



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
August 20, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by A. True.

President Falcon called the Council Meeting to order at 7:03 pm.

**Council Members Present:** M. Balysh, S. Balysh, L. Hahn, B. Hunter, A. True, D. Falcon

**Council Member Absent:** B. Simon

**Staff Present:** Larry O'Keefe, Barbara Rabineau

**Guests:** Lt. Moore, Dana Rogers, John Rogers, Mary Simon, Jenny Sroka, Jim Sroka

**Agenda/Additions:**

**Motion** by B. Hunter, seconded by L. Hahn to approve Agenda. **Motion Carried.**

**Public Comment:**

a. John Rogers inquired if the alleys would be graded after the construction on Lake Street and requested tree trimming.

b. Mary Simon provided an update on the short-term rentals; seventeen rentals are registered with five to six more to be reviewed next week.

c. Residents spoke regarding the noise ordinance. President Falcon stated the issues are being reviewed by the Governance Committee.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

a. The Standard Insurance Company renewal letter and benefit information was submitted.

**Motion** by B. Hunter, seconded by A. True to renew The Standard Insurance Company Policy 125744 for three years effective October 1, 2024 through October 1, 2027 with no increase in rates. **Motion Carried.**

b. Resignation Letter from Amy True was submitted. **Motion** by B. Hunter, seconded by D. Falcon to accept resignation of Amy True, Trustee effective August 21, 2024. **Motion Carried.**

**Training:**

a. Mary Simon stated that we are waiting for templates and training packets for the Planning Commission and Council from Katie Higgs, RRC Community Planner.

Village Departments, Committees, and Commissions:

**Governance:**

- a. Sheriff's July Incident Report was presented by Lt. Moore.
- b. Harbor Master's Report dated August 13, 2024 was read into the record by the Clerk.

**Community Development/Parks and Recreation:**

- a. Community Development/Parks and Recreation Meeting Minutes dated August 12, 2024, were presented by Sue Balysh.
- b. Parks & Recreation Report dated August 6, 2024 was presented by Chad Gainor.

**Personnel:**

- a. Personnel Committee Meeting Minutes dated August 6, 2024 were presented by Larry O'Keefe.
- b. Personnel Committee Meeting Minutes dated August 13, 2024 were presented by Larry O'Keefe.
- c. Personnel Committee Meeting Minutes dated August 20, 2024 were distributed and presented by Larry O'Keefe. **Motion** by B. Hunter, seconded by S. Balysh to offer Code Enforcement Officer position to Scott Bickel, as recommended by the Personnel Committee. **Motion Carried.**

**New Business:** None

**Unfinished Business:**

- a. Sanilac East Fire Authority monthly meeting update was given by Jim Sroka and L. Hahn. There will be a SEFA Finance Meeting this week. Items include: cost of a new rescue truck, a long-term replacement schedule, and a fee schedule for false alarms and non-medical calls. The SEFA Board Chairperson will rotate the seat on a monthly-basis. The State of Michigan Senator's Office will be visiting the firehouse on Wednesday, August 21, 2024 at 1:30 pm. The firemen will be meeting to select the manufacturer of the air packs that FEMA granted funds for earlier this summer. Jim Sroka and Jeff Lyall will sign documents on behalf of the SEFA Board. Treasurer applications will be reviewed and a recommendation will be presented at the next SEFA meeting.
- b. Lighthouse Park Fence was reviewed at the Community Development/Parks and Recreation Committee meeting; members did not support moving forward with the fence. The Planning Commission, Finance and Governance Committees will review and report back after their next meeting.
- c. The second Town Hall Meeting for 2024 will be scheduled at the next Council Meeting.

**Bills:**

- a. **Motion** by M. Balysh, seconded by L. Hahn to approve Village bills **PAID** dated August 13, 2024 in the amount of \$41,860.48. **Motion Carried.**
- b. **Motion** by B. Hunter, seconded by S. Balysh to approve Harbor bills **PAID** dated August 14, 2024 in the amount of \$28,047.01. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by B. Hunter to approve Village bills **TO BE PAID** dated August 20, 2024 in the amount of \$8,495.80. **Motion Carried.**

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d. **Motion** by B. Hunter, seconded by L. Hahn to approve Harbor bills **TO BE PAID** dated August 21, 2024 in the amount of \$22,202.99. **Motion Carried.**

e. **Motion** by M. Balysh, seconded by D. Falcon to approve Water Project bills **TO BE PAID** dated August 22, 2024 in the amount of \$26,890.00. **Motion Carried.**

**Minutes:**

**Motion** by B. Hunter, seconded by L. Hahn to approve the Council Meeting Minutes dated August 6, 2024, as submitted. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Finance Committee Meeting Minutes will be included in the next Council Packet. **Motion** by B. Hunter, seconded by L. Hahn for a fifty percent (50%) grant match of \$650.00 for lighting improvements in the Bark Shanty Community Center Gym, as recommended by the Finance Committee; charge account 211-100-932. **Motion Carried.**

b. **Motion** by B. Hunter, seconded by D. Falcon to increase Governance Meetings to twice a month to reduce the backlog of open issues. **Motion Carried.**

**Clerk:** Barbara Rabineau

a. Newsletter articles and 4<sup>th</sup> quarter survey questions submission deadline is September 6, 2024 to B. Simon or Clerk.

**Work in Progress:**

a. 2022 Water Project – nothing additional.

**Public Comment:**

a. Residents living in the business district do not want the noise ordinance time extended past 10:00 pm. President Falcon again stated the Ordinance and issues are being reviewed at the committee level. He understands the resident's concerns, as well as the Business Community's concerns, and is hoping to provide a solution acceptable to all.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:05 pm. **Motion Carried.**



Barbara Rabineau, Clerk