

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
November 2, 2023

Welcome to the Village of Port Sanilac November 2, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Mike Balysh
2. President Falcon calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_, S. Balysh \_\_, B. Hunter \_\_, B. Simon \_\_, J. Southard \_\_, A. True \_\_, D. Falcon \_\_
4. **Agenda/Additions:**  
Motion by \_\_, seconded by \_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:**
8. **Petitions and Communications:**

**Village Departments, Committees, and Commissions:**

9. **Planning Commission:**
  - a. Approved Planning Commission Meeting Minutes dated September 26, 2023 Pg. 3-4
  - b. Approved Public Hearing Minutes dated September 26, 2023 Pg. 5
  - c. Unapproved Planning Commission Meeting Minutes dated October 24, 2023 Pg. 6-7
  - d. Public Hearing Meeting Minutes dated October 26, 2023  
(To be distributed prior to the Council Meeting)
  - e. RRC Best Practice Guidelines – Final Compliance Report dated October 24, 2023 Pg. 8-10
  - f. Master Plan Presentation – Mary Simon
10. **Zoning Administrator’s Report:**
  - a. Zoning Administrator’s October Report – Larry O’Keefe Pg. 11
11. **New Business:**

**12. Previous Business:**

a. Planting a live tree in Lighthouse Park. **Motion** by \_\_\_, seconded by \_\_\_ to authorize planting a live tree in Lighthouse Park to be utilized for the Christmas tree lighting. Funding to include a donation from the Port Sanilac Business Association of \$775.00; a plaque will be placed at the site to recognize their donation.

**13. Bills:**

a. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **PAID** dated October 24, 2023 in the amount of \$10,838.01. Pg. 12-13

b. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **PAID** dated October 25, 2023 in the amount of \$48.84. Pg. 14

c. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **TO BE PAID** dated November 2, 2023 in the amount of \$18,640.31. Pg. 15-17

d. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **TO BE PAID** dated November 3, 2023 in the amount of \$483.45. Pg. 18

e. **Motion** by \_\_\_, seconded by \_\_\_ to approve Water Fund bill **TO BE PAID** dated November 4, 2023 in the amount of \$7,052.75. Pg. 19

**14. Minutes:**

**Motion** by \_\_\_, seconded by \_\_\_ to approve the Council Meeting Minutes dated October 19, 2023, as presented. Pg.20-22

**15. Treasurer's Report:** Darcy Johnson

a. Financial Statements dated October 2022 and 2023 Pg. 23-24

b. Treasurer's Report dated November 2, 2023 Pg. 25

**16. Business Manager:** Larry O'Keefe

a. Business Manager's October Report - Larry O'Keefe  
(To be distributed prior to the Council Meeting)

**17. Clerk:** Barbara Rabineau

a. Resolution #06-2023 - A Resolution Rescinding Prior Resolution #03-2023 - A Resolution to Dissolve the Sanilac East Fire Authority (informational) Pg. 26-27

b. 4<sup>th</sup> Quarter Newsletter Survey Results Pg. 28-29

**18. Work in Progress:**

a. 2022 Water Project

**19. Public Comment:**

**20. Closed Session:** If necessary:

**Motion** by \_\_\_, seconded by \_\_\_ to move into closed session at \_\_\_ pm

**Roll Call Vote:**

M. Balysh \_\_\_, S. Balysh \_\_\_, B. Hunter \_\_\_, B. Simon \_\_\_, J. Southard \_\_\_, A. True \_\_\_, D. Falcon \_\_\_  
Return to open session at \_\_\_ pm.

**21. Adjournment:**

**Motion** by \_\_\_, seconded by \_\_\_ to adjourn the council meeting at \_\_\_ pm.