



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
February 21, 2023

The Pledge of Allegiance to the Flag of the United States of America was led by Sue Balysh.
President Falcon called the Council Meeting to order at 7:01 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, R. Mach, J. Southard, D. Falcon

Staff Present: Dan Finn, Don Morath, Barbara Rabineau

Guests: Lt. Moore, Lori Southard, Jim Sroka

Agenda/Additions:

Motion by R. Lange, seconded by M. Balysh to approve Agenda, as presented. **Motion Carried.**

Public Comment: None

Presidential Appointments: None

Presentations: None

Petitions and Communications:

a. Sanilac Township Letter was read into the record. **Motion** by D. Falcon, seconded by R. Mach to acknowledge receipt of Sanilac Township Letter; Council is awaiting clarification of letter from Sanilac Township. **Motion Carried.**

b. Event and Facility Use Check List was submitted by Dan Finn and S. Balysh. **Motion** by R. Mach, seconded by R. Lange to approve Facility Use Check List for a "Local Musical Talent Showcase" at BSCC on Friday, March 24, 2023. **Motion Carried.**

Village Departments, Committees, and Commissions:

Public Safety: Don Morath

a. Lt. Moore presented the Sheriff's January Report.

b. SEFA – background information was submitted (informational).

Harbor:

a. Harbor Master Report – no report.

b. Harbor Oversight Committee Meeting Minutes dated February 10, 2023 were presented by Jon Davis.

Parks and Recreation:

a. Parks & Recreation Meeting Minutes dated January 21, 2023 were presented by Dan Finn and S. Balysh.

b. Parks & Recreation Meeting Minutes dated February 11, 2023 were presented by Dan Finn and S. Balysh.

February 21, 2023 Meeting Minutes

Finance:

- a. Finance Committee Meeting Minutes dated February 7, 2023 were submitted.
- b. Finance Committee Meeting Minutes dated February 14, 2023 were presented by Larry O'Keefe.
 - b1. Motion** by R. Mach, seconded by J. Southard to include in the 2023-2024 budget \$1,000.00 for the beautification of the Village by the Port Sanilac Garden Club; charge account 111-975-2, as recommended by the Finance Committee. **Motion Carried.**
 - b2. Motion** by R. Lange, seconded by M. Balysh to approve Northern Pump and Well's proposal to pull and inspect the setting for Well 2 for \$4,980.00; charge account 591-975-0, as recommended by the Finance Committee. **Motion Carried.**
 - b3. Motion** by R. Mach, seconded by R. Lange to approve installation of a generator at the Harbor office funded in part by the Morath Foundation grant for \$6,000.00 including: Zimmerman Electric quote for the generator and related equipment for \$7,545.00, a cold weather kit for \$250.00, and installing a natural gas supply line for not to exceed \$600.00 for a net total project cost not to exceed \$2,395.00; charge account 586-930-0, as recommended by the Finance Committee. **Motion Carried.**

New Business: None

Previous Business: None

Bills:

- a. **Motion** by R. Lange, seconded by J. Southard to approve Village bills **PAID** dated February 13, 2023 in the amount of \$14,330.28. **Motion Carried.**
- b. **Motion** by J. Southard, seconded by R. Mach to approve Harbor bills **PAID** dated February 14, 2023 in the amount of \$89.03. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by R. Lange to approve Village bills **TO BE PAID** dated February 21, 2023 in the amount of \$9,943.05. **Motion Carried.**
- d. **Motion** by J. Southard, seconded by R. Mach to approve Harbor bills **TO BE PAID** dated February 22, 2023 in the amount of \$4,126.59. **Motion Carried.**

Minutes:

Motion by S. Balysh, seconded by R. Lange to approve the Council Meeting Minutes dated February 7, 2023, as submitted. **Motion Carried.**

Business Manager: Larry O'Keefe – nothing additional.

Clerk: Barbara Rabineau

- a. Newsletter article submission deadline is March 10, 2023; send submissions to R. Mach or Clerk.
- b. Website update cost was presented by the Clerk. **Motion** by J. Southard, seconded by D. Falcon to approve update to website to include prospective Employee/Volunteer forms as required by RRC guidelines; NTE eight hours at \$30.00/hour; Village Attorney's approval required on all forms prior to posting on our Website. **Motion Carried.**
- c. Clerk to send letter to Sanilac East Fire Authority regarding Council's February 7, 2023 motion to notify Sanilac East Fire Authority of responsibility and liability for the fire siren operation.

February 21, 2023 Meeting Minutes

Work in Progress:

a. 2020 Water Project – Additional information requested was submitted week of February 13, 2023.

Public Comment:

a. Jim Sroka suggested that Council consider allowing the DNR to dump sand in designated areas on Goldman Street and Cherry Street.

Closed Session:

Motion by D. Falcon, seconded by R. Lange to move into closed session at 8:54 pm to review Council's position with the Sanilac East Fire Authority. **Motion Carried.**

Returned to open session at 9:28 pm.

Adjournment:

Motion by D. Falcon, seconded by M. Balysh to adjourn the council meeting at 9:28 pm. **Motion Carried.**



Barbara Rabineau
Clerk