

Approved Minutes
Port Sanilac Planning Commission
April 26, 2022 7:00 PM
Bark Shanty Community Center

Meeting Called to Order at 7:00 PM by Chair Ray Emond

Pledge of Allegiance: led by Tom Jackson

Introduction of New Member: Ray Emond introduced Thomas Jackson as the new member of the Planning Commission (term expiring in 2025).

Members Present: Bob Batz, Eric Bruss, Bob Dear, Ray Emond, Tom Jackson, Mary Simon
Council Liaison Jim Southard, Zoning Administrator Larry O'Keefe

Absent: Anna Frusti

Guests: None

Additions to the Agenda: Whitney Drive commercial district clarification added to new business

Approve Agenda: *Motion to approve the agenda by M. Simon, seconded by B. Batz; Motion passed*

Public Comment/Communications: None

Approve Minutes:

Motion by B. Batz, to approve the minutes of the March 22, 2022 Regular Meeting, seconded by M. Simon; Motion passed

M. Simon passed out the minutes from the April 26th Master Plan Oversight Committee workshop earlier that morning.

Council Liaison Report: J. Southard reported that Anne Soule is the new Harbor Master & Parks and Recreation Coordinator, and that Dan Finn will be a co-worker/director with her on Parks and Recreation. He also reported that the open council position has not been filled yet, and that the street lights are in the process of being replaced.

Zoning Administrator Report:

1. Decks and Stairway: 11 S. Ridge St. (Approved)
2. Fence: 89 Casey Dr. (Approved)
3. Porch Roof: 176 N. Ridge St. (Approved)
4. Fence: 27 N. Ridge St. (Approved)

Zoning Administrator L. O'Keefe will ask Julie Fagan about the parking plan for her business and residents at 11 S. Ridge St. L. O'Keefe will also schedule a conference call with Christopher Germaine of MEDC, while he is still available, to ask about the RRC Funding status, and his thoughts for parking in the business district.

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Old Business:

1. Master Plan Oversight Committee and RRC Funding: Committee met on April 26th and spent time introducing T. Jackson to the Master Plan project. Committee is still waiting for the initial funding to hire a consultant. Discussions were held regarding the need for public parking signs, limiting parking time in the CBD district, parking for businesses that have residential dwellings, and would public parking lots be an alternative parking for residents living in the CBD district.
The Master Plan Oversight Committee will meet again on May 10th at 1:00 PM.
2. Historic District Ordinance: Discussion about an Historic District ordinance and how it could be added to our current ordinances. General feeling was that the best idea would be to make it a part of the Master Plan for future consideration and planning.

New Business:

1. Expiration of Member Terms: Anna Frusti & Mary Simon terms will end on June 30, and they will need to submit a letter to the Village Council to be reappointed.
2. Whitney Drive District Clarification: L. O'Keefe informed the commission of the possibility of a large section of the commercial district on Whitney Drive being purchased for residential use. He questioned whether this should be allowed, and will consult with the Village attorney as to the legal aspects of it.

Upcoming Meetings:

Master Plan Committee meeting Tuesday, May 10, 2022 at 1:00 PM
Next Regular meeting Tuesday, May 24, 2022 at 7:00 P.M.

Meeting Adjourned: by Chair R. Emond at 8:08 PM.

Submitted by: Bob Dear
Planning Commission Secretary