

Unapproved Agenda
Village of Port Sanilac Council Meeting
October 18, 2022

Welcome to the Village of Port Sanilac October 18, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Mike Balysh
2. President Mach calls the Council Meeting to order at ____ pm.
3. **Roll Call:** M. Balysh ____, S. Balysh ____, J. Davis ____, R. Lange ____, J. Southard ____, R. Mach ____
4. **Agenda/Additions:**
Motion by ____, seconded by ____ to approve Agenda/Additions.

Village Departments, Committees, and Commissions:

5. **Public Safety:** Don Morath
 - a. Sheriff's September Incident Report Pg. 4
6. **Harbor:** Anne Soule
 - a. Harbor Master Report – Anne Soule Pg. 5-11
 - a1. **Motion** by ____, seconded by ____ to approve Port Sanilac Municipal Harbor Boat Well Permit Agreement, subject to Corporate Council legal review.
 - a2. **Motion** by ____, seconded by ____ to approve waterways rate schedule 4 for seasonal rates for the 2023 boating season and transient rate D, in accordance with the waterways rate schedule, for the 2023 boating season.
 - b. Harbor Oversight Committee Meeting Minutes dated October 10, 2022 – Jon Davis Pg. 12
7. **Parks & Recreation:** Dan Finn
 - a. Parks & Recreation Report – Dan Finn Pg. 13
8. **Finance Committee:**
 - a. Finance Committee Meeting Minutes dated October 11, 2022 – Larry O'Keefe Pg. 14
 - a1. **Motion** by ____, seconded by ____ to renew Bond Anticipation Loan for \$190,000.00 at a rate of 4.5% per annum for one year through Exchange State Bank, as recommended by the Finance Committee.
 - a2. **Motion** by ____, seconded by ____ to authorize the purchase of the Lighthouse Park for \$60,500.00 using the General Fund surplus, as recommended by the Finance Committee.

a3. Motion by ___, seconded by ___ to approve Sight and Sound invoice for \$746.05 covering the costs for the domain, WIX, maintenance and edits and updates, as recommended by the Finance Committee.

a4. Motion by ___, seconded by ___ to approve Agri-Valley Services proposals for the installation of fiber and conversion to VOIP for Village phones and internet service as follows:

- Fiber and internet installation for \$1,150.00 and monthly fees of \$150.00
- VOIP phone services monthly fee of \$158.00,

as recommended by the Finance Committee.

a5. Motion by ___, seconded by ___ to increase the utility bill late fee from 10% to 15% and increase trash and recycling \$5.00 per quarter due to increased fuel surcharges, as recommended by the Finance Committee.

a6. Motion by ___, seconded by ___ to approve the Sanilac County Planning Commission's request for Community Visioning Sessions to be held at the Bark Shanty Community Center as a community use, as recommended by the Finance Committee.

a7. Motion by ___, seconded by ___ to approve a one-year extension for the Harbor Park Passport Grant, as recommended by the Finance Committee, and authorize Larry O'Keefe, Grant Coordinator, to sign the Recreation Passport Grant Program Agreement Amendment. Pg. 15-16

9. Governance Committee:

a. Governance Committee Meeting Minutes dated October 13, 2022 - Larry O'Keefe Pg. 17

a1. Motion by ___, seconded by ___ to approve A. Karr proposal, subject to Michigan laws and in coordination with Mahar Wildlife Control, for pest control at the wastewater lagoons, as recommended by the Governance Committee.

a2. Motion by ___, seconded by ___ to approve updated Harbor Master Employment Agreement, subject to Corporate Council legal review, as recommended by the Governance Committee. Pg. 18-24

a3. Motion by ___, seconded by ___ to approve Parks and Recreation/Activities Co-Ordinator Employment Agreement, subject to Corporate Council legal review, as recommended by the Governance Committee. Pg. 25-30

a4. Motion by ___, seconded by ___ to approve Assistant Parks and Recreation/Activities Co-Ordinator Employment Agreement, subject to Corporate Council legal review, as recommended by the Governance Committee. Pg. 31-36

10. Planning Commission:

a. Planning Commission Approved Meeting Minutes dated August 23, 2022 Pg. 37-38

b. Planning Commission Unapproved Meeting Minutes dated September 27, 2022 Pg. 39-40

11. Presentations:

12. Petitions and Communications:

13. Presidential Appointments:

14. Public Comment:

15. New Business:

16. Previous Business:

17. Bills:

a. Motion by ___, seconded by ___ to approve Harbor bills **PAID** dated October 6, 2022 in the amount of \$334.60. Pg. 41

b. Motion by ___, seconded by ___ to approve Village bills **PAID** dated October 10, 2022 in the amount of \$3,262.47. Pg. 42

c. Motion by ___, seconded by ___ to approve Village bills **TO BE PAID** dated October 18, 2022 in the amount of \$53,827.26. Pg. 43-49

d. Motion by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated October 19, 2022 in the amount of \$ 775.69. Pg. 50

18. Minutes:

Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated October 4, 2022, as presented. Pg. 51-54

19. Business Manager: Larry O'Keefe

20. Clerk: Barbara Rabineau

a. Ordinance Update

b. Agenda line-item order – recommended changes

b1. 1st Meeting Order Change (includes: Planning Commission and Zoning Administrator Report): Move "Village Commissions": after Item 4: Agenda/Additions (to allow attendees the ability to present their material earlier in the meeting).

b2. 2nd Meeting Order Change (includes: Public Safety, Harbor, and Parks & Recreation): Move "Village Departments, Committees, and Commissions": after Item 4: Agenda/Additions (to allow attendees the ability to present their material earlier in the meeting).

Motion by ___, seconded by ___ to change the order of the Council Meeting Agendas to reflect Village Departments, Committees, and Commissions move to Agenda Item 5.

21. Work in Progress:

a. 2020 Water Project – Recommendation from Rowe Professional Services Company. Pg. 55

Motion by ___, seconded by ___ to begin the Water Project engineering design work now to keep the project on track for completion in June 2024.

22. Public Comment:

23. Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, Davis ___, Lange ___, Southard ___, Mach ___

Return to open session at ___ pm.

24. Adjournment:

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.