



The Village of

Port Sanilac

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Approved Minutes
Village of Port Sanilac Council Meeting
October 21, 2025

Pledge of Allegiance to the Flag of the United States of America was led by M. Balysh

President Falcon calls the Council Meeting to order at 7:00 p.m.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran Jr., B. Simon, A. Smiley, D. Falcon

Council Members Absent:

Staff Present: Larry O'Keefe, Barbara Joslin, Dan Finn

Guests: Sgt. Todd Laming, Kathleen Poirier, John Rogers, Kenn Wimmer, Art Schlichting, David Hazlett

Agenda/Additions:

Motion by B. Moran, Jr., seconded by A. Smiley to approve Agenda and Additions, as amended. **Motion Carried.**

Public Comment: None

Presidential Appointments: None

Presentations: None

Petitions and Communications: None

Village Departments, Committees, and Commissions:

Governance:

a. Governance Committee Minutes – October 7, 2025

a1. Authorize the Code Enforcement Office to write citations for Zoning Ordinance violations.

Motion by D. Falcon, seconded by B. Simon to approve the authorization for the Code Enforcement Officer to write citations for Zoning Ordinance violations. **Motion Carried.**

a2. Council to take action on adding Zoning Ordinance violations to the Fee Schedule as a Grade A Violation.

Motion by B. Simon, seconded by S. Balysh to approve adding Zoning Ordinance violations to the Fee Schedule as a Grade A Violation. **Motion Carried.**

b. Sheriff's September Incident Report was reported by Sgt. Todd Laming

c. Harbor Master's September Report dated October 14, 2025 was read by the Clerk

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Planning Commission:

a. Planning Commission – Application to join the Planning Commission - Marcia J. Falls – Kolakovich
Motion by B. Moran, Jr., seconded by B. Simon to accepted Marcia F. Falls-Kolakovich application to the Planning Commission.

Roll Call Vote:

M Balysh, yes, S. Balysh, yes, B. Moran, Jr., yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, yes.

Community Development:

a. Community Development Meeting Minutes dated October 7, 2025 was read by Sue Balysh

b. Community Development Survey – 4th Quarter on our Parks, received a good response.
Sanilac Township-Deadline Date is November 9, 2025, then the results will be posted on the website.

Parks and Recreation:

a. Parks & Recreation September 2025 Report dated October 15, 2025 was read by Dan Finn

b. Events and Facility Use Check List – 2025 Halloween; Golf Cart Parade; Trunk or Treat
Council to approve the event and the parade route. (Green=parade route detour, yellow=parade route on M-25.)

Motion is rejected to approve 2025 Halloween; Golf Cart Parade; Trunk or Treat.

Finance:

a. Finance Committee Meeting Minutes dated October 7, 2025.

b. Reviewed a proposal from Sight and Sound Videography for web maintenance and related software for \$898. to be charged to account 101-100-850 and recommend Council approve.

b1. Motion by B. Simon, seconded by A. Smiley to approve proposal Sight and Sound Videography for web maintenance for \$898. and charge to account 101-100-850. **Motion Carried.**

c. Reviewed the proposal from Corpro, Cathodic Protection Corrosion Control System for Water Tower annual preventative maintenance for \$1,090. charge to account 591-100-930 and recommend Council approve.

c1. Motion by M. Balysh, seconded by B. Moran, Jr. to approve Corpro, Cathodic Protection Corrosion Control System for the Water Tower annual preventative maintenance for \$1,090. and to charge to account 591-100-930. **Motion Carried.**

d. Reviewed the Fire Hall drainage project and recommend it be increased from \$2,000 to \$4,000 to cover excavation and materials charged to account 211-100-930 and recommend Council approve.

d1. Motion by M. Balysh, seconded by D. Falcon to approve Fire Hall drainage project and recommend it be increased from \$2,000 to \$4,000 to cover excavation and materials charged to account 211-100-930. **Motion Carried.**

e. Reviewed a proposal from Northshores Landscaping for replacement trees as part of the 2025 Sidewalk Improvements Project and recommend accept the Northshores proposal with a budget not to exceed \$5,500 and recommend Council approve.

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e1. Motion by S. Balysh, seconded by B. Simon to approve proposal from Northshores Landscaping for replacement trees as part of the 2025 Sidewalk Improvements Project, not to exceed \$5,500.
Motion Carried.

New Business: none

Unfinished Business: none

SEFA

a. Sanilac East Fire Authority – Monthly Meeting update was presented by J. Sroka

b. SEFA Board Meeting Schedule

Bills:

a. Motion by B. Moran, seconded by S. Balysh to approve Village bills **TO BE PAID** dated October 14, 2025 in the amount of \$22,777.05. **Motion Carried.**

b. Motion by B. Simon, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated October 15, 2025 in the amount of \$33,558.64, **Motion Carried.**

c. Motion by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **TO BE PAID** dated October 21, 2025 in the amount of \$3,304.29. **Motion Carried.**

d. Motion by D. Falcon, seconded by M. Balysh to approve Harbor bills **TO BE PAID** dated October 22, 2025 in the amount of \$6,450.28. **Motion Carried.**

e. Motion by S. Balysh, seconded by J. Sroka to approve Water Project bills **TO BE PAID** dated October 23, 2025 in the amount of \$1,000.00. **Motion Carried.**

Minutes:

Motion by B. Moran, Jr., seconded by A. Smiley to approve the Council Meeting Minutes dated September 16, 2025, as submitted and amended. **Motion Carried.**

Motion by D. Falcon, seconded by M. Balysh to approve the Council Special Meeting Minutes dated October 14, 2025 as submitted and amended. **Motion Carried.**

Motion J. Sroka, seconded by B. Moran, Jr. to accept amended minutes. **Motion Carried.**

Business Manager: Larry O'Keefe

Clerk: Barbara Joslin

Work in Progress: none

Public Comment:

Kathleen Poirier-meeting updates

John Rogers-Code Enforcement

Jim Sroka-Planning Commission doing a great job

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, Brian Moran Jr. __, B. Simon __, A. Smiley __, J. Sroka __, D. Falcon __

Return to open session at __ pm.

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Adjournment:

Motion by D. Falcon, seconded by S. Balysh to adjourn the council meeting at 7:48 p.m.

Motion Carried.

Barbara J. Joslin

Barbara J. Joslin, Clerk