

SANILAC EAST FIRE AUTHORITY

Serving Sanilac Township and the Village of Port Sanilac

MINUTES

SEFA BOARD MEETING APRIL 8, 2025 AT 6 P.M.

Members Present: Sroka, Smiley, Lyall, Hunter, Goike, Griffith

Members Absent: None

Others Present – Treasurer Darcy Johnson, Chief Doug Moran
Brian Moran Sr, Ron Hollway and one citizen.

- I. Call to Order: Called to order at 6: 00 p.m. by Dennis Griffith
- II. Public Comment- None Offered
- III. Approval of Agenda: MOTION by Hunter, SUPPORT by Smiley, to approve the agenda as presented.
All ayes
Motion carried
- IV. Approval of Minutes: MOTION by Lyall, SUPPORT by Smiley, to approve the minutes of March 11, 2025 as corrected.
All ayes
Motion carried
- V. Committee Reports
 - a. Finance Committee – No Meeting
 - b. Compliance Committee – No meeting
 - c. Personnel Committee – Meeting to discuss job duties on May 2nd 10 a.m.

VI. Treasurer Report –Bills reviewed. MOTION by Hunter, SUPPORT by Lyall, to approve the bills to be paid in the amount of \$8287.58.

All ayes

Motion carried

Johnson Report –

- Outstanding payroll checks from September 2024 and December 2024. Checks to be reissued.
- Treasurer wage increase approved and treasurer can write payroll check for the difference of \$500.00
- Fixed Asset Capitalization Policy –MOTION by Hunter, SUPPORT by Lyall, to approve the policy as presented.

All ayes

Motion carried

- Budget Amendment for Truck Fund- MOTION by Lyall, SUPPORT by Hunter to approve the adjust the 25-26 budget moving \$25,000 to truck fund a change the millage of \$140,000 400-650 to \$164,000 from the millage funds,

Roll Call

Ayes -Lyall Hunter Sroka Smiley Goike Griffith

Nays - None

Motion carried

- ATT phone and internet service to be discussed at next Village Council meeting
- Treasurer received a credit card along with Secretary and Chief. MOTION by Sroka, SUPPORT by Hunter to approve the activation of the credit card for Treasurer.

All ayes

Motion carried

- Budget Adjustments – MOTION by Hunter, SUPPORT by Smiley to approve the budget adjustments as presented.

All ayes

Motion carried

VII. Chief Report-

- Current Run totals 76-2025 as of 4/1/2025. 66-2024 runs at the same time last year.
- Grant Update – Packs have arrived, and first round of training has been completed. We should be in service by the end of April.

-Awarded \$103,698.49

-Total invoice for packs \$98,760.47

-Total requested from FEMA \$93,760.47

-SEFA Contribution \$4934.76

-Grant writer 5% of total

-Money available to spend \$4934.76

- Still waiting on the money to be transferred from FEMA GO. MOTION by Lyall, SUPPORT by Sroka, to pay invoice as soon as funds are distributed.

All ayes

Motion carried

- Notable Incidents – 30-acre field fire on State and Hyde
- The Trench Rescue Update- Invoice has been received and turned over to the contractor's insurance company. I have been in contact with an agent and should see something soon. MOTION by Sroka, SUPPORT by Lyall to pay invoice as soon as insurance money is received.

All ayes

Motion carried

- Training- I will ne attending a confined space/high angle rescue class in Breckenridge on June 10th thru the 13th.
- Golf Outing May 3rd. Looking for hole sponsors.
- 501 C3 have purchased a 2.5" combination nozzle at the cost of \$1350.00.

VIII. Old Business:

- a. Grant Update – Under Chief Report
- b. Resale and Bid Process of Current Rescue Truck- Brokerage agreement 3/15/2025 never came to board to make a decision. Brindlee will sell and receive 10% of the sale. MOTION by Sroka, SUPPORT by Hunter, to allow Brindlee to sell truck, starting at \$15,000, and put it out to road for sale at \$12,500.
All ayes
Motion carried
- c. Fire Hall Contract- Tabled
- d. Bark Shanty Lease – Tabled
- e. Small Claim Court Discussion – Go to Finance meeting for further discussion, May 13th at 5p.m.
- f. Capital Asset and Controlled Capital Type Items Policy- Approved under Treasurer Report

IX. New Business

- g. Treasurer and Secretary Duties- Will hold a Personnel Meeting to discuss duties May 2nd at 10 a.m.
- h. Macomb County Technical Rescue Team Invoice – Covered under Chief report

X. Public Comment –

Discussion on replacement of 3500 truck.

- XI. Announcements – Next meeting May 13 ,2025
- XII. Adjournment – MOTION by Lyall, SUPPORT by Goike, to adjourn meeting 7:57 p.m.

approved