



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
November 1, 2022

The Pledge of Allegiance to the Flag of the United States of America was led by Sue Balysh. President Mach called the Council Meeting to order at 7:01 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

Staff Present: Dan Finn, Darcy Johnson, Don Morath, Larry O'Keefe, Barbara Rabineau

Guests: Christina Dey, Sharon Millins, Jeff Smeader, Brenda Smigill, Kenn Wimmer

Agenda/Additions:

Motion by J. Davis, seconded by M. Balysh to approve Agenda and Additions, if applicable.

Motion Carried.

Public Comment:

- a. Comments were made on the successful Halloween Parade and Trunk or Treat Event.
- b. Question was raised regarding the deteriorated break wall; Don Morath addressed progress in working with the State of Michigan to get appropriated funds for repairs.
- c. Discussion regarding Christmas holiday events was held.

Presidential Appointments: None

Presentations: None

Petitions and Communications:

- a. Christina Dey read into the record a request for a Christmas Tree Lighting Ceremony to be held at the Welcome Center.

Village Departments, Committees, and Commissions:

Planning Commission:

- a. Planning Commission Approved Meeting Minutes dated September 27, 2022 were submitted.
- b. Master Plan Workshop Meeting Minutes dated October 17, 2022 were submitted.

Zoning Administrator's Report:

- a. Zoning Administrator's October Report was presented by Larry O'Keefe.

New Business:

- a. Five-Year Recreation Plan Expiration 2022; new Plan deadline February 1, 2023. Options will be reviewed and reported back to Council.

Previous Business: None

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Bills:

a. **Motion** by M. Balysh, seconded by S. Balysh to approve Harbor bills **PAID** dated October 24, 2022 in the amount of \$2,715.95. **Motion Carried.**

b. **Motion** by J. Davis, seconded by M. Balysh to approve Village bills **TO BE PAID** dated November 1, 2022 in the amount of \$5,205.98. **Motion Carried.**

c. **Motion** by J. Southard, seconded by R. Lange to approve Harbor bills **TO BE PAID** dated November 2, 2022 in the amount of \$4,726.12. **Motion Carried.**

Minutes:

Motion by S. Balysh, seconded by R. Mach to approve the Council Meeting Minutes dated October 18, 2022, as presented. **Motion Carried.**

Treasurer’s Report: Darcy Johnson

a. Financial Statements for October 2021 and October 2022 were submitted.

b. Treasurer’s October 2022 Report dated November 1, 2022 was presented by Darcy Johnson.

b1. **Motion** by R. Lange, seconded by S. Balysh to approve Budget Adjustment for the 2018 Water Project:

i.	591-002-1	Grant Income	\$20,130.00
ii.	591-965-3	2018 Water Project Expense	\$20,130.00

Motion Carried.

b2. **Motion** by R. Lange, seconded by J. Southard to approve Budget Adjustment/ Balance Forward to purchase DNR property for \$60,500.00:

i.	111-068-0	General Fund balance Fwd.	\$60,500.00
ii.	111-970-0	Purchase of Assets	\$60,500.00

Motion Carried.

b3. **Motion** by R. Lange, seconded by J. Southard to approve Budget Adjustment for Harbor Renovation Grant II:

i.	442-672-0	Harbor Grant Revenues	\$ 9,366.00
ii.	442-970-0	Harbor Grant Expenses	\$ 9,366.00

Motion Carried.

Business Manager: Larry O’Keefe

a. Business Manager’s October 2022 Report was presented by Larry O’Keefe.

b. **Motion** by R. Mach, seconded by J. Southard to approve purchase of:

20 Units of Garland	\$4,733.40
Ribbon NTE	500.00
Shipping NTE	<u>500.00</u>
 Total:	 \$5,733.40 (Account #442-962-0)

Motion Carried.

Clerk: Barbara Rabineau – nothing to report.

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Work in Progress:

a. 2020 Water Project. **Motion** by R. Lange, seconded by J. Southard to contract and direct Rowe Professional Services to proceed with the water system engineering. **Motion Carried.**

Public Comment:

a. Fall Clean-up will be done by Doug's Lawn Care, Inc.

Adjournment:

Motion by R. Lange, seconded by J. Davis to adjourn the council meeting at 8:12 pm. **Motion Carried.**



Barbara Rabineau
Clerk