



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
April 18, 2023

The Pledge of Allegiance to the Flag of the United States of America was led by J. Southard.

President Falcon called the Council Meeting to order at 7:00 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, R. Mach, J. Southard, D. Falcon

Staff Present: Dan Finn, Don Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

Guests: John Haman, Lt. Moore, Brian Moran, Carol Nader, Lisa Preston, Mike Preston, John Rogers, Jeff Smeader, Lori Southard, Jenny Sroka, Jim Sroka, Don Thomas, Kenn Wimmer

Agenda/Additions:

1. Letter from Fire Chief Douglas Moran

Motion by R. Lange, seconded by M. Balysh to approve Agenda and Addition. **Motion Carried.**

Public Comment:

- a. Dan Finn announced the opening of Sanilac Coffee with the grand opening scheduled for Saturday, April 22, 2023 at 1:00 pm.

Presidential Appointments: None

Presentations: None

Petitions and Communications:

- a. Resolution #02-2023 – A Resolution to Withdraw from the Sanilac East Fire Authority was submitted.
- b. Letter Sent to Sanilac East Fire Authority dated April 6, 2023 was submitted.
- c. Event and Facility Use Check List – VFW Post 8872 “Poppy Days” was submitted. **Motion** by S. Balysh, seconded by R. Lange to approve Event and Facility Use Check List for VFW Post 8872 to solicit donations on May 4, 5 and 6 from 7 am to 5 pm. **Motion Carried.**
- d. Letter from Anne Soule, Harbor Master was read into the record.
- e. USDA-RD 2022 Water Grant was presented by Larry O'Keefe. The project funding is as follows: Agency Grant - \$3,794,000.00 and Agency Loan - \$1,269,000.00 (40 years at 2.2%) totaling \$5,063,000.00.
- f. Letter from Fire Chief Douglas Moran was read into the record.

Village Departments, Committees, and Commissions:

Public Safety: Don Morath

- a. Sheriff's March Incident Report was presented by Lt. Moore.
- b. Don Morath stated the Village had no recorded break-ins during the winter season as well as no incidents at the Harbor.
- c. Fire Chief Doug Moran has concerns regarding the fire apparatus; the Village of Port Sanilac is the title holder with direct liability; SEFA leases the fire apparatus. **Motion** by R. Lange, seconded by J. Davis to authorize Don Morath to investigate the fire department fleet and report back to the Public Safety Committee and the Village Council. **Motion Carried.**

Harbor: Anne Soule

- a. Harbor Master Report was presented by Anne Soule.

Parks and Recreation:

- a. Parks & Recreation March 23, 2023 Meeting Minutes were submitted.
- b. Parks & Recreation April 3, 2023 Meeting Minutes were submitted.
- c. Parks & Recreation April Report was presented by Dan Finn. Selection of a tree and site location will be investigated by the Building and Sites Committee and a recommendation will be submitted to Council. Dan Finn also suggested that contact be made with the CPS Band Director regarding the Blessing of the Fleet activities.

Planning Commission:

- a. Planning Commission April 5, 2023 Workshop Meeting Minutes were submitted. Jim Sroka stated they received a 49.7% response rate from the survey. A Planning Commission Open House is scheduled for Tuesday, April 25, 2023 to share the results with the community.

Personnel Committee:

- a. Personnel Committee April 12, 2023 Meeting Minutes were submitted by Larry O'Keefe.
- a1. **Motion** by R. Mach, seconded by D. Falcon to extend an offer to Anne Soule for the Harbor Master position with a pay rate of \$47,500.00, as recommended by the Personnel Committee. **Motion Carried.**

New Business: None

Previous Business:

- a. **Motion** by J. Southard, seconded by R. Mach to approve Port Sanilac Business Association ad for \$250.00, as recommended by the Finance Committee. **Motion Carried.**

Bills:

- a. **Motion** by J. Southard, seconded by R. Lange to approve Village bills **PAID** dated April 11, 2023 in the amount of \$11,289.23. **Motion Carried.**
- b. **Motion** by S/ Balysh, seconded by J. Davis to approve Harbor bills **PAID** dated April 12, 2023 in the amount of \$474.73. **Motion Carried.**

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c. **Motion** by J. Southard, seconded by M. Balysh to approve Village bills **TO BE PAID** dated April 18, 2023 in the amount of \$48,546.66. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated April 19, 2023 in the amount of \$616.87. **Motion Carried.**

Minutes:

Motion by R. Mach, seconded by J. Southard to approve the Council Meeting Minutes dated April 4, 2023, as presented. **Motion Carried.**

Business Manager: Larry O'Keefe

a. The abandoned sailboat dispositioning is on-going.

b. Obsolete street lights will be offered to the Historical Museum.

c. Council is invited to attend a tour on May 6th at 1 pm of a home at 7317 Main Street that was previously the telephone exchange building for the Village; the Sanilac News will be covering the event.

d. We are continuing to monitor the lagoons; a meter is required costing approximately \$1,200.00 (within the business manager's authorization) and will be charged under the sewer account.

e. New pole barn south of Toby's Collision may consider option for a well as water is not currently available; this option is legal as cost for other options are prohibitive.

Clerk: Barbara Rabineau – nothing to report.

Work in Progress:

a. 2022 Water Project

Public Comment:

a. Kenn Wimmer spoke regarding arbitration between SEFA and the Village of Port Sanilac.

b. Mike Preston inquired about the debris from the recent fire near his home; Assistant Fire Chief Don Thomas advised there is an on-going investigation.

c. Dan Finn is transitioning into his new position at the Historical Museum and advised Council he would be available to the new Parks & Recreation Coordinator in a temporary, secondary role.

Adjournment:

Motion by D. Falcon, seconded by R. Mach to adjourn the council meeting at 7:57 pm.



Barbara Rabineau, Clerk