Un-Approved Agenda
Village of Port Sanilac Council Meeting
November 3, 2026

Welcome to the Village of Port Sanilac November 3, 2026, Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** S. Balysh

2. President Pro Tem M. Balysh calls the Council Meeting to order at ___ pm.

3. Roll **Call:** M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran, Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

4. Agenda/Additions:
Motion by ___, seconded by ___ to approve Agenda and Additions, if applicable.

5. Public Comment:

6. **Presidential Appointments:** none

7. **Presentations:** none

8. **Petitions and Communications:** none

<u>Village Departments, Committees, and Commissions</u>:

9. **Governance Committee:** Pg. 4-7
a. Governance Committee Meeting Minutes dated October 20, 2026
a1. Reviewed proposed ordinance language restricting camping on Village-owned or controlled property and recommended that Council approve the proposed amendment. §130.39 Camping on Village-Owned or Controlled Property.

Motion by ___, seconded by ___ to approve ordinance language restricting camping on Village-owned or controlled property within the village.

a2. Reviewed proposed amendments and clarifications to Village Ordinance Chapter 110 concerning short-term rentals (STRs) and recommended that Council approve the proposed revisions.

Motion by ___, seconded by ___ to approve revised Village Ordinance Chapter 110 concerning short-term rentals (STRs).

a3. Reviewed the Request for Proposal (RFP) for waste, recycling, and yard waste collection services.

Motion by ___, seconded by ___ to approve Request for Proposals (RFP) for waste, recycling, and yard waste collection if it is determined that the proposed extension of the current contract is not in the Village of Port Sanilac best interest.

a4. Sidewalks Repairs the Village after having pursued legal guidance is to proceed with the project of milling sidewalks identified as trip hazards, replacing damage cement and bill the property owner for the work.

Motion by ___, seconded by ___ to proceed with the sidewalk repair projects within the village.

10. **Community Development:**
a. Community Development Committee Meeting Minutes dated October 14, 2026 Pg. 8-9

11. **Planning Commission:**
a. Planning Commission – Planning Commission Un-Approved Meeting Minutes dated, October 27, 2026 Pg. 10

12. **Zoning Administrator's Report:** Larry O'Keefe
a. Zoning Administrator's Reports September-October 2026. Pg. 11-12

13. **New Business:** none

14. **Unfinished Business:**

15. **SEFA**
a. Sanilac East Fire Authority – no meeting minutes to report.

16. **Sanilac Township**
a. Sanilac Township regular board meeting minutes, dated October 8, 2026. Pg. 13-16

17. **Port Sanilac Area Business Association**
a. Port Sanilac Area Business Association – Monthly Meeting Minutes, dated October 14, 2026 Pg. 17-19

18. **Bills:**
a. Motion by ___, seconded by ___ to approve Village bills **PAID** dated October 27, 2026 in the amount of $15,709.89. Pg. 20-22

b. Motion by ___, seconded by ___ to approve Harbor bills **PAID** dated October 28, 2026 in the amount of $235.41. Pg. 23-24

c. Motion by ___, seconded by ___ to approve Village bills **TO BE PAID** dated November 3, 2026 in the amount of $58,753.00. Pg. 25-28

19. **Minutes:**
Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated October 20, 2026, as submitted. Pg. 29-31

20. **Treasurer's Report:** Darcy Johnson
a. Financial Statements October 2025 and October 2026 Pg. 32-33

b. Treasurer's November Report dated November 3, 2026 Pg. 34

1.) Budget Concerns:
Grant matches if awarded, nothing is currently budget: Passport grant match is $76,400. (donations)North Park Grant match is $79,500.

2.) Budget Adjustments: none

21. **Business Manager: Larry** O'Keefe
a. Business Manager's October 2026 Report Pg. 35

22. **Public Comment:**

23. **Clerk:** Barbara Joslin

24. **Closed Session:** _____

Motion by___, seconded by___ to move into closed session at ___ pm

Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

Return to open session at ___ pm.

25. **Adjournment:**
Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.

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a. Zoning Administrator's Reports September-October 2026.

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a. Business Manager's October 2026 Report

22. **Public Comment:**

23. **Clerk:** Barbara Joslin

24. **Closed Session:** _____

Motion by___, seconded by___ to move into closed session at ___ pm

Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ____, D. Falcon ___

Return to open session at ____ pm.

25. **Adjournment:**
Motion by ___, seconded by ___ to adjourn the council meeting at ____ pm.

56 N. Ridge St., P.O. Box 628, Port Sanilac, MI 48469
Phone: 810-622-9963, Fax 810-622-7801
psanilac@airadv.net

Governance Meeting Minutes

October 20, 2026

Committee Members: A. Smiley, B. Simon, and M. Balysh
Staff: S. Bickel and L. O'Keefe
Guests: J. Sroka, G. Brandon, S. Balysh, B. Moran, D. Jackson, and T. Jackson

The Governance Committee meeting convened at 6:30 p.m. and adjourned at 6:55 p.m. The following matters were reviewed and actions taken:

1. **Ordinance Enforcement Status:** Scott Bickel presented an update on ordinance enforcement activities, attached as Addendum I.
2. **Raymond Hardware – Sidewalk Repairs:** Reviewed correspondence from Raymond Hardware concerning sidewalk repair assessments and discussed whether the Village should proceed with milling identified trip hazards and bill the property owner for the work, or exclude the property's sidewalks from the milling project and direct the business to complete the necessary repairs independently. The Committee directed staff to proceed in accordance with Corporation Counsel's legal guidance.
3. **Ontario Street – Traffic Safety Signage:** Reviewed the Brewer request for "Slow Children Playing" signage on Ontario Street and directed staff to further research the traffic safety concerns and appropriate signage options.
4. **Camping on Village Property:** Reviewed proposed ordinance language restricting camping on Village-owned or controlled property and recommended that Council approve the proposed amendment.
5. **Noise Ordinance – Chapter 92:** Discussed a request to amend the Village Noise Ordinance. The Committee directed staff to develop a Noise Enforcement Policy and Procedures Manual, including a Noise Complaint/Decibel Measurement Form, and evaluate the proposed procedures using practical enforcement scenarios before recommending any amendments to Chapter 92.
6. **Chapter 110 – Short-Term Rentals:** Reviewed proposed amendments and clarifications to Village Ordinance Chapter 110 concerning short-term rentals (STRs) and recommended that Council approve the proposed revisions.
7. **Waste, Recycling, and Yard Waste Collection RFP:** Reviewed the draft Request for Proposals (RFP) for waste, recycling, and yard waste collection services. The Committee directed staff to publish a preliminary notice of the forthcoming RFP in the *Sanilac County News* and submit the proposed agreement to Corporation Counsel for review before finalizing and releasing the RFP.

Respectfully submitted,

Larry O'Keefe
Village Business Manager

This institution is an equal opportunity provider and employer.
If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Report Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html,or any USDA office, or call (866) 632-9992 to request the form. You June also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Ave. S.W., Washington, D.C. 20250-9410, by Fax (202) 690-7442 or email at program.intake@usda.gov.

Addendum 1

Village of Port Sanilac – October 2026

Noise complaints

1.) No violations at any of the events that were observed, with use of dB reader.
2.) Both Channel A and Channel C showed no violation of ordinance.
3.) Truck noise driving on N. Ridge (M-25) had similar readings as the event noise. Wind and waves also showed similar readings, some even higher.

71 S Lake St. Update regarding Noise Ordinance.

1.) Discussion with owner and event planner on how to try and minimize noise heard by residents. Plans have been discussed for next season's events.
2.) Clarification on noise level acceptable hours and days per ordinance made to owner for future events.
3.) Should be noted that other venues have music playing outside on the patio as well and it is loud enough to be heard on opposite side of Marine Services at similar dB, yet there are no complaints. Residents don't hear it as well due to buildings, Lake Huron waves and wind as well as M-25 noise.

Dumping and Homeless Encampment.

1.) Checked the area of concern on Huron St. – Unfounded. Landscapers may have left tarps in the corner in a pile after cleaning up property. Letter sent to property owner as a courtesy FYI. Checked wooded area as well – all clear.

7235 Main St. – Blight

1.) Violation sent to owner after no action taken on warning letter.

7041 Main St. – Blight

1.) Landscape is not being cared for during renovations at home. Stopped and spoke with the person working on dwelling. Stated would be handled by this meeting date.

Scott Bickel

Ordinance Enforcement Officer

(H) *Minimum standards for basic equipment and facilities.* No person shall occupy as owner, occupant or let to another for occupancy any dwelling or dwelling unit, for the purpose of living, sleeping, cooking or eating therein, which does not comply with the following requirements: every dwelling unit shall have a space in which food may be prepared and cooked, which shall have adequate circulation area and which shall be equipped with the following:

(1) A kitchen sink in good working condition, connected to an approved water supply including hot and cold water and also connected to an approved sewer system;

(2) Cabinets or shelves, for the storage of eating, drinking and cooking equipment and utensils; and

(3) Stove, or similar device for cooking food, and a refrigerator, or similar device, for the safe storage of food at temperatures less than 50°F, but more than 32°F under ordinary maximum summer conditions.

(I) *Toilet facilities.* Within every dwelling unit, there shall be a room which affords privacy to anyone within said room and which is supplied with a flush toilet in good working condition, connected to an approved water and sewer system.

(J) *Lavatory sink.* Within every dwelling, there shall be a lavatory sink; said sink may be in the same room with the flush toilet or if located in another room, the sink shall be placed in close proximity to the door leading directly into the room containing the flush toilet; said lavatory sink shall be connected to an approved water system with both hot and cold water and also connected to an approved sewer system.

(K) *Bathtub or shower.* Within every dwelling unit, there shall be a room which affords privacy to a person within said room and which is equipped with a bathtub or shower in good working condition. Said tub or shower can be in the same room with the flush toilet or in another room, shall be properly connected to an approved water system with hot and cold water and connected to an approved sewer system.

(L) *Egress.* Every dwelling unit in a one- or two-story dwelling shall have at least one means of egress leading to a safe and open space at ground level. Every dwelling unit in a multiple dwelling shall have immediate access to two or more means of egress leading to a safe and open space at ground level.

(M) *Handrails.* Structurally-sound handrails shall be provided on any steps containing four risers or more. If steps are not enclosed, handrails and ~~bannisters~~ baluster spaced no greater than six inches apart shall be provided. Porches, decks and balconies located ~~no more than~~ 30 inches or more from ground level or floor below shall have approved handrails 30 to 34 inches high. Stairs, balconies and porches exceeding 30 inches from ground level or lower floor, shall have a protective railing 36 inches in height and, if unenclosed, ~~banisters~~ baluster shall be spaced no greater than ~~six~~ four inches apart. Alternate systems providing at least the same degree of protection shall be acceptable.

(N) *Access.* Access to or egress from each dwelling unit shall be provided without passing through any other dwelling or dwelling unit.

(V) *Floors, interior walls, ceilings.* Every floor, interior wall and ceiling shall be adequately protected against the passage and harborage of vermin and rodents, and shall be kept in sound condition and good repair. Every floor shall be free of loose, warped, protruding or rotted flooring materials. Every interior wall and ceiling shall be free of holes, large cracks and loose plaster and shall be maintained in a tight weather-proof condition. Paints or materials that remain toxic after being applied and, after drying or hardening, shall not be used. Every toilet room and bathroom floor surface shall be capable of being easily maintained in a clear and sanitary manner.

(W) *Rodent-proof.* Every dwelling and accessory structure and the premises upon which it is located shall be maintained in a rodent-free and rodent-proof condition. All openings in the exterior walls, foundation, basement, ground or first floors and roofs which have one-half inch or larger opening shall be rodent-proofed. Interior floors in basements, cellars and other areas in contact with the soil shall be paved with concrete or other rodent impervious materials.

(X) *Safe buildings.* Every foundation, roof, floor, exterior wall, interior wall, ceiling inside and outside stairways, every porch, balcony and every appurtenance thereto shall be safe to use and capable of supporting loads that may be anticipated to be placed on them in normal use.

(Y) *Facilities to function.* Every supplied facility and every piece of equipment or utility and every chimney and flue shall be installed and shall be maintained so that it functions effectively in a safe and working condition.

(Z) *Discontinuance of services or facilities.* No owner, operator or occupant shall cause any service, facility, equipment or utility which is required under this chapter to be removed from or shut off from or discontinued for any occupied dwelling or dwelling unit let or occupied by him or her, except for temporary interruption as may be needed to make repairs or alterations or temporary emergencies.

(AA) *One family per dwelling unit.* Not more than one family, except for temporary guests, shall occupy a dwelling unit.

(BB) *Ceiling heights.* In order to qualify as habitable, rooms shall have a clear ceiling height of at least seven feet, six inches calculated on the square feet floor area of the room.

(CC) *Occupancy of sleeping rooms.* In every dwelling unit, every room occupied for sleeping purposes shall have a minimum floor area of 70 square feet. At least 50% of the ceiling must be 7 feett high or higher (sloping ceilings or basements must be at least 6 feet 8 inches). Each sleeping room must have a window usable for escape, with a minimum of 5.7 square feet in size and have a minimum moveable sash opening of 24 inches high and 20 inches wide and the bottom of the window sash shall be no higher than 48 inches above the floor. This section shall not be interpreted as requiring a fire escape for each window. Maximum occupancy one person for 70 square feet and additional 50 square feet for each additional Occupant per Michigan Residential Code.

VILLAGE OF PORT SANILAC

Community Development Committee Minutes

October 14, 2026 | 6:30–7:40 p.m.

Attendees

Committee Members: S. Balysh; J. Sroka

Port Sanilac Area Business Association (PSABA): A. Wagester; J. Stolicker; J. Kane

Port Sanilac Community Fund: D. Ehresman; M. Simon

Blues Festival: R. Henry

Village Staff: D. Finn; L. O'Keefe

Discussion and Recommendations

The meeting focused on Harbor Park development alternatives, including the Passport Grant playscape project currently in progress, a pavilion or amphitheater, public restrooms, and potential funding arrangements.

1. Playscape — First Priority

The group reached a consensus that the Passport Grant playscape should be incorporated into the layout of the existing playground equipment and should be the first of the three proposed projects.

2. Pavilion — Second Priority

The group identified a pavilion or amphitheater as the second priority. The preferred location is along the south seawall in the southeastern corner of Harbor Park. The structure should be designed to minimize obstruction of waterfront views.

3. Public Restrooms — Third Priority

Public restrooms were identified as the third priority. The preferred location is the site of the existing restroom facilities, where utility connections are available. A configuration combining accessible family restrooms and individual unisex restrooms was considered the most practical arrangement.

4. Coordinated Fundraising

The group recommended using the Port Sanilac Community Fund to coordinate fundraising for the first project—the Playscape. Grant funding will be spearheaded by Community Development.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,
Larry O'Keefe

October 13, 2026

Larry

Mr. Clay Burnett called today to ask a question about the property owned by the Lutheran Church. It is the property across Orchard St from the church. Mr. Burnett owns 196 & 198 N Ridge St.

He wants to know if he bought the property from the church and put water/sewer and electric in, could he bring his camper up to the property on a weekend or sometime for a week to camp in when all of his family is in town to cover the over flow. The camper would not stay on the property during the whole summer. It would only be parked and used for short periods of time just like it would be if they went to a campground.

Please call him at (248) 797-2308.

Thank you
Tjwana

Agenda
Port Sanilac Planning Commission
October 27, 2026 4:30p.m.
Bark Shanty Community Center Port Sanilac, MI 48469

Determine Quorum: Yes
Call to Order by Chair Mary Simon at 4:34 p.m.
Pledge of Allegiance was led by Larry O'Keefe

Roll Call: Eric Bruss _X_, Don Diem _X_, Tom Jackson _X_ , Marcie Kolakovich _X_, Art Schlichting _X__,
Mary Simon _X_ Jim Sroka, Ex-Officio member _X___
Larry O'Keefe, Zoning Administrator _X_

Guests: none

Additions to the Agenda: Two handout under #2 Article 17, #4 ROWE Update
Approve the Agenda:
Motion by Jim Sroka. Second by Tom Jackson. **Motion carried**

Public Comment: None

Approve Minutes:
September 22, 2026, Rowe Workshop **Motion** by Jim Sroka, Seconded by Tom Jackson. **Motion Carried.**
September 22, 2026, PC meeting **Motion** by Don Diem, Seconded by Tom Jackson. **Motin Carried.**
October 7, 2026 PC Workshop **Motion** by Jim Sroka, Seconded by Marcie Kolakovich. **Motion Carried.**

Ex Officio Report: North Grant Park – Break down on cost.

Zoning Administrator Report:
371 South Lake Street – addition to home – **Approved**
18 North Lake Street – privacy fence – **Approved**
365 South Lake – remodel patio room - **Approved**
7041 Main Street – replace existing rear deck – **Approved**
114 Chippewa Street – special land use re-shape drainage ditch – **Approved**
137 St. Clair Street – cleaned up vegetation from instruction of Hickory & Martin – **Resolved**
7260 Main Street – correspondence

Old Business:
1.Short Term Rentals - 32
a. New applications – 100 Martin Street, **Motion** by Jim Sroka, Seconded by Eric Bruss to move next step, Special Land Use, Letters to the neighbors, Village Council. **Motion Carried.**
b. Status of current rentals with failed inspections – working with Martin Structural Consultants, Inc.
2. Article 17 proposed updates – two handouts, Ordinance titles, reviewed by legal counsel
3. Zoning Map & Micro homes – Jim Sroka checked with a couple local contractors, Johhny Carter, Andy Washe, Stone Builder's. Small split parcels are all okay.
4. ROWE Update – Workshop with Wade, November 11, 2026

New Business:
1. Resignation letter from Barb Joslin
2. Election of PC Secretary- no secretary voted in.

Upcoming Scheduled Meetings:
Planning Commission meeting: November 24, 2026 at 7:00 p.m.
ROWE Workshop – November 11, 2026 – 1:00-5:00 p.m.

Meeting Adjourned: by Chair Mary Simon at 6:36 p.m.

ZONING ADMINISTRATOR'S REPORT

SEPTEMBER-OCTOBER 2026

LAND USE PERMIT:

Home Addition: 371 South Lake Street

Parcel Number: 212-250-002-033-00

Approx. Size of Project: Length: 68' Width: 53' Height: 20'

Approx. Size of Parcel: Length: 319' Width: 81' Area: 25,839 sq. ft.

Property owner Cynthia Simone requested a permit to construct an addition to her home--APPROVED, pp 1-8

LAND USE PERMIT:

Fence: 18 North Lake Street

Parcel Number: 212-240-000-126-40

Approx. Size of Project: Length: 80' Height: 6'

Approx. Size of Parcel: Length: 100' Width: 51' Area: 5,100 sq. ft.

Property owner George McNiven, requested a permit to construct a privacy fence—APPROVED, pp 9-14

LAND USE PERMIT:

Remodel: 365 S. Lake

Parcel Number: 212-250-002-032-00

Approx. Size of Project: Length: 23' Width: 12' Height: Grade

Approx. Size of Parcel: Length: 230' Width: 60' Area: 13,800 sq. ft.

Property owner Nancy Trevarrow, requested a permit to remodel patio room—APPROVED, pp 15-19

LAND USE PERMIT:

Rear Deck: 7041 Main Street

Parcel Number: 212-270-000-029-02

Approx. Size of Project: Length: 14' Width: 24' Area: 336 sq. ft.

Approx. Size of Parcel: Length: 265' Width: 107' Area: 28,355 sq. ft.

Property owner Joyce Rosenthal, requested a permit to replace her existing rear deck—APPROVED, pp 20-23

LAND USE PERMIT:

Drainage: 114 Chippewa Street

Parcel Number: 212-220-000-004-00

Approx. Size of Project: Length: 92' Width: 4'

Approx. Size of Parcel: Length: 130' Width: 70' area 9,100 sq. ft.

Property owner Damien Falcon requested a Land Use Permit to clear and reshape a drainage ditch on his property—APPROVED, pp 24-27

OTHER ZONING ISSUES

137 St. Clair Street—Vegitation blocking view ant intersection of Hickory and Martin—RESOLVED

7260 Main Street—Correspondence with Kathy Mason regarding zoning administration

Report respectfully submitted by:

Larry O'Keefe, Zoning Administrator

MINUTES OF REGULAR BOARD MEETING
Thursday, October 8, 2026

SANILAC TOWNSHIP

20 North Ridge Street
Port Sanilac, MI 48469
Phone: 810-622-8178

BOARD MEMBERS

Daniel Kelly, Supervisor
Suzanne Shagena, Clerk
Dru Moran, Treasurer
Jeffery Lyall, Trustee
Tammy Massman, Trustee

1. OPENING OF MEETING: Meeting called to order at 6:00 PM by Supervisor, Dan Kelly.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: By Supervisor Kelly.

   PRESENT: Supervisor Dan Kelly, Trustee Jeff Lyall, Trustee Tammy Massman, Treasurer Dru Moran and Clerk Suzanne Shagena.

   ABSENT: None.

   GUESTS PRESENT: Art Schlichting, Sarah Keast, Bill Sarkella, Marcie Kolakovich, Norm Hurren and Roger Bobby and Joe Donnelly

4. ADDITIONS, CORRECTIONS TO AGENDA:

5. ADOPTION OF AGENDA:
   MOVED by LYALL, supported by MASSMAN to adopt the amended agenda as presented. CARRIED

6. CONSENT AGENDA:
   a. Board Minutes of 09/10/2026 Regular Meeting.
   b. Planning Commission Minutes of 09/24/2026 Meeting.
   c. Accounts Payable — General Fund and Water Operating Bills.
   d. September Payroll.
   e. Zoning Administrator's for September, 2026.

7. APPROVAL OF CONSENT AGENDA:
   MOVED by SHAGENA, supported by MORAN to adopt the consent agenda as presented. CARRIED.

8. COUNTY UPDATES: County Commissioner Bill Sarkella provided a report of updates at the county level.

9. PUBLIC COMMENTS: Joe Donnelly commented concerning beach erosion on properties to the south of the harbor.

10. APPOINTMENTS: None.

11. CORRESPONDENCE AND INFORMATION: None.

UNAPPROVED

MINUTES OF REGULAR BOARD MEETING
Thursday, October 8, 2026

12. REPORTS:
    a. TREASURER – Report read and to be filed.
    b. WATER OPERATING – Oral report.
    c. ASSESSOR – Report read and to be filed.
       Two Land Division applications were presented for board approval:
       1. Larry J. Davis is proposing to split 30 acres located at 279 S. Ridge Rd, Carsonville, Michigan, into two parcels as follows: 29 acres and 1 acre.
       2. Danny Perry is proposing to split off 2.485 acres from the parent parcel of 20 acres located on Derby Road east of Harneck Road.

       MOVED by SHAGENA and supported by MORAN to approved the land division for Larry J. Davis, located at 279 S. Ridge Rd. Carsonville, Michigan, Parcel ID 210-004-300-020-10, the land division for Danny Perry, located as part of the SW ¼ of Section 27 on Derby Road, Sanilac Township Parcel ID 210-027-300-020-01. CARRIED
    d. SEFA – Filed.
    e. SHORT TERM RENTAL REPORT - Insurance provides protection for the zoning administrator and the STR Administrator. Motion by MORAN and second by LYALL to approve the STR administrator to allow her to use the attorney affiliated with the township insurance carrier for a ninety minute consultation. CARRIED
    f. MOVED by LYALL supported by MASSMAN to approve the reports as presented. CARRIED.

13. UNFINISHED BUSINESS:
    a. PRICE QUOTE FROM ETNA FOR SMARTPOINT WATER METER MXU PRICE QUOTE FROM ETNA
       Discussed who might install the new water meters and the associated costs. Meters must be order before end of the year.

14. NEW BUSINESS
    a. PORT SANILAC VETERANS POST 8872 RESOLUTION OF COMMORATION
       Supervisor Kelly presented the following Resolution I Honor of VFW Post 8872's 80th Anniversary:

WHEREAS, the Sanilac Township Board would like to commend and support the purposeful cause of the Veterans of Foreign Wars (VFW) Post 8872, recognizing its long and sustained commitment to the principles of democracy and freedom so revered by this State and nation; and

WHEREAS, forty-four men, mostly veterans of World War I and World War II, were the charter members of the Veterans of Foreign Wars Post 8872 that was formed in Port Sanilac and chartered on December 15, 1946; and

WHEREAS, Post 8872 has, for 80 years, been dedicated to serving local veterans and their families by donating time and monies along with participating in numerous community events, and

WHEREAS, Post 8872, has encouraged local students to participate in the VFW Voice of Democracy and Patriot's Pen competitions; and

WHEREAS, Post 8872, initiates and participates in many activities on behalf of the community, its veterans and the VFW's national causes; ever striving to support the needs, as well as social and patriotic values, while maintaining an integral role in community affairs; and

WHEREAS, Post 8872 proudly conducts Memorial Day and Veterans Day services and provides an honor guard for military funerals; and

WHEREAS, Port Sanilac Post 8872, Veterans of Foreign Wars has faithfully served the Port Sanilac community and its veterans over the past 80 years, dedicating its purpose to the preservation of the values and principles of the VFW and this great republic; and

WHEREAS, the Sanilac Township Board would like to commend the devoted leadership of Post 8872's Commanders, past and present, and the absolute commitment of its many proud members, noting the role played by this exceptional organization and recognizing the significance of the contributions and sacrifices of its membership; and

WHEREAS, mindful of its proud and honored history, Port Sanilac Post 8872 may celebrate with just pride and true honor, its 80th Anniversary of service to its community and the needs and causes of veterans across the State of Michigan and the nation; and

THEREFORE, BE IT RESOLVED, that it is the intent of the Sanilac Township Board to recognize and commend the just purpose and good works of Port Sanilac Post 8872, Veterans of Foreign Wars, Port Sanilac, Michigan, upon the occasion of its 80th Anniversary; and

BE IT FURTHER RESOLVED that this resolution be spread upon the official records of the Township of Sanilac Township, and that a copy of said Resolution by transmitted to Port Sanilac VFW Post 8872.

On this 8th day of October, 2026, the Township Supervisor declares this Resolution approved and adopted this day. ROLL CALL: Kelly; yes, Lyall; yes, Massman; yes, Moran; yes, Shagena; yes.

b. CULVERT REPLACEMENT AGREEMENT FOR GREENING ROAD 955' NORTH OF WALKER ROAD - SCRC.
MOVED by MORAN, supported by SHAGENA to approve the Culvert Replacement Agreement for Greening Road 955' north of Walker Road at a cost of $1,596.92. CARRIED.

c. COMCAST UNIFORM VIDEO SERVICE LOCAL FRANCHISE RENEWAL.
MOVED by MORAN, supported SHAGENA by to approved the renewal of the Uniform Video Service Local Franchise with COMCAST. CARRIED.

15. CLOSED SESSION (NONE):

16. MEETING ADJOURNMENT:
MOVED by MORAN , supported by MASSMAN to adjourn at 6:47 P.M. CARRIED.

MINUTES OF REGULAR BOARD MEETING
Thursday, October 8, 2026

Suzanne Shagena, Township Clerk

Dan Kelly, Township Supervisor

UNAPPROVED

Port Sanilac Area Business Association
Membership Meeting Minutes October 14, 2026

President Angie Wagester called the meeting to order at 5:33 p.m.

PSABA Board attendance: President Angie Wagester (independent agent); Vice President: Dan Sinagoga (Four South Lake Street); Secretary: Beverly Dear (Sanilac District Library; Treasurer: Julie Stolicker (independent agent) and Trustee: John Kane (Huron Shores Golf Club).

Member attendance: Lisa Alexander (Thumb Bank & Trust), and Kenn Wimmer (Farm & Garden),

Guest attendance: Sue Balysh (PS Village Council), Dale Ehresman, Bonnie & Ted Rumble, Jim Syroka (Port Sanilac Village Council & Planning Commission) and Nathan Wimmer.

A motion to approve the agenda was made by Lisa Alexander and seconded by Julie Stolicker. Carried.

Julie Stolicker made the motion to approve the Minutes of the September 9, 2026 meeting and Dan Sinagoga seconded. Carried.

Financial Report: Julie Stolicker reported balances of accounts:

- General Fund Operating: $7,417.36
- Music In The Park: $11,445.32
- Over Hull: $34,858.95 $10,000 is designated to the P. S. Village for a matching grant.

A motion was made by Dan Sinagoga and seconded by John Kane to transfer $877.70 from the Operating Fund to the Music In The Park account to reimburse the cost of beer at the Summer Fest. Carried.

Lisa Alexander made the motion and Angie Wagester seconded to reimburse Lori Port $210.59 for supplies for the plant pots. Carried.

A motion to reimburse Bonnie Rumble $374.53 for Trunk or Treat prize expenses was made by Julie Stolicker and seconded by Dan Sinagoga. Carried

Angie Wagester wondered if more businesses could attend if PSABA meetings were held at 8 a.m. Dan Sinagoga will prepare a Survey Monkey to take poll.

PR Committee:

- Dan Sinagoga is checking with Thumb Coast TV and Sanilac Broadcasting about what they could offer in-kind as well as paid services. The committee is discussing sponsorships that would pay the bulk of expenses and reduce the cost of brochures. Julie Stoliker said the result would allow space to list all PS businesses instead of having individual ads.
- Sue Balysh said that the Village paid for ads in previous years ($2,000 for Discover the Blue). PSABA should ask them to resume.

Social Media:

- Dan Sinagoga reminded everyone to send events to Natasha to post on FaceBook.
- Also send business logos to post with links to the individual websites.

Beautification:

- Pots have been decorated for fall.
- Bonnie rumble said that people love the pots!

DRAFT

Port Sanilac Area Business Association
Membership Meeting Minutes October 14, 2026

Music In the Park (June – September):

- Julie S. said positive feedback was received. It was a great season. Attendance increased.
- Next summer intend to have a hotdog cookout each month in place of snacks each weekend. In place of "Snack Sponsor," we will have the option of being a "Cookout Sponsor".
- Changing the time from 7 - 9 p.m. to 6 – 8 p.m. since it gets dark earlier in June & August.
- The grand finale will be Country Fest on August 28 or September 11 from 1 to 8 p.m.

SummerFest 2027:

- Jim Syroka said the Village is checking about handicap parking if the street is closed around the park.

Trunk or Treat:

- Bonnie Rumble is preparing 15 prize baskets for costume contest winners in three age groups. She also had trophies for the best decorated golf cart and trunk.
- Kenn Wimmer is loaning a wagon to be used as the stage.
- John Kane will MC.
- PS Village is asking for volunteers to decorate Lighthouse Park and the Welcome Center area for the Festival of Lights.

Dollar General windows:

- Kenn Wimmer showed 'Small Town Big Water' vinyl cling samples that represent Port Sanilac.

Sue Balysh and Jim Syroka reported that the cost of fireworks has gone up $5,000 and will cost $15,000 per year for the next 3 years. The Village is checking out a source for QR codes to enable people to make donations that will also provide receipts for tax purposes. Dan Sinagoga suggested getting sponsorships.

Julie Stolicker made the motion to adjourn at 6:28 p.m. and Angie Wagester seconded. Motion approved.

Respectfully submitted,
Beverly Dear

DRAFT

Business Association Inc.

Festival of Lights

SATURDAY, NOVEMBER 28TH

The PSABA, SEFA and the Village of Port Sanilac are excited to announce that we will once again be hosting the Festival of Lights!

Activities Throughout Village 3PM-5PM

Alli Bar
Holiday craft



Roxanne's Diner
Pin the nose on the Grinch & hot chocolate



Town & Country Realty
Holiday craft



Forest Moon
Game/ Activity



Blue Water
Decorating cookies



Tina's Tanning
Face painting, wheel of fun and Grinch punch



Fire Hall Park 5:00 PM

- Christmas music with Dave Liniarski
- S'more station
- Bonfire
- Santa
- Hot Chocolate & Cookies

Check Nbr	Check Date	Vendor Name	Net Amount
Regular Checks Payments			
41075	10/27/2026	AVS BROADBAND	541.00
41076	10/27/2026	APPLIED CAPITAL LLC	157.80
41077	10/27/2026	COGITATE	310.00
41078	10/27/2026	HCCM, INC.	150.00
41079	10/27/2026	VILLAGE OF LEXINGTON	10,813.34
41080	10/27/2026	SANILAC COUNTY SHERIFFS	2,630.83
41081	10/27/2026	SEMCO ENERGY	571.37
41082	10/27/2026	ELAN FINANCIAL SERVICES	535.55
Regular Checks Payments Totals:		**8 Payments Listed**	**15,709.89**

All Payments Grand Totals: **8 Payments Listed** **15,709.89**

Payment Totals By Fund:

Fund	Net Amount
101	790.40
202	14.34
203	14.34
207	2,645.17
208	14.34
211	354.06
565	407.34
580	14.34
586	217.55
590	14.34
591	11,209.33
661	14.34
Grand Totals	**15,709.89**

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Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
AVS BROADBAND						
41075	Acct 8101-6 Nov 2026	10/10/2026	Internet Nov 2026	$75.00	$0.00	$75.00
	591-100-920		Internet Nov 2026		$75.00	
41075	Acct 7486-2 Nov 2026	10/10/2026	Internet Nov 2026	$75.00	$0.00	$75.00
	565-100-920		Internet Nov 2026		$75.00	
41075	Acct 7485-4 Nov 2026	10/10/2026	Internet Nov 2026	$75.00	$0.00	$75.00
	211-100-920		Internet Nov 2026		$75.00	
41075	Acct 6327-9 Nov 2026	10/10/2026	Phone & Internet Nov 2026	$316.00	$0.00	$316.00
	101-100-920		Phone & Internet Nov 2026		$316.00	
				$541.00	**$0.00**	**$541.00**
APPLIED CAPITAL LLC						
41076	43295412	10/19/2026	Ricoh Copier	$14.40	$0.00	$14.40
	101-100-803		Ricoh Copier		$14.40	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	202-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	203-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	211-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	207-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	565-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	208-100-727		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	590-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	591-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	661-100-803		Ricoh Copier		$14.34	
41076	43295412	10/19/2026	Ricoh Copier	$14.34	$0.00	$14.34
	580-100-803		Ricoh Copier		$14.34	
				$157.80	**$0.00**	**$157.80**
COGITATE						
41077	81691	10/20/2026	PFA & UtilAbility Support Nov 2026	$310.00	$0.00	$310.00
	101-100-803		PFA & UtilAbility Support Nov 2026		$310.00	
				$310.00	**$0.00**	**$310.00**
HCCM, INC.						
41078	0126	10/16/2026	Admin Fee Oct, Nov, & Dec	$150.00	$0.00	$150.00
	101-100-716		Admin Fee Oct, Nov, & Dec		$150.00	
				$150.00	**$0.00**	**$150.00**

Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
VILLAGE OF LEXINGTON						
41079	15858	10/07/2026	Water Usage Sept 2026	$10,813.34	$0.00	$10,813.34
	591-100-802		Water Usage Sept 2026	$10,813.34		
				$10,813.34	**$0.00**	**$10,813.34**
SANILAC COUNTY SHERIFFS						
41080	26-101626-1	10/16/2026	Sept 2026 Contractual Patrol, Mileag	$2,630.83	$0.00	$2,630.83
	207-100-803		Sept 2026 Contractual Patrol, Mileage	$2,630.83		
				$2,630.83	**$0.00**	**$2,630.83**
SEMCO ENERGY						
41081	9/14-10/13/26	10/13/2026	SEMCO 9/14-10/13/26	$306.65	$0.00	$306.65
	591-100-920		SEMCO 9/14-10/13/26	$306.65		
41081	9/14-10/13/26	10/13/2026	SEMCO 9/14-10/13/26	$264.72	$0.00	$264.72
	211-100-920		SEMCO 9/14-10/13/26	$264.72		
				$571.37	**$0.00**	**$571.37**
ELAN FINANCIAL SERVICES						
41082	9/15-10/14/26	10/14/2026	Boots, KASTLITE 16" White Acrylic La	$318.00	$0.00	$318.00
	565-100-727		Boots, KASTLITE 16" White Acrylic Lam	$318.00		
41082	9/15-10/14/26	10/14/2026	Boots, KASTLITE 16" White Acrylic La	$217.55	$0.00	$217.55
	586-100-728		Boots, KASTLITE 16" White Acrylic Lam	$217.55		
				$535.55	**$0.00**	**$535.55**
			Grand Total:	**$15,709.89**	**$0.00**	**$15,709.89**

8 Checks to Print

Check Nbr	Check Date	Vendor Name		Net Amount
Regular Checks Payments				
11240	10/28/2026	AVS BROADBAND		177.00
11241	10/28/2026	SEMCO ENERGY		58.41
Regular Checks Payments Totals:			**2 Payments Listed**	**235.41**
All Payments Grand Totals:			**2 Payments Listed**	**235.41**

Payment Totals By Fund:

Fund	Net Amount
586	235.41
Grand Totals	**235.41**

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Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
AVS BROADBAND						
11240	Acct#6384-0 Nov 2026	10/10/2026	Phone & Internet Nov 2026	$177.00	$0.00	$177.00
	586-100-920		Phone & Internet Nov 2026		$177.00	
				$177.00	**$0.00**	**$177.00**
SEMCO ENERGY						
11241	9/14-10/13/26	10/13/2026	SEMCO Energy 9/14-10/13/26	$58.41	$0.00	$58.41
	586-100-920		SEMCO Energy 9/14-10/13/26		$58.41	
				$58.41	**$0.00**	**$58.41**
			Grand Total:	**$235.41**	**$0.00**	**$235.41**

2 Checks to Print

Check Nbr	Check Date	Vendor Name	Net Amount
Regular Checks Payments			
41085	11/03/2026	ASTEC ASPHALT INC.	22,250.00
41086	11/03/2026	CORRPRO	1,145.00
41087	11/03/2026	DJS TOILETS & SEPTIC SERVICE, LLC	545.00
41088	11/03/2026	KERR ALBERT	204.65
41089	11/03/2026	OPERATING ENGINEERS LOCAL 324 JAFT	172.95
41090	11/03/2026	PATERSON TREE SERVICE	275.00
41091	11/03/2026	ROWE PROFESSIONAL SERVICES CO.	19,190.00
41092	11/03/2026	SANILAC COUNTY ROAD COMM	6,190.74
41093	11/03/2026	TIFFANY MORAN	100.00
41094	11/03/2026	VILLAGE SPECIAL EQUIPMENT	3,874.66
41095	11/03/2026	NORTHSHORE LANDSCAPE & DESIGN INC	4,805.00
Regular Checks Payments Totals:		**11 Payments Listed**	**58,753.00**

All Payments Grand Totals: **11 Payments Listed** **58,753.00**

Payment Totals By Fund:

Fund	Net Amount
101	3,762.90
202	279.08
203	27,101.73
204	22,250.00
211	126.26
565	2,231.47
590	945.62
591	2,055.94
Grand Totals	**58,753.00**

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Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
ASTEC ASPHALT INC.						
41085	27325	10/13/2026	Village Parking Lot Repaving/Stripin	$22,250.00	$0.00	$22,250.00
	204-100-930		Village Parking Lot Repaving/Striping		$22,250.00	
				$22,250.00	**$0.00**	**$22,250.00**
CORRPRO						
41086	11/2026-10/2027	10/19/2026	Annual Service Agreement - Water Tow	$1,145.00	$0.00	$1,145.00
	591-100-930		Annual Service Agreement - Water Towe		$1,145.00	
				$1,145.00	**$0.00**	**$1,145.00**
DJS TOILETS & SEPTIC SERVICE, LLC						
41087	I13386	10/09/2026	1 Reg Monthly BSCC 10/9-11/5/26	$150.00	$0.00	$150.00
	565-100-803		1 Reg Monthly BSCC 10/9-11/5/26		$150.00	
41087	I13388	10/09/2026	1 Reg Monthly Cherry St 10/9-11/5/26	$150.00	$0.00	$150.00
	565-100-803		1 Reg Monthly Cherry St 10/9-11/5/26		$150.00	
41087	I13387	10/09/2026	1 Handicap Monthly N Park 10/9-11/5/	$245.00	$0.00	$245.00
	565-100-803		1 Handicap Monthly N Park 10/9-11/5/2(		$245.00	
				$545.00	**$0.00**	**$545.00**
KERR ALBERT						
41088	642243-0	10/21/2026	Paper, Large Binders/3, Ink Refill	$147.12	$0.00	$147.12
	101-100-727		Paper, Large Binders/3, Ink Refill		$147.12	
41088	642243-1	10/26/2026	Chair Mat 36X48 Clear	$57.53	$0.00	$57.53
	101-100-727		Chair Mat 36X48 Clear		$57.53	
				$204.65	**$0.00**	**$204.65**
OPERATING ENGINEERS LOCAL 324 JAFT						
41089	Oct 2026	10/27/2026	Journey & Apprentice Training Fund	$109.70	$0.00	$109.70
	565-100-965		Journey & Apprentice Training Fund		$109.70	
41089	Oct 2026	10/27/2026	National Training Fund	$27.43	$0.00	$27.43
	101-100-965		National Training Fund		$27.43	
41089	Sept 2026	10/21/2026	Underpaid Variance Sept 2026	$35.82	$0.00	$35.82
	101-100-965		Underpaid Variance Sept 2026		$35.82	
				$172.95	**$0.00**	**$172.95**
PATERSON TREE SERVICE						
41090	10/13/26	10/13/2026	Trimming Tree on Main St	$275.00	$0.00	$275.00
	203-100-930		Trimming Tree on Main St		$275.00	
				$275.00	**$0.00**	**$275.00**
ROWE PROFESSIONAL SERVICES CO.						
41091	0126136	10/15/2026	Grant Assistance & Zoning Ord Update	$3,495.00	$0.00	$3,495.00
	101-100-809		Grant Assistance & Zoning Ord Update S		$3,495.00	
41091	0126180	10/16/2026	2026 Paving Project Sept 2026	$15,695.00	$0.00	$15,695.00
	203-100-930		2026 Paving Project Sept 2026		$15,695.00	

Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
				$19,190.00	**$0.00**	**$19,190.00**
SANILAC COUNTY ROAD COMM						
41092	70581	10/13/2026	Gravel Patching on Greening Rd By SC	$6,190.74	$0.00	$6,190.74
	203-100-930		Gravel Patching on Greening Rd By SCI		$6,190.74	
				$6,190.74	**$0.00**	**$6,190.74**
TIFFANY MORAN						
41093	10/24/26	10/26/2026	BSCC Rental Security Deposit Refund	$100.00	$0.00	$100.00
	211-100-964		BSCC Rental Security Deposit Refund		$100.00	
				$100.00	**$0.00**	**$100.00**
VILLAGE SPECIAL EQUIPMENT						
41094	9/28-10/11/26	10/11/2026	Special Equip Rental Hours	$310.62	$0.00	$310.62
	591-100-940		Special Equip Rental Hours		$310.62	
41094	9/28-10/11/26	10/11/2026	Special Equip Rental Hours	$619.78	$0.00	$619.78
	590-100-940		Special Equip Rental Hours		$619.78	
41094	9/28-10/11/26	10/11/2026	Special Equip Rental Hours	$165.64	$0.00	$165.64
	202-100-940		Special Equip Rental Hours		$165.64	
41094	9/28-10/11/26	10/11/2026	Special Equip Rental Hours	$33.02	$0.00	$33.02
	203-100-940		Special Equip Rental Hours		$33.02	
41094	9/28-10/11/26	10/11/2026	Special Equip Rental Hours	$927.32	$0.00	$927.32
	565-100-940		Special Equip Rental Hours		$927.32	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$600.32	$0.00	$600.32
	591-100-940		Special Equip Rental Hours		$600.32	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$325.84	$0.00	$325.84
	590-100-940		Special Equip Rental Hours		$325.84	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$113.44	$0.00	$113.44
	202-100-940		Special Equip Rental Hours		$113.44	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$102.97	$0.00	$102.97
	203-100-940		Special Equip Rental Hours		$102.97	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$649.45	$0.00	$649.45
	565-100-940		Special Equip Rental Hours		$649.45	
41094	10/12-25/26	10/25/2026	Special Equip Rental Hours	$26.26	$0.00	$26.26
	211-100-940		Special Equip Rental Hours		$26.26	
				$3,874.66	**$0.00**	**$3,874.66**
			Grand Total:	**$53,948.00**	**$0.00**	**$53,948.00**

10 Checks to Print

Accounts Payable Prepay Report with Distributions

CheckNbr	InvoiceNbr	InvoiceDate	Description	Amount	Discount Taken	Amount To Pay
NORTHSHORE LANDSCAPE & DESIGN INC						
41095	20559	10/27/2026	Planted 9 trees, removed stump roots	$4,805.00	$0.00	$4,805.00
	203-100-930		Planted 9 trees, removed stump roots at	$4,805.00		
				$4,805.00	**$0.00**	**$4,805.00**
			Grand Total:	**$4,805.00**	**$0.00**	**$4,805.00**

1 Checks to Print

Un-Approved Minutes
Village of Port Sanilac Council Meeting
October 20, 2026

Pledge of Allegiance to the Flag of the United States of America was led by Pro Tem M. Balysh

President Pro Tem M. Balysh calls the Council Meeting to order at 7:01 p.m.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley,
Council Members Absent: D. Falcon
Staff Present: Larry O'Keefe, Barbara Joslin, Scott Bickel
Guests: Donna Jackson, Tom Jackson, Cathleen Hazlett, Dave Hazlett, Gail Brandon, Art Schlichting

Agenda/Additions:
Motion by B. Moran, Jr., seconded by B. Simon to approve Agenda. **Motion Carried.**

Public Comments: none

Presidential Appointments: none

Presentations: none

Petitions and Communications:
a. Resolution #00-06-2026 A Resolution for the Village of Port Sanilac Commemorating the 80th Anniversary of the Port Sanilac Veterans Post 8872, Veterans of Foreign Wars, Port Sanilac, MI

Motion by B. Moran, Jr., seconded by A. Smiley to approve Resolution #00-06-2026 A resolution for the Village of Port Sanilac Commemorating the 80th Anniversary of the Port Sanilac Veterans Post 8872. **Motion Carried.**

Roll Call Vote:
M. Balysh, yes, S. Balysh, yes, J. Sroka, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, D. Falcon-absent

YEAS (6)
NAYS (-)
ABSENT (1)

b. Reviewed Garvey Media invoice for Website (Editing, Updates & Maintenance-$35.00 hour) for $600.00 and a one-year WIX unlimited subscription for $348.00 for a total $948.00.

Motion by B. Simon, seconded by B. Moran, Jr. to approve Garvey Media invoice for Village Website for $948.00. **Motion Carried.**

Village Departments, Committees, and Commissions:
Governance Committee:
a. Sheriff's September 2026 Incident Report
b. Harbor Master's October Report dated October 13, 2026 was read by the clerk

Planning Commission:
a. Planning Commission – Planning Commission Un-Approved Meeting Minutes dated September 22, 2026.
b. Planning Commission – Planning Commission Workshop Un-Approved Meeting Minutes dated October 7, 2026.

Community Development:
a1. Community Development Meeting Minutes dated October 14, 2026, was presented by S. Balysh. All Committees met on October 14, 2026, (Port Sanilac Area Business Association, Port Sanilac Community Fund, Blues Festival Committee and Community Development.) The group reached a consensus that the Passport Grant playscape should be incorporated into the layout of the existing playground equipment and should be first of the three proposed projects. First Priority is the Playscape.

Parks & Recreation:
a. Parks & Recreation Meeting Minutes dated October 13, 2026 – no quorum

Finance:
a. Finance Committee Meeting Minutes meeting October 6, 2026

b. Reviewed recommendation from Treasurer, Darcy Johnson, to transfer $100,000. from the Major Street Fund and $180,000. from the Water Fund and purchase CDs with the funds to achieve a greater rate of return and recommend Council approve the transfers.

Motion by J. Sroka, seconded by S. Balysh to approve transfer of $100,000. from Major Street Fund and $180,000. from the Water Fund and purchase CDs for a greater rate of return. **Motion Carried.**

c. Reviewed proposed changes to the King and Messing Audit Services agreement and recommend Council approve with the charges allocated as required.
July 1, 2026 – June 30, 2027 Audit $18,000.00
July 1, 2027 – June 30, 2028 Compilation $ 9,000.00

Motion by B. Moran, Jr., seconded by A. Smiley to approve proposed changes to the King and Messing Audit Service Agreement, with the charges allocated as required. **Motion Carried.**

New Business: none

Unfinished Business: none

SEFA
a. Sanilac East Fire Authority – no meeting to report on.

Sanilac Township
a. Sanilac Township Regular Board Meeting Minutes

PSABA
a. **PSABA** (Port Sanilac Area Business Association) Membership Meeting Agenda – October 14, 2026

Bills:
a. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **PAID** dated October 13, 2026 in the amount of $21,272.69. **Motion Carried.**

b. **Motion** by A. Smiley, seconded by J. Sroka to approve Harbor bills **PAID** dated October 14, 2026 in the amount of $5,352.06. **Motion Carried.**

c. Motion by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **TO BE PAID** dated October 20, 2026 in the amount of $5,853.21. **Motion Carried.**

d. Motion by B. Moran, Jr., seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated October 21, 2026 in the amount of $25.99. **Motion Carried.**

Minutes:
Motion by S. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated October 6, 2026, as submitted. **Motion Carried.**

Business Manager: Larry O'Keefe is working on a new Waste and Recycling RFP 2027-2030 contract and is accepting bids now and until December 7, 2026.

Public Comment: B. Moran, Jr. – new paved parking looks great! (The parking is shared with the post office the village office.)

Clerk: Barbara Joslin

Closed Session: If necessary:
Motion by___, seconded by___ to move into closed session at ___ pm
Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___
Return to open session at ___ pm.

Adjournment:
Motion by B. Moran, Jr., seconded by B. Simon to adjourn the council meeting at 7:15 p.m.

Barbara J. Joslin
Barbara J. Joslin, Clerk

10.21.2026
Date

Village of Port Sanilac Financial Statement
October 2025

	Cash Balances 1-Oct-25	Receipts	Disbursements	Cash Balances 1-Nov-25	Pooled Funds		1-Nov Fund Balance	
General Operating	218,722.25	10,459.86	-43,461.78	185,720.33	0.00		185,720.33	*150.00
Building Grounds Imp.	118,739.74	7,431.95	-3,425.00	122,746.69	0.00		122,746.69	
Police	147,801.48	10,291.12	-549.09	157,543.51	0.00		157,543.51	*150.00
Public Works	138,786.36	21,018.92	-10,934.81	148,870.47	0.00		148,870.47	
Recreation	70,305.07	0.00	-1,589.14	68,715.93	0.00		68,715.93	
Community Center	102,313.38	13,179.25	-6,597.37	108,895.26	0.00		108,895.26	
South Ramp	0.00	0.00	0.00	0.00	0.00		0.00	
County 2 Mills Streets	253,749.78	0.00	-3,734.32	250,015.46	0.00		250,015.46	
Side Walk Maintenance	119,357.44	2,665.14	-26.58	121,996.00	0.00		121,996.00	
Major Streets	312,160.12	5,279.96	-2,043.51	315,396.57	20,367.28		335,763.85	
Local Streets	229,687.84	0.00	-40,187.69	189,500.15	34,907.26		224,407.41	
Lagoon Expense Fund	79,780.38	14,696.85	0.00	94,477.23	90,244.64	**	184,721.87	
Sewer	115,188.05	20,148.97	-6,180.50	129,156.52	1,568.51		130,725.03	
Sewer RRI	67,388.91	0.00	0.00	67,388.91	0.00		67,388.91	
Water	254,493.51	62,112.28	-10,505.18	306,100.61	17,515.88		323,616.49	
Water RRI Fund	32,267.11	2,435.00	0.00	34,702.11	0.00		34,702.11	
Water Bond #2	30,022.34	5,781.65	0.00	35,803.99	0.00		35,803.99	
Water Bond #3	8,820.87	528.00	0.00	9,348.87	0.00		9,348.87	
Water Bond Reserve	37,277.97	1,223.30	0.00	38,501.27	0.00		38,501.27	
Water Bond #4	46,760.20	7,677.62	0.00	54,437.82	0.00		54,437.82	
Water Project Construction	8,386.77	0.00	-1,000.00	7,386.77	0.00		7,386.77	
Trash	32,268.99	19,082.41	-7,716.21	43,635.19	0.00		43,635.19	
Special Equipment	86,044.08	3,220.54	-1,018.29	88,246.33	41,704.86		129,951.19	
Sub Total	**2,510,322.64**	**207,232.82**	**-138,969.47**	**2,578,585.99**	**206,308.43**		**2,784,894.42**	
Harbor Operating	226,779.24	17,571.56	-87,551.22	158,401.52	93,042.13		251,443.65	*150.00
Total	**2,737,101.88**	**224,804.38**	**-226,520.69**	**2,736,987.51**	**299,350.56**		**3,036,338.07**	

**Petty Cash*
*** Sewer Bond $84000.00*

Village of Port Sanilac Financial Statement
October 2026

	Cash Balances 1-Oct-26	Receipts	Disbursements	Cash Balances 1-Nov-26	Pooled Funds		Month End Fund Balance	
General Operating	210,582.00	2,961.43	-41,387.64	172,155.79	0.00		172,155.79	*150.00
Building Grounds Imp.	152,560.41	0.00	0.00	152,560.41	0.00		152,560.41	
Police	163,021.32	0.00	-3,195.96	159,825.36	0.00		159,825.36	*150.00
Public Works	160,279.16	0.00	-16,606.45	143,672.71	0.00		143,672.71	
Recreation	76,099.14	0.00	-1,013.60	75,085.54	0.00		75,085.54	
Community Center	90,140.79	500.00	-2,427.67	88,213.12	0.00		88,213.12	
South Ramp	0.00	0.00	0.00	0.00	0.00		0.00	
County 2 Mills Streets	287,717.40	0.00	-3,798.44	283,918.96	0.00		283,918.96	
Side Walk Maintenance	59,126.93	0.00	0.00	59,126.93	0.00		59,126.93	
Major Streets	358,217.79	9,780.90	-1,899.99	366,098.70	21,069.39		387,168.09	
Local Streets	196,203.99	5,951.65	-3,516.43	198,639.21	36,110.59		234,749.80	
Lagoon Expense Fund	63,719.81	8,897.37	0.00	72,617.18	93,538.57	**	166,155.75	
Sewer	116,604.78	12,119.76	-6,784.77	121,939.77	1,625.76		123,565.53	
Sewer RRI	75,788.91	0.00	0.00	75,788.91	0.00		75,788.91	
Water	388,807.07	44,749.64	-17,385.95	416,170.76	18,119.69		434,290.45	
Water RRI Fund	50,202.82	1,631.92	0.00	51,834.74	0.00		51,834.74	
Water Bond #2	31,644.52	3,806.32	0.00	35,450.84	0.00		35,450.84	
Water Bond #3	9,033.45	381.64	0.00	9,415.09	0.00		9,415.09	
Water Bond Reserve	46,584.04	886.02	0.00	47,470.06	0.00		47,470.06	
Water Bond #4	52,618.56	4,662.99	0.00	57,281.55	0.00		57,281.55	
Water Project Construction	0.00	0.00	0.00	0.00	0.00		0.00	
Trash	49,901.04	11,660.41	-7,899.64	53,661.81	0.00		53,661.81	
Special Equipment	58,142.89	4,295.58	-1,114.99	61,323.48	43,142.52		104,466.00	
Sub Total	**2,696,996.82**	**112,285.63**	**-107,031.53**	**2,702,250.92**	**213,606.52**		**2,915,857.44**	
Harbor Operating	248,696.63	19,162.54	-65,393.66	202,190.51	95,468.82		297,659.33	*150.00
Total	**2,945,693.45**	**131,448.17**	**-172,425.19**	**2,904,441.43**	**309,075.34**		**3,213,516.77**	

**Petty Cash*
*** Sewer Bond $84000.00*

Treasurer's Report

November 3, 2026

1) **Budget concerns**: Grant matches if awarded, nothing is currently budgeted: Passport grant match is $76,400 (donations)/ North park grant match is $79,500
2) **Budget Adjustments:** none

Respectfully Submitted: Darcy Johnson, Treasurer

Village of Port Sanilac
Monthly Manager's Report — October 2026

During October, Village staff worked on the following issues, tasks, and projects:

Water System

- Completed a system-wide flow and pressure evaluation with assistance from Michigan Rural Water and submitted to EGLE completing the compliance related task.
- Completed the Lead and Copper and additional Disinfectants and Disinfection Byproducts sampling completing the 2026 Water Monitoring Schedule.
- Laboratory results for Lead and Copper showed no regulatory exceedances and the results have been mailed to the respective property owners.

Sewers and Stormwater

- Submitted our Lagoon Annual Biosolids and Biosolids Discharge Monitoring Report.
- Completed the first fall Lagoon Discharge of approximately seven million gallons of effluent.

Zoning and Ordinance Enforcement

- Recommend several changes to the Zoning Ordinance and Village Ordinance that will facilitate enforcement of rental unit occupancy limits.
- Developed a proposed Waterfront R-4 Overlay District for Planning Commission consideration to regulate future development of waterfront residential properties within the Village.

Streets and Sidewalks

- Completed the 2026 Paving Project and repaved and stripped the Village Office parking lot.
- Reviewed the status of the 2026 Sidewalk Improvement Project with Corporation Counsel and was advised that we can proceed with the sidewalk milling, as well as repairs identified in the April 20, 2026 correspondence to property owners in the CBD.
- Phase II of the Streetscape tree planting was finished in October with the proposed sidewalk milling set to begin November 2 and repairs tentatively scheduled for the second week of November.

Parks and Recreation

- Met with the ad hoc workgroup established to advance the application process for the proposed Michigan Coastal Grant application where it was determined that further research was necessary before any recommendations could be made to Council.

Administration

- Contacted area Waste-Recycling Contractors regarding our Request for Proposals for the collection of waste, recyclables, and yard waste to replace the current agreement, which expires at the end of December.
- Received legal guidance regarding the RFP terms and conditions and determined that if a proposed contract extension by EMTERRA was in the best interests of VPS then Council could accept the proposed agreement, however we reserve the right to pursue competitive proposals.

Department of Public Works

In addition to their regular duties during October, DPW personnel:

- Processed 9 MISS DIG utility-location requests.
- Began removing picnic tables benches from the Village parks.
- Completed the fall fire hydrant flushing.
- Watered the newly planted trees on North Ridge Street.
- Managed the lagoon discharge and performed daily required effluent sampling from October 21 through October 29.