

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
June 20, 2023

Welcome to the Village of Port Sanilac June 20, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Jon Davis
2. President Falcon calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_, S. Balysh \_\_, J. Davis \_\_, R. Lange \_\_, R. Mach \_\_, J. Southard \_\_, D. Falcon \_\_
4. **Agenda/Additions:**  
Motion by \_\_, seconded by \_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
  - a. Re-Appointment Request from Robert Batz, Planning Commissioner Pg. 4  
Motion by \_\_, seconded by \_\_ to re-appoint Bob Batz to the Planning Commission, effective July 1, 2023 through June 30, 2026 (three-year term).
  - b. Re-Appointment for Larry O’Keefe, Business Manager, DPW Manager, Streets Administrator, and Zoning Administrator  
Motion by \_\_, seconded by \_\_ to re-appoint Larry O’Keefe for Business Manager, DPW Manager, Streets Administrator, and Zoning Administrator, effective July 1, 2023 through June 30, 2024 (one-year term).
  - c. Re-Appointment for Barbara Rabineau, Village Clerk  
Motion by \_\_, seconded by \_\_ to re-appoint Barbara Rabineau for Clerk, effective July 1, 2023 through June 30, 2025 (two-year term).
7. **Presentations:**
8. **Petitions and Communications:**
  - a. Event and Facility Use Check List – Fireworks Collection at the Four Corner June 16<sup>th</sup> and June 17<sup>th</sup> (Approved by President Falcon June 12, 2023) – (informational) Pg. 5
  - b. Event and Facility Use Check List – Parade – July 1, 2023 Pg. 6
  - c. Event and Facility Use Check List – Summer Festival July 15, 2023 Pg. 7
  - d. Resolution #04-2023 – Resolution to Adopt the Village of Port Sanilac 2023-2024 Annual Budget. Pg. 8-9  
Motion by \_\_, seconded by \_\_ to approve Resolution #04-2023 to adopt the Village of Port Sanilac 2023-2024 Annual Budget, as presented at the Public Hearing on June 20, 2023.

**Village Departments, Committees, and Commissions:**

9. **Public Safety Committee:** Don Morath  
a. Sheriff's May 2023 Incident Report - Lt. Moore Pg. 10
10. **Harbor Oversight Committee:**  
a. Harbor Oversight Committee Meeting Minutes dated May 22, 2023 Pg. 11
11. **Parks and Recreation Committee:**  
a. Parks and Recreation June Report – Dan Finn Pg. 12  
a1. Youth Summer Recreation Program Pg. 13-17  
b. Sparks Grant – Sue Balysh
12. **Personnel Committee:**  
a. Personnel Committee Meeting Minutes dated June 12, 2023 Pg. 18
13. **Public Safety Committee:**  
a. Public Safety Committee Meeting Minutes dated June 13, 2023 Pg. 19
14. **Finance Committee:**  
a. Finance Committee Meeting Minutes dated June 13, 2023 Pg. 20
15. **New Business:**
16. **Previous Business:**
17. **Bills:**  
a. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **PAID** dated June 12, 2023 in the amount of \$17,692.47. Pg. 21-22  
b. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **PAID** dated June 13, 2023 in the amount of \$64.42. Pg. 23  
c. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **TO BE PAID** dated June 20, 2023 in the amount of \$16,079.66. Pg. 24-27  
d. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **TO BE PAID** dated June 21, 2023 in the amount of \$3,571.67. Pg. 28-29
18. **Minutes:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve the Council Meeting Minutes dated June 6, 2023, as presented. Pg. 30-33
19. **Business Manager:** Larry O'Keefe
20. **Clerk:** Barbara Rabineau  
a. May 16, 2023 Council Meeting tabled written statement to be posted on the Village website for prospective Trustees and/or Commissioners regarding qualifications and expectations; see draft. Pg. 34  
b. Ordinance: Title III Chapter 30.16 (informational) Pg. 35

**21. Work in Progress:**

a. 2022 Water Project

**22. Public Comment:**

**23. Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Lange \_\_, Mach \_\_, Southard \_\_, Falcon \_\_

Return to open session at \_\_ pm.

**24. Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.