account 661-100-930. **Motion Carried.**

Governance Committee:

a. Governance Committee Meeting Minutes dated December 21, 2023 were presented by Larry O'Keefe.

New Business:

a. Motion by B. Hunter, seconded by B. Simon to add and approve Trustee Linda Hahn as a participant to the Sanilac East Fire Authority Articles of Incorporation review meetings along with President Falcon, Mike Balysh, and Village Counsel. **Motion Carried.**

Previous Business: None

Bills:

a. Motion by S. Balysh, seconded by B. Hunter to approve Village bills **PAID** dated December 26, 2023 in the amount of \$3,068.34. **Motion Carried.**

b. Motion by A. True, seconded by L. Hahn to approve Harbor bills **PAID** dated December 27, 2023 in the amount of \$177.00. **Motion Carried.**

c. Motion by B. Hunter, seconded by A. True to approve Village bills **TO BE PAID** dated January 4, 2024 in the amount of \$16,383.24. **Motion Carried.**

d. Motion by B. Hunter, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated January 5, 2024 in the amount of \$389.36. **Motion Carried.**

e. Motion by B. Hunter, seconded by L. Hahn to approve Water Fund bill **TO BE PAID** dated January 6, 2024 in the amount of \$16,593.50. **Motion Carried.**

Minutes:

Motion by A. True, seconded by L. Hahn to approve the Council Meeting Minutes dated December 21, 2023, as presented. **Motion Carried.**

Treasurer's Report: Darcy Johnson

a. Financial Statements December 2022 and December 2023 were submitted.

b. Treasurer's Report dated January 4, 2023 was presented by Darcy Johnson.

Business Manager: Larry O'Keefe

a. Business Manager's December Report was presented by Larry O'Keefe.

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Clerk: Barbara Rabineau

a. Ordinance #2024-01 – Amend Ordinance Title III: Administration, Chapter 30; Council & Officers §30.16 Council Proceedings

Motion by D. Falcon, seconded by S. Balysh to amend the Village of Port Sanilac Code of Ordinances §30.16 Council Proceedings to change the date and times of regular council meetings to the first and third Tuesday of each calendar month, beginning at 7:00 pm; effective February 1, 2024.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter yes, B. Simon yes, A. True yes, D. Falcon yes

Motion Carried.

a1. Motion by S. Balysh, seconded by B. Hunter to authorize publishing Ordinance #2024-01 synopsis in the Sanilac News. **Motion Carried.**

Work in Progress:

a. 2022 Water Project – nothing additional.

Public Comment: None

Adjournment:

Motion by D. Falcon, seconded by M. Balysh to adjourn the council meeting at 7:42 pm.

Motion Carried.



Barbara Rabineau, Clerk