

**Un-Approved Agenda**  
**Village of Port Sanilac Council Meeting**  
**June 2, 2026**

Welcome to the Village of Port Sanilac June 2, 2026 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Moran, Jr.

2. President Falcon calls the Council Meeting to order at \_\_\_ pm.

3. **Roll Call:** M. Balysh \_\_, S. Balysh \_\_, J. Sroka \_\_, B. Moran, Jr. \_\_, B. Simon \_\_, A. Smiley \_\_, D. Falcon \_\_

4. **Agenda/Additions:**

**Motion** by \_\_, seconded by \_\_ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:** none

7. **Presentations:** none

8. **Petitions and Communications:**

a. Resolution #00-04-2026 – Resolution to Adopt the Village of Port Sanilac 2026-2027 Annual Budget.

**Motion** by \_\_, seconded by \_\_ to approve Resolution #00-04-2026 to adopt the Village of Port Sanilac 2026-2027 Annual Budget, as presented at the Public Hearing on June 2, 2026.

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, J. Sroka \_\_, B. Moran, Jr. \_\_, B. Simon \_\_, A. Smiley \_\_, D. Falcon \_\_

b. Amended Fee Schedule – Effective July 1, 2026, Village of Port Sanilac 2026-2027 Compensation and Annual Fee Schedule

**Motion** by \_\_, seconded by \_\_ to approve amended fee schedule.

c. Event and Facility Use Check List – Port Sanilac Methodist Church, Worship in the Park, Sunday, July 19, 2026 at 9:00-10:30 a.m. church service at the Harbor Park Pavillion.

**Motion** by \_\_, seconded by \_\_ to approve the Port Sanilac Methodist Church, to have a Worship in the Park Sunday church service on July 19, 2026 from 9:00-10:30 a.m. at the Harbor Park Pavillion.

**Village Departments, Committees, and Commissions:**

**9. Governance Committee:**

a. Governance Committee Meeting Minutes dated May 19, 2026

b. Reviewed the proposed STR Ordinance and recommend Council adopt the STR Zoning Ordinance and amending Chapter 110.0-110.99 Rental Dwellings.

**Motion** by \_\_\_, seconded by \_\_\_ to adopt STR Zoning Ordinance – Rental Dwellings

**Information presented at Governance Meeting – no motion required**

c. R. Henry requested relief from undue burden from Peddler and Vendor fees at the Blues Festival and recommended forwarding the request to D. Falcon for consideration.

d. Reviewed the request by union employees to shift the paid holiday from Friday, July 3<sup>rd</sup> to Monday, July 6<sup>th</sup> to facilitate preparations for the holiday weekend and recommend Council approve the request.

**Motion** by \_\_\_, seconded by \_\_\_ to approve moving union paid holiday from Friday, July 3<sup>rd</sup> to Monday, July 6<sup>th</sup>, recommend by Governance.

e. Reviewed a request from Mark Janssen to modify his Gazebo foot print in lieu of removal and recommend Council deny the request.

**Motion** by \_\_\_, seconded by \_\_\_ to deny request from Mark Janssen to modify his Gazebo so it doesn't have to be removed or torn down. Governance recommend Council deny his request.

**10. Planning Commission:**

a. Planning Commission – Unapproved Meeting Minutes dated May 26, 2026

**11. Community Development:**

**12. Zoning Administrator's Report: Larry O'Keefe**

a. Zoning Administrator's Reports for May 2026

**13. New Business: none**

**14. Unfinished Business:**

**a1. Event and Facility Use Check List – Port Sanilac Summer Fest – July 24<sup>th</sup> & July 25<sup>th</sup>, 2026**  
(Harbor Park, Four South Lake, 5K, Music in the Park, D.J. and Food Trucks)

**Motion** by \_\_\_, seconded by \_\_\_ to approve the Port Sanilac Summer Fest – Friday, July 24, 2026 from 5:00 p.m.-10:00 p.m. and Saturday, July 25, 2026 from 12:00-10:00 p.m. **Tabled back, signature needed on the form and more detail regarding the beer tent and fencing.**

**a2. Event and Facility Use Check List – 3<sup>rd</sup> Annual Ave Maria International Food Festival**  
Ave Maria Catholic Parish, Saturday, September 19<sup>th</sup>, 2026 – from 12:00 p.m. – 7:00 p.m. at Port Sanilac Harbor.

**Motion** by \_\_\_, seconded by \_\_\_ to approve the 3<sup>rd</sup> Annual Maria International Food Festival, Saturday, September 19, 2026 – from 12:00 p.m. – 7:00 p.m. at Port Sanilac Harbor  
**Tabled back, signature needed on the form.**

**15. SEFA**

a. Sanilac East Fire Authority – monthly meeting minutes May 12, 2026

**16. Sanilac Township**

a. Sanilac Township regular board meeting minutes, Thursday, May 14, 2026

**17. Bills:**

a. **Motion** by \_\_, seconded by \_\_ to approve Village bills **PAID** dated May 26, 2026 in the amount of \$4,018.08.

b. **Motion** by \_\_, seconded by \_\_ to approve Harbor bills **PAID** dated May 27, 2026 in the amount of \$308.76.

c. **Motion** by \_\_, seconded by \_\_ to approve Village bills **TO BE PAID** dated June 2, 2026 in the amount of \$21,899.58.

d. **Motion** by \_\_, seconded by \_\_ to approve Harbor bills **TO BE PAID** dated June 3, 2026 in the amount of \$19,787.78.

**18. Minutes:**

**Motion** by \_\_, seconded by \_\_ to approve the Council Meeting Minutes dated May 19, 2026, as submitted.

**19. Treasurer's Report:** Darcy Johnson

a. Financial Statements May 2025 and May 2026

b. Treasurer's May Report dated June 2, 2026

1.) **Budget concerns:** Sewer R&M - over budget

2.) **Budget Adjustments:** To add \$5K to this fiscal year budget for extra paid this fiscal year

a. Fireworks 101-100-804 +5,000.

b. Fund Balance Reserve 101-100-974 -\$5,000.

**20. Business Manager:** Larry O'Keefe

a. Business Manager's May 2026 Report

**21. Public Comment:**

**22. Clerk:** Barbara Joslin

**23. Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, J. Sroka \_\_, B. Moran Jr. \_\_, B. Simon \_\_, A. Smiley \_\_, D. Falcon \_\_

Return to open session at \_\_ pm.

**24. Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.