



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
August 6, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by B. Simon.

President Falcon called the Council Meeting to order at 7:05 pm.

Council Members Present: M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, A. True, D. Falcon

Staff Present: Darcy Johnson, Larry O'Keefe, Barbara Rabineau

Guests: Cathi Hazlett, Dave Hazlett, Ken Lind, Sharon Mullins, Dana Rogers, John Rogers, Jenny Sroka, Jim Sroka

Agenda/Additions:

1. Light House Park Fence

Motion by B. Hunter, seconded by A. True to approve Agenda and Addition. **Motion Carried.**

Public Comment: None

Presidential Appointments:

Presentations:

- a. Ken Lind representing EMC Insurance reviewed their insurance renewal for the Village of Port Sanilac for 2024/2025. He has not received the proposal for the Harbor but indicated the premium will not exceed \$3,000.00 over the 2023/2024 premium unless gas/diesel sales have increased dramatically.

Motion by B. Hunter, seconded by B. Simon to approve insurance renewal for the Village of Port Sanilac through EMC Insurance for \$20,051.00; coverage remains the same as 2023/2024.

Motion Carried.

Motion by B. Hunter, seconded by B. Simon to approve insurance renewal for the Village of Port Sanilac Harbor through EMC Insurance not to exceed \$27,124.00; coverage remains the same as 2023/2024.

Petitions and Communications:

- a. The Village of Lexington, the Village of Port Sanilac, and Township of Sanilac Interlocal Water Supply Agreement was presented by Larry O'Keefe.

a1. Resolution #10-2024 – A Resolution Authorizing the Signing of the Village of Lexington, the Village of Port Sanilac, and the Township of Sanilac Interlocal Water Supply Agreement was read into the record.

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Motion by B. Hunter, seconded by A. True to approve the Village of Port Sanilac Resolution #10-2024 – A Resolution Authorizing the Signing of the Village of Lexington, the Village of Port Sanilac, and the Township of Sanilac Interlocal Water Supply Agreement.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter yes, B. Simon yes, A. True yes, D. Falcon yes

Motion Carried.

b. Summer Festival Event and Facility Use Check List was presented by S. Balysh. A discussion took place regarding the process in making the decision to restrict parking and the lack of communication with the Blues Festival Committee during the Blues Festival. President Falcon explained his decision to restrict parking at Lighthouse Park during the event.

Motion by S. Balysh, seconded by L. Hahn to approve the Summer Festival Facility Use Check List, as presented.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter no, B. Simon no, A. True no, D. Falcon no.

Motion Failed.

b1. Location for Antique Boat Show cars will be on Main Street (same location as prior years).

Training: None

Village Departments, Committees, and Commissions:

Planning Commission:

a. Approved Meeting Minutes dated June 25, 2024 were submitted.

b. Unapproved Meeting Minutes dated July 23, 2024 were submitted.

Zoning Administrator's Report:

a. Zoning Administrator's July Report was presented by Larry O'Keefe.

Governance Committee:

a. Governance Committee Meeting Minutes dated July 16, 2024 were presented by Larry O'Keefe.

New Business:

a. President Falcon suggested installing a fence at Light House Park to protect the Village's investment. He requested Buildings and Grounds, Community Development/Parks & Recreation, and Finance Committees review installing a fence at Light House Park to restrict parking on the grass. After further discussion, it was suggested a broader review of plans for Light House Park be explored. Residents living near the park expressed their concern of installing a fence. With the exception of the Blues' Festival and DPW moving picnic tables, no vehicles park or ride on the grass. It was also suggested input from the Business Association and Planning Commission be sought to ensure all concerns and opinions are heard before Council proceeds.

Unfinished Business:

a. The Sanilac East Fire Authority Negotiation Team has completed their assignment. The SEFA Funding and Management Agreement has been signed by President Falcon and Sanilac Township Supervisor, Dan Kelly.

a1. Sanilac East Fire Authority Monthly Meeting update was given by Jim Sroka. The SEFA budget will be finalized at the August meeting.

Bills:

a. **Motion** by B. Hunter, seconded by L. Hahn to approve Village bills **PAID** dated July 18, 2024 in the amount of \$9,077.46. **Motion Carried.**

b. **Motion** by M. Balysh, seconded by L. Hahn to approve Village bills **PAID** dated July 30, 2024 in the amount of \$4,826.40. **Motion Carried.**

c. **Motion** by L. Hahn, seconded by S. Balysh to approve Harbor bills **PAID** dated July 31, in the amount of \$157.14. **Motion Carried.**

d. **Motion** by B. Hunter, seconded by L. Hahn to approve Water Project bill **PAID** dated August 1, 2024 in the amount \$4,500.00. **Motion Carried.**

e. **Motion** by S. Balysh, seconded by L. Hahn to approve Village bills **TO BE PAID** dated August 6, 2024 in the amount of \$7,507.68. **Motion Carried.**

f. **Motion** by B. Hunter, seconded by L. Hahn to approve Harbor bills **TO BE PAID** dated August 7, 2024 in the amount of \$32,853.73. **Motion Carried.**

Minutes:

a. **Motion** by M. Balysh, seconded by L. Hahn to approve the Council Meeting Minutes dated July 16, 2024, as submitted. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by A. True to approve the Town Hall Meeting Minutes dated July 22, 2024, as submitted. **Motion Carried.**

c. Approved Special Meeting Minutes dated July 29, 2024, as submitted. (Informational)

Treasurer's Report: Darcy Johnson

a. Financial Statements July 2023 and July 2024

b. Treasurer's Report dated August 6, 2024

b1. Motion by S. Balysh, seconded by D. Falcon to approve the following budget adjustments:

a. To adjust water account budget for insurance/iron plan repairs:

| | | |
|-----------------------|-------------|-------------|
| i. Insurance Income | 591-100-671 | +\$7,508.00 |
| ii. Insurance Repairs | 591-100-931 | +\$7,508.00 |

Motion Carried.

b2. Motion by B. Hunter, seconded by D. Falcon to approve the following budget adjustments:

b. To Adjust for union raises for 2024/2025 budget year:

| | | |
|----------------------|-------------|--------------|
| i. Gen Fund Salaries | 101-100-702 | +\$1,000.00 |
| ii. Gen Fund Misc. | 101-100-960 | - \$1,000.00 |
| iii. DPW Wages | 565-100-702 | +\$2,000.00 |
| iv. DPW R & M | 565-100-930 | - \$2,000.00 |

Motion Carried.

Business Manager: Larry O'Keefe

a. Business Manager's July Report was presented by Larry O'Keefe.

Clerk: Barbara Rabineau

a. Resolution Number: #08-2024 – A Resolution to Rescind Withdrawal from the Sanilac East Fire Authority (Ref. Resolution #02-2023). – (Informational)

b. Resolution Number: #09-2024 – A Resolution Authorizing the Signing of the Articles of Incorporation and the Funding and Management Agreement for the Potential Sanilac East Fire Authority. – (Informational)

Work in Progress:

a. 2022 Water Project update given during Business Manager's report.

Public Comment:

a. Dave Hazlett voiced his concerns regarding installing a fence at Light House Park.

b. Jim Sroka suggested looking at reconfiguring the parking spaces and Light House Park. He also suggested revisiting the limits for the harbor insurance.

c. John Rogers also voiced concerns regarding the installation of a fence at Light house Park.

Adjournment:

Motion by D. Falcon, seconded by L. Hahn to adjourn the council meeting at 8:45 pm. **Motion Carried.**



Barbara Rabineau, Clerk