



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
January 17, 2023

The Pledge of Allegiance to the Flag of the United States of America was led by President Falcon. President Falcon called the Council Meeting to order at 7:02 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, R. Lange, R. Mach, J. Southard, D. Falcon

**Staff Present:** Dan Finn, Don Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

**Guests:** Lt. Moore, Joan Sorbilli, Kenn Wimmer

**Agenda/Additions:**

**Motion** by R. Lange, seconded by M. Balysh to approve Agenda. **Motion Carried.**

**Public Comment:**

a. Joan Sorbilli spoke regarding the Garden Club's request for funding for 2023-2024.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

a. The Carl and Irene R. Morath Foundation Grant Award Letter was read into the record.

b. The Port Sanilac Garden Club Letter was read into the record. **Motion** by S. Balysh, seconded by J. Southard to forward request to the Finance Committee. **Motion Carried.**

**Village Departments, Committees, and Commissions:**

**Public Safety:** Don Morath

a. Lt. Moore presented the Sheriff's December Incident Report.

b. Don Morath commended the Sheriff's Department for their professional and courteous service to the community. Their efforts have resulted in zero Part I crimes in the Village of Port Sanilac.

**Planning Commission:**

a. Workshop Meeting Minutes dated January 11, 2023 were submitted.

**Harbor:** Anne Soule

a. Twenty-six seasonal slips are out for renewal; due end of January.

b. Engineering prints have been approved and contractor is moving forward for temporary electrical service for the Harbor. Harbor Oversight Committee to review site location and forward recommendation to Buildings and Site Committee. Buildings and Site Committee to review and recommend action to Council.

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**Parks and Recreation:** Anne Soule and Dan Finn

- a. **Motion** by S. Balysh, seconded by R. Mach to approve the Village of Port Sanilac 2023 Events, as submitted. **Motion Carried.**
- b. Parks & Recreation Meeting Minutes were presented by Sue Balysh and Dan Finn. Bark Shanty site plan was distributed and reviewed with Council.
- c. **Motion** to approve use of Parks & Recreation budgeted funds to hire Rowe to assist with the 5-Year Master Plan was tabled; quote to be submitted by month end.
- d. **Motion** to approve location of permanent donated tree was tabled.

**Finance:**

- a. Finance Meeting Minutes were presented by Larry O'Keefe.
- b. **Motion** by R. Lange, seconded by J. Southard to approve Kennedy Industries annual preventative maintenance agreement for \$4,030.00, as recommended by the Finance Committee; charge account #590-931-0. **Motion Carried.**
- c. **Motion** by D. Falcon, seconded by R. Mach to approve up to \$230,000.00 for Major Streets and \$200,000.00 for Local Streets for the 2023 Proposed Street Paving Plan, as recommended by the Finance Committee and the Buildings and Site Committee. **Motion Carried.**
- d. **Motion** by J. Davis, seconded by J. Southard to add a line item under the 2023-2024 Parks & Recreation budget process for Christmas Ornaments, as recommended by the Finance Department. **Motion Carried.**
- e. **Motion** by R. Mach, seconded by D. Falcon to approve up to \$2,000.00 for wireless thermostats in Village buildings, as recommended by the Finance Department; charge account #296-930-01. **Motion Carried.**

**Building & Sites:**

- a. Building & Sites Meeting Minutes were presented by Larry O'Keefe.

**New Business:** None

**Previous Business:**

- a. Letter to Sanilac Township regarding millage – No response to date regarding letter dated January 3, 2023.

**Bills:**

- a. **Motion** by S. Balysh, seconded by D. Falcon to approve Village bills **PAID** dated January 9, 2023 in the amount of \$3,403.59. **Motion Carried.**
- b. **Motion** by S. Balysh, seconded by R. Mach to approve Village bills **TO BE PAID** dated January 17, 2023 in the amount of \$37,361.18. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated January 18, 2023 in the amount of \$674.73. **Motion Carried.**

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**Minutes:**

**Motion** by R. Mach, seconded by J. Southard to approve the Council Meeting Minutes dated January 3, 2023, as presented. S. Balysh abstained as she was not present at the January 3, 2023 Council Meeting. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Applications for the open DPW position are coming in; Personnel Committee to interview applicants January 25, 2023 at 11:00 am at the Bark Shanty Community Center, Room 3.

**Clerk:** Barbara Rabineau

a. **Motion** by J. Davis, seconded by J. Southard to approve amended Fee Schedule to include updated IRS Reimbursement Guidelines Mileage Rate increase of .02 cents per mile; new rate is 65.5 cents per mile. **Motion Carried.**

b. Clerk and Deputy Clerk to review Zoning Ordinances; report back to Council scope of work to update Zoning Ordinances.

**Work in Progress:**

a. 2020 Water Project – additional information has been requested and submitted.

**Public Comment:**

a. Bi-partisan break-wall discussions to begin next week at State sub-committee level.

b. The SEFA budget, building lease agreement terms, and fire equipment purchase concerns were raised. SEFA agenda item to be included in the February 7, 2023 Council Agenda.

**Adjournment:**

**Motion** by J. Davis, seconded by J. Southard to adjourn the council meeting at 8:55 pm. **Motion Carried.**



Barbara Rabineau  
Clerk