Approved Minutes
Port Sanilac Planning Commission
Tuesday, September 22, 2026 7:00 p.m.
Bark Shanty Community Center, Port Sanilac, MI 48469

Determine Quorum: Yes

Call to Order by Chair by Mary Simon at 7:05 p.m.

Pledge of Allegiance was led by all

Roll Call: Eric Bruss _X_, Don Diem __, Tom Jackson, _X_ Marci Kolakovich _X_, Art Schlichting _X_, Mary Simon _X_ Ex-Officio Member, Jim Sroka, _X_ Zoning Administrator Larry O'Keefe __

Guests: Donna Jackson, Mary Jackson

Approve the Agenda with additions:
Motion by Jim Sroka, seconded by Art Schlichting. **Motion Carried.**

Public Comment: None

Approve Minutes:
August 25, 2026 Rowe Workshop **Motion** by Jim Sroka Seconded by Tom Jackson. **Motion Carried.**
August 25, 2026 PC Meeting **Motion** by Tom Jackson Seconded by Marcie Kolakovich. **Motion Carried** with amended corrections.
September 9, 2026 PC Workshop **Motion** Jim Sroka seconded by Marcie Kolakovich. **Motion Carried.**

Ex Officio Report: was presented by Jim Sroka
Road work – delayed because of rain.
At the last Council – "Combine Projects" Committees talk for the Hull Foundation – Completion of The Harbor Park, new bathrooms.
Tom Jackson asked "Goals" for the Harbor Park and the North Park (2028), Jim Sroka commented that the drawings are eleven years old.

Zoning Administrator Report:
Hickory Street, development for three duplexes (Patriots Builders) Site Land, Three Land Use Permits Approved in April 18, 2024 (Article 16) Grant? Development of the forty acres.
Community Development meeting September 30, 2026

Old Business:

1. Short Term Rentals
a. Current Status on violations:
   135 N. Ridge-filled out new application, approved 08/25/2026
b. 55 N. Ridge-Can a license be transferred from one property to another without new application: NO
   Wants to build another STR on vacant lot next door to their other STR.
c. Zoning Ordinance changes published and now in effect.
d. Status of current rentals with failed inspections – grace period?
2. Rowe & MEDC/RRC status – Katie said looking good. (handout)

Essential Guidelines – "Certification" Update Website etc., before $45,000. Disbursement

New Business:

1. North Park Update – drawings, Mary sent back to EAGLE for approval, then filling out application
   Budget for 2027.
2. Port Sanilac Community Fund -Village needs to have a project, Harbor Park Bathrooms, Pavilion
   Mailing list, email access, someone donate stamps to send out a year end letter for donations.
3. MSU Extension (Handout)
   Prospect Summit, October 22, 2026, Mary Simon, Jim Sroka, Angie Wagester are signed up for this
   Event.

Upcoming Scheduled Meetings:

Planning Commission Meeting: October 27, 2026 at 7:00 p.m.
Planning Commission Workshop: October 7, 2026 at 4:30 p.m. – 5:30 p.m.

Homework: Micro Homes, Separate District – Overlay on Lake Street
Jim Sroka is going to contact Andy Washe for input on conceptual micro-unit residential homes.

Public Comment: none

Meeting Adjourned by Chair Mary Simon at 7:51 p.m.

Minutes prepared by Barbara Joslin, Clerk