

Village of Port Sanilac Council Meeting
July 20, 2021

President Mach called the Council Meeting to order at 7:01p.m.
The Pledge of Allegiance was led by Ray Lange.

Council Members Present: M. Balysh, S. Balysh, Jacobs, Lange, Southard, Mach

Staff Present: Don Morath, Larry O'Keefe, Sarah Morath

Excused Absence: Davis

Guests: Phillip Kolakovich, Jim Sroka, Sgt. Matt Armstrong, Gail Innis, Jeff Smeader and John Rogers.

Agenda/Additions:

1. Motion to approve bills to be paid dated July 20, 2021
2. USDA Estimated Timeline
3. Village of Port Sanilac Cement Milling (for street lights)
4. Unapproved Minutes for Parks & Recreation meeting 6/13/2021
5. Gale Travis letter of resignation, Parks and Recreation Committee
6. Port Sanilac Welcome Center

Motion by Lange, seconded by S. Balysh to approve Agenda/Additions. **Motion carried.**

Public Safety: Don Morath

Sheriff's June 2021 Report was read by Sgt. Matt Armstrong. Law Enforcement Operations Plan for July 1, 2021 through June 30, 2022 has been submitted to the village; copies will be sent to council members.

Presentations: None

Petitions and Communications:

a. Gale Travis, Parks and Recreation Committee Chairman, letter of resignation read by the Deputy Clerk.

Motion by President Mach, seconded by Jacobs to accept with regret Gale Travis' resignation from Parks and Recreation Committee. **Motion carried.**

Presidential Appointments:

a. Kathleen Malone's request for consideration of the open Planning Commission seat tabled by President Mach.

b. Eric Bruss 3-year term for the Planning Commission

Motion by President Mach, seconded by S. Balysh to approve Eric Bruss 3-year term for the Planning Commission. **Motion carried.**

Public Comment:

Gail Innis expressed concern about the condition of the public restroom facilities in the Harbor Park.

John Rogers inquired about prior notification of utility rate increases in the village.

Phillip Kolakovich reported issues with culvert ditches in his neighborhood.

Jeff Smeader expressed appreciation for the community support and participation during the Fourth.

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New Business:

a. Fee Schedule

O'Keefe highlighted the changes to the fee schedule and explained that it has been several years since many categories have been updated; the version presented was reviewed by the Finance Committee.

Motion by Southard, seconded by M. Balysh to accept the Annual Fee Schedule for 2021-2022 as presented.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

Previous Business: None

Bills:

a. Motion by M. Balysh, seconded by Jacobs to approve bills **PAID** dated 7/20/2021 in the amount of \$26,769.09. **Motion carried.**

b. Motion by Jacobs, seconded by Southard to approve bills **TO BE PAID** dated 7/21/2021 in the amount of \$5,522.36. **Motion carried.**

Minutes:

Motion by S. Balysh, seconded by Jacobs to approve the July 6, 2021 Council Meeting Minutes as presented.

Motion carried.

Business Manager: Larry O'Keefe

a. USDA Estimated Timeline

O'Keefe reviewed the estimated timeline submitted by Rowe Engineering. Lexington is going through a similar process to increase their capacity. Some of their capacity issues may impact the timeframe for inclusion of Port Sanilac to their system.

b. Village of Port Sanilac Cement Milling (for street lights)

O'Keefe described how the existing street light bases will need to be removed and cleaned up for eventual replacement with new street lights. Martin Concrete Contracting has inspected the lights and have provided an estimate which is significantly lower than the cost DTE would charge for the same work.

Motion by President Mach, seconded by Lange to move forward with the Finance Committee's recommendation for the street light project with DTE as lighting supplier and Martin Concrete as mill and fill sub-contractor. **Motion carried.**

c. Welcome Center

O'Keefe addressed the status of the Welcome Center which has been closed due to the COVID-19 restrictions. He is looking into opening the Welcome Center soon; first priority is getting the Harbor Park facilities open for use this coming weekend. If that goes well, attention will be turned toward the Welcome Center. Possibility of hiring a professional cleaning service to maintain the Welcome center.

Deputy Clerk: Sarah Morath

a. Applications for Clerk's Position

Four individuals have submitted resumes. Ad in Sanilac County News will run one more week, with deadline of July 28, 2021. President Mach expects the timeline for reviewing resumes and scheduling interviews to be mid-August with a report back to Council at the August 17, 2021 meeting.

Parks and Recreation: No meeting in July.

a. Unapproved Minutes for June 13, 2021 meeting

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Harbor Commission: Ken Poirier

a. Unapproved Minutes for June 29, 2021 meeting

Chairman Poirier reported final touches are being put on a “State of the Harbor” presentation for Council, approximately 45 minutes in duration. The presentation addresses questions recently put before the Harbor Commission. Poirier reports positive feedback from boaters regarding the harbor master and overall harbor services.

Governance Committee Minutes: July 12, 2021

Finance Committee Minutes: July 13, 2021 were not included in meeting packets.

a. Motion by Lange, seconded by S. Balysh to add Brothers’ Fence L.L.C. fence quote to Agenda Additions. **Motion carried.**

b. Motion by Lange, seconded by Southard to accept the Brothers’ Fence L.L.C. fence proposal as recommended by Finance Committee and as approved by Building and Site Committee, in the amount of \$5,483.26. **Motion carried.**

Work in Progress: Discussed.

a. 2020 Water Project

Public Comment: Jacobs expressed concern about the status of Parks & Recreation in light of Gail Travis’ resignation. President Mach will speak with Nicole Falls to request she take over the chairperson responsibilities until vacancies can be filled and the committee can regroup. Discussion about unauthorized signs being posted at the beach indicating e-coli hazard, which does not exist. Also, discussion about inquiries from Detroit media outlets about beach erosion from the lake, and other issues such as the break wall, which may be helpful in getting attention from state and federal representatives, and therefore access to grants or other funding to help with repairs. President Mach reported that the Breakwater Renovation Group has been established to study ways and means to assist the Army Corps of Engineers’ efforts to renovate the Port Sanilac Harbor breakwater walkways and railings. Next visit by Army Corps of Engineers will be July 29, 2021.

Adjournment:

Motion by M. Balysh, seconded by Southard to adjourn the council meeting at 8:50 pm. **Motion carried.**

Sarah Morath, Deputy Clerk