



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
April 19, 2022

The Pledge of Allegiance to the United States of America was led by M. Balysh.
President Mach called the Council Meeting to order at 7:01 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

Staff Present: Don Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

Guests: Sgt. Armstrong, Luann Maher, Dana Rogers, Susan Sweet, Kenn Wimmer

Agenda/Additions:

1. **Motion** by ___, seconded by ___ to approve Village bills **TO BE PAID** dated April 21, 2022 in the amount of \$1,905.45.
2. **Motion** by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated April 22, 2022 in the amount of \$398.87.
3. Harbor Operations and Management Minutes dated April 12, 2022.
4. Anne Soule, Harbor Master, is requesting authorization to purchase the following:
 - a. **Motion** by ___, seconded by ___ to purchase two MR HH350 Radios at a cost of not to exceed \$300.00.
 - b. **Motion** by ___, seconded by ___ to purchase three life rings at a cost of \$79.99 each = \$239.97 plus roping and shipping.
 - c. **Motion** by ___, seconded by ___ to purchase a battery for the ATV being repaired prior to its sale - not to exceed \$100.00
 - d. **Motion** by ___, seconded by ___ to grant Anne Soule, Harbor Master, authorization to purchase goods/services not to exceed \$300.00, as required, for the Harbor operations.
5. Finance Committee Meeting Minutes dated April 12, 2022.
6. **Motion** by ___, seconded by ___ to accept Cliff A. Messing Exc., Inc. proposal for \$24,180.00 to remove/haul light pole bases and backfill base area with sand. Quote includes saw cuttings around pole bases, as needed, and to saw cut, remove and haul away seven side walk slabs.

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7. **Motion** by ___, seconded by ___ to contract Slow and Steady Services to provide labor at an hourly rate of \$50.00 to de-energize/decommission the street lighting system.

Motion by S. Balysh, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

Public Safety: Don Morath

a. Sgt. Armstrong presented the Sheriff's March Report.

Presentations: None

Petitions and Communications: None

Presidential Appointments: None

Public Comment:

President Mach addressed resident concerns regarding Parks & Rec. activities for 2022 and moving forward.

New Business:

a. SEFA Meeting Minutes – March 8, 2022. **Motion** by J. Davis, seconded by M. Balysh to amend Fee Schedule to reflect medical first responder's cost of \$160.00 per run. **Motion Carried.**

Previous Business: None

Bills:

a. **Motion** by M. Balysh, seconded by S. Balysh to approve Village bills **TO BE PAID** dated April 19, 2022 in the amount of \$19,095.12. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated April 20, 2022 in the amount of \$682.38. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by J. Southard to approve Village bills **TO BE PAID** dated April 21, 2022 in the amount of \$1,905.45. **Motion Carried.**

d. **Motion** by M. Balysh, seconded by J. Southard to approve Harbor bills **TO BE PAID** dated April 22, 2022 in the amount of \$398.87. **Motion Carried.**

Minutes:

Motion by J. Southard, seconded by M. Balysh to approve the Council Meeting Minutes dated April 5, 2022, as presented. **Motion Carried.**

Business Manager: Larry O'Keefe

a. Finance Committee Meeting Minutes dated April 12, 2022 were presented by Larry O'Keefe.

a.1. **Motion** by S. Balysh, seconded by R. Mach to authorize price increase by Wildlife Control of \$5.00 per animal. Raccoons, opossums, ground hogs, etc. will be \$35.00 per animal and skunks will be \$55.00. **Motion Carried.**

a.2. **Motion** by R. Lange, seconded by S. Balysh to approve pricing submitted by DJ's Toilet & Septic Service, LLC for Porta-Potty Services for the 2022 season, as necessary. **Motion Carried.**

b. Motion by J. Davis, seconded by M. Balysh to accept Cliff A. Messing Exc., Inc. proposal to remove/haul light pole bases and backfill base area with sand based upon unit pricing submitted. Proposal includes saw cuttings around pole bases, and to saw cut, remove and haul away side walk slabs, as needed. **Motion Carried.**

c. Motion by J. Davis, seconded by S. Balysh to contract Slow and Steady Services to provide labor at an hourly rate of \$50.00 to de-energize/decommission the street lighting system. All work to be performed on a time and material basis. **Motion Carried.**

Clerk: Barbara Rabineau – None

Village Committees, Commissions, Authorities:

Parks & Rec: None

Harbor:

a. Harbor Condition Report dated April 12, 2022 was presented by Anne Soule, Harbor Master.

b. Harbor Operations and Management Minutes dated April 12, 2022 were submitted.

c. Motion by S. Balysh, seconded R. Lange to purchase two marine handheld radios at a cost of not to exceed \$300.00. **Motion Carried.**

d. Motion by J. Davis, seconded by R. Mach to purchase three life rings at a cost of \$79.99 each = \$239.97 plus roping and shipping. Purchase is subject to insurance coverage compliance. **Motion Carried.**

e. Motion by S. Balysh, seconded by J. Davis to purchase a battery for the ATV being repaired prior to its sale – not to exceed \$100.00. **Motion Carried.**

f. Motion by J. Southard, seconded by S. Balysh to grant Anne Soule, Harbor Master, authorization to purchase goods/services not to exceed \$300.00, as required, for the Harbor operations. **Motion Carried.**

Work in Progress:

a. 2020 Water Project

Public Comment:

President Mach addressed life insurance benefits for Village and SEFA employees. As SEFA functions continue to be separated from the Village, SEFA management is requesting separate life insurance quotes for their employees.

Adjournment:

Motion by S. Balysh, seconded by J. Davis to adjourn the council meeting at 8:20 pm.

Motion Carried.



Barbara Rabineau, Village Clerk