

The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
**Village of Port Sanilac Council Meeting**  
**November 15, 2022**

The Pledge of Allegiance to the Flag of the United States of America was led by Jon Davis.

President Pro-Tem Davis called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, R. Lange, J. Southard, J. Davis

**Staff Present:** Dan Finn, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

**Guests:** Sgt. Ron Edington, Rita Radzilowski, Jim Sroka, Kenn Wimmer

**Agenda/Additions:**

1. Letter of Resignation rescinded by Sarah Morath, Deputy Clerk.
2. Letter of Resignation from Ray Mach, President.
3. Letter of Interest from Ray Mach for Council Trustee.

**Motion** by M. Balysh, seconded by S. Balysh to approve Agenda and Additions. **Motion Carried.**

**Public Comment:**

a. A resident brought up how disruptive and loud the siren is at the fire house. President Pro-Tem Davis advised her to provide a written complaint to the Business Manager for follow up.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

a. Letter of Resignation – Sarah Morath, Deputy Clerk

a1. Sarah Morath rescinded her resignation letter dated November 9, 2022.

b. A letter of resignation from Ray Mach, Council President was read into the record. **Motion** by J. Davis, seconded by J. Southard to accept the letter of resignation from Ray Mach, Council President.  
**Motion Carried.**

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c. A letter of interest from Ray Mach for Council Trustee was read into the record. **Motion** by J. Southard, seconded by S. Balysh to appoint Ray Mach to the open Trustee position on the Village of Port Sanilac Council.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, R. Lange yes, J. Southard yes, J. Davis yes

**Motion Carried.**

d. Ray Mach was sworn in by the Clerk as a Council Trustee and was seated with the Council for the remainder of the meeting.

**Village Departments, Committees, and Commissions:**

**Public Safety:** Don Morath

a. Sheriff's October Incident Report was presented by Sgt. Ron Edington.

**Harbor:**

a. Harbor Master Report was presented by Anne Soule.

**Parks and Recreation:**

a. Parks & Recreation Report was presented by Dan Finn.

**Finance Committee:**

a. Finance Committee Meeting Minutes were presented by Larry O'Keefe.

b. Proposal from IT Right for repair and maintenance of computer equipment and the computer network within the Village office. **Motion** by R. Mach, seconded by R. Lange to approve IT Rights' Proposal for Information Technology services as follows: 2022 = \$3,080.00, 2023 = \$3,449.00, 2024 = \$3,840.00, as recommended by the Finance Committee. **Motion Carried.**

c. Proposal from Dixon Engineering & Inspection Services for the 100,000-gallon, double ellipse tank. **Motion** by J. Southard, seconded by R. Lange to approve the Dixon Engineering Water Tower Service Agreement and approve up to \$5,000.00 for the project scheduled for April 2023. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by R. Mach to approve proposal by Doug's Lawn Care for \$635.00 for the fall clean-up, as recommended by the Finance Committee. **Motion Carried.**

**New Business:**

a. **Motion** by R. Lange, seconded by J. Southard to begin process with Sanilac County Sheriff's Department to obtain title to the abandoned sailboat at the Harbor and authorize Anne Soule to begin the process of removal. **Motion Carried.**

**Previous Business:** None

**Bills:**

a. **Motion** by R. Mach, seconded by R. Lange to approve Village bills **PAID** dated November 7, 2022 in the amount of \$39,932.47. **Motion Carried.**

b. **Motion** by M. Balysh, seconded by J. Southard to approve Harbor bills **PAID** dated November 8, 2022 in the amount of \$4,421.10. **Motion Carried.**

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c. **Motion** by S. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated November 15, 2022 in the amount of \$9,706.17. **Motion Carried.**

d. **Motion** by R. Lange, seconded by J. Southard to approve Harbor bills **TO BE PAID** dated November 16, 2022 in the amount of \$1,146.72. **Motion Carried.**

**Minutes:**

**Motion** by S. Balysh, seconded by J. Davis to approve the Council Meeting Minutes dated November 1, 2022, as presented. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Information is being gathered regarding outbound connectivity for the water tower.

**Clerk:** Barbara Rabineau

a. The newsletter submission deadline is December 9, 2022; forward to the Clerk or Ray Mach for inclusion in the newsletter scheduled to be mailed the first week of January.

b. The UHY Auditors will be attending the December 6, 2022 Council meeting to present audit findings.

c. Oaths of Office and submission of updated I-9 paperwork for re-elected Council members is required prior to November 20, 2022.

**Work in Progress:**

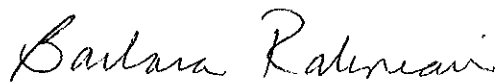
a. 2020 Water Project

**Public Comment:**

a. Further concerns regarding the abandoned sailboat were discussed.

**Adjournment:**

**Motion** by R. Mach, seconded by J. Southard to adjourn the council meeting at 7:59 pm. **Motion Carried.**



Barbara Rabineau  
Clerk