



The Village of  
**Port Sanilac**

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
July 2, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by S. Balysh.

President Falcon called the Council Meeting to order at 7:03 pm.

**Council Members Present:** M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, A. True, D. Falcon  
**Staff Present:** Darcy Johnson, Larry O'Keefe, Barbara Rabineau  
**Guests:** Roger Bobby, Tillie Bobby, Joe Cayne, Joyce Cayne, Caroline Falls, Cathi Hazlett, Dave Hazlett, Wanda Hughes, Liz Laney, Keith Millard, Carol Nader, Laura Sass, Jenny Sroka, Jim Sroka, Crystal Willett

**Agenda/Additions:**

1. Waterways Meeting Update

**Motion** by B. Hunter, seconded by B. Simon to approve Agenda and Addition. **Motion Carried.**

**Public Comment:**

- a. Elizabeth Laney spoke to Council regarding food trucks. A lengthy discussion followed; President Falcon advised Governance will re-visit the ordinance at their next meeting on July 16, 2024. No violation will be issued for the scheduled food truck in front of Sand Bar Studio on Thursday, July 4, 2024.
- b. Questions were raised and addressed regarding the harbor break wall and responsibility for repairs.
- c. A concern was raised regarding the turnaround by the harbor; cars are parking there not allowing room to turn around. Stripes will be re-painted indicating no parking to allow cars to turn around.
- d. Bill Sarkella gave a county-level report.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

- a. Event and Facility Use Check List – Port Sanilac Antique Boat & Vintage Show- August 16, 2024 and August 17, 2024.

**Motion** by A. True, seconded by L. Hahn to approve Event and Facility Use Check List – Port Sanilac Antique Boat & Vintage Show August 16, 2024 and August 17, 2024 with the following fee Schedule: Overnight Boat Reservations made on-line will be based on the size of the vessel. Day Dockage for vessels attending the event will be \$15.00 payable to the Village of Port Sanilac. Note: Harbor showers are for overnight registered boaters and paid campers. **Motion Carried.**

- b. **Motion** by B. Hunter, seconded by B. Simon to approve Resolution Number: #07-2024 – A Resolution to Approve the Village of port Sanilac DPW and Office Clerical Agreement Between the Village of Port Sanilac and International Union of Operating Engineers – Local No. 324 – AFL-CIO – Effective July 1, 2024 – June 30, 2027, as recommended by the Personnel Committee.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter yes, B. Simon yes, A. True yes, D. Falcon yes

**Motion Carried.**

c. Waterways Meeting Update – L. Hahn advised Council that the Waterways Commission was very receptive and supportive of a harbor renovation. Additional research will be done regarding grants and obtaining additional quotes for sub-contract work; the proposal from Fleis & Vandenbrink has been put on hold.

**Training:** None

**Village Departments, Committees, and Commissions:**

**Planning Commission:**

a. Planning Commission Approved Meeting Minutes dated May 28, 2024 were submitted.

b. Planning Commission Unapproved Meeting Minutes dated June 25, 2024 were submitted.

**Personnel Committee:**

a. Personnel Committee meeting minutes dated June 25, 2024 were presented by Larry O’Keefe.

a1. DPW and Office Clerical Agreement Between Village of Port Sanilac and International Union of Operating Engineers – Local No. 324 – AFL-CIO dated July 1, 2024 – June 30, 2027 was submitted for Council review.

**Zoning Administrator’s Report:**

a. Zoning Administrator’s June Report was presented by Larry O’Keefe.

**New Business:**

a. President Falcon was contacted regarding the merry-go-round being broken and unsafe. DPW staff will repair or remove prior to the holiday.

**Unfinished Business:**

a. Sanilac East Fire Authority negotiations update was given by L. Hahn. The lawyers are still reviewing documents. President Falcon will contact Corporate Counsel to emphasize priority; he will also contact Dan Kelly to do the same with their attorney.

a1. Sanilac East Fire Authority monthly meeting update was given by B. Hunter. The unapproved budget is balanced awaiting finalization of the agreement.

**Bills:**

a. **Motion** by M. Balysh, seconded by L. Hahn to approve Village bills **PAID** dated June 25, 2024 in the amount of \$9,024.09. **Motion Carried.**

b. **Motion** by B. Hunter, seconded by L. Hahn to approve Harbor bills **PAID** dated June 26, 2024 in the amount of \$2,829.26. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **TO BE PAID** dated July 2, 2024 in the amount of \$9,415.85. **Motion Carried.**

d. **Motion** by M. Balysh, seconded by L. Hahn to approve Harbor bills **TO BE PAID** dated July 3, 2024 in the amount of \$4,752.13. **Motion Carried.**

**Minutes:**

**Motion** by B. Hunter, seconded by L. Hahn to approve the Council Meeting Minutes dated June 18, 2024, as submitted. **Motion Carried.**

**Treasurer's Report:** Darcy Johnson

- a. Financial Statements June 2023 and June 2024 were submitted.
- b. Treasurer's June Report dated July 2, 2024 was presented by Darcy Johnson. Year End Fund Balances (unaudited) were distributed to Council prior to the meeting.

**Business Manager:** Larry O'Keefe

- a. Business Manager's June Report was presented by Larry O'Keefe. The Water Project Loan closing with USDA-RD is scheduled for Tuesday, July 9, 2024. The expected completion of the Water Project is June, 2025.

**Clerk:** Barbara Rabineau

- a. Annual Fee Schedule amended July 1, 2024 was distributed to Council prior to the meeting.

**Work in Progress:**

- a. 2022 Water Project Update – see Business Manager's Report.
- b. **Motion** by B. Hunter, seconded by B. Simon to authorize Larry O'Keefe, Business Manager, to sign any additional documents required by the USDA-RD in fulfillment of the 2022 Water Project.  
**Motion Carried.**

**Public Comment:**

- a. Mary Simon advised Council to use caution regarding parking decisions in the Village. She also suggested new parking signs with times listed.

**Adjournment:**

- Motion** by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:35 pm. **Motion Carried.**



Barbara Rabineau, Clerk