



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
October 4, 2022

The Pledge of Allegiance to the Flag of the United States of America was led by Ray Mach.  
President Mach called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

**Staff Present:** Dan Finn, Darcy Johnson, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

**Guests:** Chris Falls, Nicole Falls, Debbie Nantz, Tom Nantz, Jeff Smeader, Lori Southard, Jim Sroka, Robert Willis, Tonya Willis, Kenn Wimmer

**Agenda/Additions:**

**Motion** by J. Davis, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

**Presentations:** None

**Petitions and Communications:**

a. Knights of Columbus Certificate of Insurance – Tootsie Roll Drive (informational)

b. Correspondence and the Land Transaction Agreement from the Department of Natural Resources for the purchase of the lots known as Harbor Park were submitted.

**b1.** Michigan State University Center for Economic Analysis submission titled "Economic Contribution Assessment of the Port of the Users of the Sanilac Boating Access Site Parking Lot" by Steven Miller, Ph. D., was read into the record. President Mach commented on the positive impact and the generational improvement to the community this purchase represents.

**b2.** Land Transaction Agreement. **Motion** by R. Lange, seconded by J. Southard to purchase interest in the land for \$60,500.00 described as: DNR Par IDs 310234, 310236, 310237, 310238, otherwise described as the E1/2 of Lots 4 and 5, and Lots 6, 7, 8 and 9 in A.W. Hand's Plat of the Village of Port Sanilac located in the NW of the NE ¼ of Section 2, T11N, R16E. The following restrictions apply: That the land be used for public outdoor recreation, and that any and all structures placed on the land serve to further public outdoor recreation uses.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, R. Lange yes, J. Southard yes, R. Mach yes.

**Motion Carried.**

**Presidential Appointments:** None

**Public Comment:** None

**New Business:** None

**Previous Business:**

a. Part-Time Trucking invoice for timbers for the Harbor. **Motion** by S. Balysh, seconded by R. Lange to approve payment of \$800.00 to Part-Time Trucking for timbers to be used at the Harbor. **Motion Carried.**

**Bills:**

a. **Motion** by S. Balysh, seconded by J. Southard to approve Harbor bill **PAID** dated September 27, 2022 in the amount of \$231.06. **Motion Carried.**

b. **Motion** by M. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated October 4, 2022 in the amount of \$13,809.57. **Motion Carried.**

c. **Motion** by M. Balysh, seconded by R. Lange to approve Harbor bills **TO BE PAID** dated October 5, 2022 in the amount of \$382.05. **Motion Carried.**

**Minutes:**

**Motion** by S. Balysh, seconded by J. Southard to approve the September 20, 2022 Council Meeting Minutes, as presented. **Motion Carried.**

**Treasurer's Report:** Darcy Johnson

a. Financial Statements for September 2021 and 2022 were submitted.

b. Treasurer's September 2022 Report dated October 4, 2022 was presented by Darcy Johnson.

b1. **Motion** by S. Balysh, seconded by R. Lange for budget adjustment in Parks & Recreation account to bring forward Music in the Park balance to cover expenses:

i.	442-670-3	Parks & Rec. balance forward	\$2,050.00
ii.	442-962-9	Music in the Park	\$2,050.00

**Motion Carried.**

b2. **Motion** by R. Lange, seconded by J. Southard to approve internal transfers, as presented. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Business Manager's September 2022 Report was presented by Larry O'Keefe.

b. **Motion** by R. Lange, seconded by J. Davis to purchase electrical pole hardware to hang MDOT street signs for \$434.79 plus shipping. **Motion Carried.**

**Clerk:** Barbara Rabineau

a. MDOT00560 Check for \$20,130.86 was deposited on September 22, 2022 plus the balance in construction account of \$1,290.97 equals MDOT Invoice for \$21,421.83. This concludes the 2018 water project.

b. Updated Ordinance Books have been distributed; the Clerk is working with Sight & Sound to publish on-line.

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c. 2023 Council Meeting Schedule – July 4, 2023 is the first Tuesday. **Motion** by S. Balysh, seconded by R. Lange to hold the first Council meeting in July of 2023 on Wednesday, July 5, 2023 to allow for observance of the July 4, 2023 holiday. **Motion Carried.**

**Village Committees, Commissions, Authorities:**

**Planning Commission:**

a. Master Plan Workshop Meeting Minutes dated September 20, 2022 were submitted.

**Zoning Administrator Report:**

a. Zoning Administrator's September Report was presented by Larry O'Keefe.

**Work in Progress:**

a. 2020 Water Project

**Public Comment:**

a. Jim Sroka attended the Lake Huron Citizens Fishery Advisory Meeting; the Department of Natural Resources has committed to a five-year fish replenishing plan for the Port Sanilac area. He also stated the Department of Natural Resources acknowledged that Port Sanilac is the only handicap-accessible fishing pier in southern Lake Huron.

**Adjournment:**

**Motion** by M. Balysh, seconded by S. Balysh to adjourn the council meeting at 7:42 pm.

**Motion Carried.**



Barbara Rabineau  
Clerk