

Unapproved Agenda
Village of Port Sanilac Council Meeting
September 16, 2025

Welcome to the Village of Port Sanilac, September 16, 2025, Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** J. Sroka

2. President Falcon calls the Council Meeting to order at ____ pm.

3. **Roll Call:** M. Balysh __, S. Balysh __, J. Sroka __, B. Moran, Jr. __, B. Simon __, A. Smiley __, D. Falcon __

4. **Agenda/Additions:**

Motion by __, seconded by __ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:** none

7. **Presentations:** none

8. **Petitions and Communications:**

a. 4th Quarter Newsletter DRAFT was submitted.

Motion by __, seconded by __, to approve 4th Quarter Newsletter content, processing cost were approved back in June 2025.

9. **Training:** none

Village Departments, Committees, and Commissions:

10. **Governance Committee:**

a. Sheriff's August Incident Report – Lt. Ron Edington

b. Harbor Master's August Report dated September 9, 2025 – Anne Soule

c1. Request approval from Council to approve Gail Travis permission to repaint the Village signs at both ends of the village.

Motion by __, seconded by __ to approve Gail Travis permission to repaint the two village signs at both ends of the village.

11. **Planning Commission:**

a. Sanilac Township Planning Commission – Sanilac Township has prepared a revised Master Plan. A digital copy of the proposed Master Plan is available to view and download from the township website located at www.sanilactownshipmi.gov.

12. Community Development:

a. Community Development Meeting Minutes dated September 2, 2025 – Sue Balysch

b. Community Development – Survey of the Parks (Future Vision) was submitted.

Motion by ___, seconded by ___, to approve Survey of the Parks content, processing cost were approved back in June 2025.

13. Parks & Recreation:

a. Parks & Recreation Meeting Minutes dated September 9, 2025 – Dan Finn

14. Finance:

a. Finance reviewed the recommendation from Martin Concrete Contracting, LLC and recommend Council approve the proposed bid modification for the 2025 Sidewalk Improvements Project, Planter Box redo for \$900. per each planter box.

Motion by ___, seconded by ___ to approve Martin Concrete Contracting, LLC for a bid modification for redoing the Planter Boxes (2025 Sidewalk Improvements Project) for \$900. per planter box.

15. New Business:

16. Unfinished Business:

a. Sanilac East Fire Authority – Monthly Meeting Update

17. Bills:

a. **Motion** by ___, seconded by ___ to approve Village bills **PAID** dated September 9, 2025 in the amount of \$18,602.47.

b. **Motion** by ___, seconded by ___ to approve Harbor bills **PAID** dated September 10, 2025 in the amount of \$2,298.72.

c. **Motion** by ___, seconded by ___ to approve Village bills **TO BE PAID** dated September 16, 2025 in the amount of \$11,107.47.

d. **Motion** by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated September 17, 2025 in the amount of \$22,034.63.

e. **Motion** by ___, seconded ___ to approve Water Project bills **TO BE PAID** dated September 18, 2025 in the amount of \$16,524.80.

18. Minutes:

Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated September 2, 2025, as submitted.

19. Business Manager: Larry O'Keefe

a. Water Rate Increase Letter DRAFT was submitted.

Motion by ___, seconded by ___, to approve Water Rate Increase Letter content and processing cost of \$390. for stamps. (to be mailed out September 17th-18th)

b. Old Library Sign – Disposition of Old Library Sign, and approval to install it at Bark Shanty Community Center with a new sign insert.

Motion by ___, seconded by ___, to approve accepting the Old Library Sign and placing it at the Bark Shanty Community Center, with a new sign insert.

c. Letter from State of Michigan, Department of Environment, Great Lakes, And Energy And Department of Health and Human Services – Michigan Community Water Supplies – Fluoridation Water (Information Regarding Public Drinking Water Fluoridation) asking Council to review information and consider having a Council Member attend follow up meetings with Lexington.

20. **Clerk:** Barbara Joslin

21. **Work in Progress:**

a. 2022 Water Project – Water rate increase letter to be mailed out with the newsletter and a separate mailing to each household.

22. **Public Comment:**

23. **Closed Session:** If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon __

Return to open session at ___ pm.

24. **Adjournment:**

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.