



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
September 6, 2022

The Pledge of Allegiance to the Flag of the United State of America was led by Ray Lange.

President Mach called the Council Meeting to order at 7:01 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

Staff Present: Dan Finn, Darcy Johnson, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau

Guests: Anthony Pellegrino, Bill Sarkella, Jeff Smeader, Kenn Wimmer

Agenda/Additions:

a. President Mach added a Presidential Appointment to the Agenda. **Motion** by J. Southard, seconded by R. Lange to approve Agenda/Additions. **Motion Carried.**

Presentations: None

Petitions and Communications:

a. Jeanie Harper, Business Association President, presented a check for \$5,541.20 that was collected for the fireworks display.

b. The proposed Lighthouse Keeper Cottage move discussion was led by Larry O'Keefe. **Motion** by S. Balysh, seconded by R. Lange to approve the move of the Lighthouse Keeper Cottage on September 12, 2022 or September 13, 2022 if delayed due to weather. **Motion Carried.**

c. Larry O'Keefe presented the Annual Mileage Certification for Act 51, Public Acts of 1951, as amended. Certification Period - July 1,2021 through to June 30, 2022.

Presidential Appointments:

a. **Motion** by President Mach, seconded by R. Lange to appoint R. J. Henry to the Sanilac East Fire Authority Board. **Motion Carried.**

Public Comment:

a. Bill Sarkella gave a county level report.

New Business: None

Previous Business: None

Bills:

a. **Motion** by R. Lange, seconded by J. Southard to approve Village bill PAID dated August 24, 2022 in the amount of \$18,447.00. **Motion Carried.**

Meeting Minutes September 6, 2022

b. Harbor annual liability insurance premium – Declaration Pages 2021/22 and 2022/23 were submitted. **Motion** by J. Davis, seconded by M. Balysh to approve Harbor bill **PAID** dated August 30, 2022 in the amount of \$11,548.00. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by R. Lange to approve bill **TO BE PAID** to MDOT for the 2018 Water Project in the amount of \$21,421.83. **Motion Carried.**

d. **Motion** by R. Lange, seconded by J. Southard to approve Village bills **TO BE PAID** dated September 6, 2022 in the amount of \$18,148.75. **Motion Carried.**

e. **Motion** by M. Balysh, seconded by J. Southard to approve Harbor bills **TO BE PAID** dated September 7, 2022 in the amount of \$35,494.73. **Motion Carried.**

Minutes:

Motion by J. Davis, seconded by M. Balysh to approve the August 16, 2022 Council Meeting Minutes, as presented. **Motion Carried.**

Treasurer's Report: Darcy Johnson

a. Financial Statements for August 2021 and 2022 were submitted.

b. Treasurer's August 2022 Report dated September 6, 2022 was presented by Darcy Johnson.

b.1. **Motion** by R. Lange, seconded by J. Southard to make the following adjustments to separate harbor pension reimbursement budget from miscellaneous reimbursements back to the general fund.

i.	111-615-1	Harbor Pension Reimbursement	\$19,038.00
ii.	111-670-1	Harbor Reimbursements (misc.)	-\$ (14,038.00)
iii.	111-962-1	Fund Balance Reserve	\$ 5,000.00

Motion Carried.

b.2. **Motion** by R. Lange, seconded by S. Balysh to create new a new account to separate harbor gas and diesel expenses and split the budget to 75% diesel and 25% gas as of September 6, 2022.

i.	586-751-0	Gasoline purchase for resale	- \$150,000.00
ii.	586-751-1	Diesel purchase for resale	+ \$150,000.00

Motion Carried.

Business Manager: Larry O'Keefe

a. Business Manager's August 2022 Report was presented by Larry O'Keefe.

Clerk: Barbara Rabineau

a. The Clerk presented the revised Event and Facility Use Check List.

b. IRS Mileage Rate Increase 7/1/2022 – 12/31/2022 to 62.5 cents per mile was presented.

Motion by R. Lange, seconded by J. Southard to amend the Fee Schedule for the IRS mileage increase effective 7/1/2022 through 12/31/2022 from 58.5 cents per mile to 62.5 cents per mile. **Motion Carried.**

c. Signed Contract with Village Parks & Rec. and Sanilac Township was submitted.

d. Ordinance project update was presented by Sarah Morath, Deputy Clerk.

Village Committees, Commissions, Authorities:

Planning Commission:

- a. Planning Commission Approved Meeting Minutes dated July 26, 2022 were submitted.
- b. Planning Commission Unapproved Meeting Minutes dated August 23, 2022 were submitted.
- c. Planning Commission Annual Report 2021-2022 was submitted.
- d. Master Plan Workshop Meeting Minutes dated August 15, 2022 were submitted.

Community Development Committee:

- a. Community Development Meeting Minutes dated August 30, 2022 were presented by S. Balysh.

Zoning Administrator Report:

- a. Zoning Administrator's August 2022 Report was presented by Larry O'Keefe.

Work in Progress:

- a. 2020 Water Project

Public Comment:

- a. Dan Finn and Barbara Rabineau received a request from the CPS High School for authorization to have their Homecoming Parade in Port Sanilac on September 23, 2022. Dan Finn will advise the Student Council Advisor to submit an Event and Facility Use Check List; Larry O'Keefe will contact MDOT.
- b. The first newsletter has been mailed out and is available on the website; residents have responded positively. Future newsletters will be made available by U.S. mail or e-mail.

Adjournment:

Motion by R. Lange, seconded by S. Balysh to adjourn the council meeting at 8:10 pm. **Motion Carried.**



Barbara Rabineau
Clerk