



The Village of
Port Sanilac

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Village of Port Sanilac Council Meeting
October 19, 2021

The Pledge of Allegiance was led by S. Balysh
President Mach called the Council Meeting to order at 7:01 pm.

Council members Present: M. Balysh, S. Balysh, J. Davis, S. Jacobs, R. Lange, R. Mach

Council member Absent: J. Southard – excused

Staff Present: Don Morath, Larry O’Keefe, Barbara Rabineau

Guests: Sgt. Matt Armstrong, Jeannie Harper, Jeff Smeader, Jim Sroka, Kelly Trowhill, Ken Wimmer

Agenda/Additions:

1. **Motion** by __, seconded by __ to approve bills **TO BE PAID** dated October 20, 2021 in the amount of \$2,076.93.
2. **Motion** by __, seconded by __ to accept the award of \$60,812.00 awarded to the Village of Port Sanilac as approved under the terms and conditions of the American Rescue Plan Act.
3. Clerk is requesting authorization to contract Blue Water Shredding to securely shred obsolete files. Cost estimate: \$15.00/banker box plus \$100 pick-up charge. Estimating 40 boxes plus pick-up \$700.00.

Motion by R. Lange, seconded by S. Balysh to approve Agenda/Additions. **Motion carried.**

Public Safety: Don Morath reported on the American Rescue Plan Grant award.

Sheriff’s September 2021 Report was given by Sgt. Matt Armstrong.

Motion by R. Lange, seconded by S. Jacobs to accept the award of \$60,812.00 awarded to the Village of Port Sanilac as approved under the terms and conditions of the American Rescue Plan Act.

Motion carried.

Presentations: None

Petitions and Communications: None

Presidential Appointments: None

Public Comment: Jeannie Harper asked about statues and flower boxes. President Mach explained restrictions and plans for the future look of Main Street.

New Business: None

Previous Business: None

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Bills:

- a. **Motion** by R. Lange, seconded by S. Balysh to approve bills **TO BE PAID** dated 10/13/2021 in the amount of \$36,904.68. **Motion carried.**
- b. **Motion** by S. Jacobs, seconded by M. Balysh to approve bill **PAID** dated 10/07/2021 in the amount of \$165.00. **Motion carried.**
- c. **Motion** by M. Balysh, seconded by S. Jacobs to approve bills **TO BE PAID** dated October 20, 2021 in the amount of \$2,076.93. **Motion carried.**

Minutes:

Motion by J. Davis, seconded by S. Jacobs to approve the October 5, 2021 Council Meeting Minutes as presented. **Motion carried.**

Business Manager: Larry O'Keefe - Nothing

Clerk: Barbara Rabineau

Motion by S. Jacobs, seconded by S. Balysh to authorize Clerk to contract Blue Water Shredding to securely shred and dispose of obsolete files. Cost not to exceed \$700.00. **Motion carried.**

Village Committees, Commissions, Authorities:

Parks & Rec: No Meeting

Motion by R. Lange, seconded by S. Balysh to approve a new route for the Halloween Golf Cart Parade requested by the Port Sanilac Business Association, per page 16 of document packet (attached). **Motion carried.**

Motion by M. Balysh, seconded by S. Balysh to reimburse Jeannie Harper \$191.72 from the Parks & Rec. Holiday Expense fund for candy and prizes for the Halloween Costume Judging Contest to be held behind the Township Hall. **Motion carried.**

Harbor:

Kelly Trowhill, Harbor Master, reported on boat/dock damage and plans for their upcoming budget. Jon Davis asked her to keep the Council informed of the upcoming audit.

Finance Committee Meeting Minutes: 10/12/2021

a. The finance committee is recommending a payroll budget of \$8,400.00 for the Parks and Rec. Coordinator position. Waste removal bids are in process.

b. **Motion** by S. Balysh, seconded by R. Lange to approve purchase of six new tires for GMC 3500 in the amount of \$1,536.00 from Carsonville Tire as recommended by the Finance Committee. **Motion carried.**

c. Request from the Finance Committee to approve the Kennedy Industries quote to rebuild the North Lift Station Pump has been tabled awaiting additional information.

d. **Motion** by R. Lange, seconded by S. Jacobs to withhold payments requested by BSCC HVAC Contractor until a satisfactory response and resolution of deficiencies reported in MacMillan Associates September 30, 2021 correspondence occurs.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, R. Mach yes. **Motion carried.**

e. **Motion** by R. Lange, seconded by M. Balysh to approve BSCC rental agreement changes as

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recommended by the Finance Committee, see Exhibit "A" (attached), to add a 50 percent cancellation fee if notification is less than 14 days in advance. **Motion carried.**

f. Motion by S. Jacobs, seconded by J. Davis to approve BSCC rental agreement fee increase as recommended by the Finance Committee for one half day to \$150.00.

Roll Call Vote: M. Balysh yes, S. Balysh no, J. Davis yes, S. Jacobs yes, R. Lange yes, R. Mach yes.
Motion carried.

g. Motion by S. Jacobs, seconded by M. Balysh to approve BSCC rental agreement fee increase as recommended by the Finance Committee for a full day to \$250.00.

Roll Call Vote: M. Balysh no, S. Balysh no, J. Davis yes, S. Jacobs yes, R. Lange yes, R. Mach yes.
Motion carried.

h. Motion by S. Balysh, seconded by J. Davis to approve BSCC rental agreement changes as recommended by the Finance Committee, see Exhibit "A", to remove the language in Item 1.

Roll Call Vote: M. Balysh no, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, R. Mach yes.
Motion carried.

i. Motion by S. Balysh, seconded by J. Davis to approve BSCC rental agreement changes as recommended by the Finance Committee, see Exhibit "A", to remove the language in Item 2.

Roll Call Vote: M. Balysh yes, S. Balysh yes, J. Davis yes, S. Jacobs yes, R. Lange yes, R. Mach yes.
Motion carried.

Work in Progress:

- a. 2020 Water Project

Public Comment: Don Morath stated break-wall meetings are ongoing.

Adjournment:

Motion by R. Lange, seconded by S. Balysh to adjourn the council meeting at 8:18 pm. **Motion carried.**

Barbara Rabineau, Village Clerk

