

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
February 15, 2022

Welcome to the Village of Port Sanilac February 15, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance:** John Davis
2. President Mach calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_\_, S. Balysh \_\_\_, Davis \_\_\_, Jacobs \_\_\_, Lange \_\_\_, Southard \_\_\_, Mach \_\_\_
4. **Agenda/Additions:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve Agenda/Additions.
5. **Public Safety:** Don Morath
6. **Presentations:** None
7. **Petitions and Communications:**
  - a. Facility Use Check List – Port Sanilac Blues Festival Pg. 3-4
  - b. Letter of Resignation – Kelly Trowhill, Harbor Master Pg. 5
  - c. Letter of Resignation – Ken Poirier, Harbor Commission Chairman Pg. 6
  - d. Letter of Resignation – Kathleen Poirier, Port Sanilac Summer Festival Chairperson Pg. 7
8. **Presidential Appointments:**
9. **Public Comment:**
10. **New Business:**
11. **Previous Business:**
12. **Bills:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve bills **TO BE PAID** dated February 15, 2022 in the amount of \$23,066.63. Pg. 8-13
13. **Minutes:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve the February 1, 2022 Council Meeting Minutes as presented. Pg. 14-15

14. **Business Manager:** Larry O'Keefe

15. **Clerk:** Barbara Rabineau

**Village Committees, Commissions, Authorities:**

16. **Parks & Rec:**

17. **Harbor:**

a. Agreement Addendum – Time Extension between the Village of Port Sanilac and the Department of Natural Resources and a Resolution for adoption by the Village of Port Sanilac authorizing execution of the Agreement. **Motion** by \_\_, seconded by \_\_ to authorize President Mach to execute Agreement Addendum and Resolution for adoption as recommended by the Governance Committee. Pg. 16-18

18. **Governance Committee:**

a. Governance Committee February 7, 2022 Meeting Minutes Pg. 19

b. Port Sanilac Volunteer Firefighters Association Request Pg. 20-21

c. Proposed 2nd draft to the Village Ordinance Chapter 31 and 93 as it relates to the operation of the Harbor. Pg. 22-35

d. Draft Proposal Only dated 1-28-2022 to the Village Ordinance Chapter 31 and 93 (Referencing repealed or rescinded verbiage) Pg. 36-50

19. **Personnel Committee:**

a. Personnel Committee February 7, 2022 Meeting Minutes Pg. 51

b. **Motion** by \_\_, seconded by \_\_ to approve the Harbor Master Job Description as recommended by the Personnel Committee. Pg. 52-53

c. **Motion** by \_\_, seconded by \_\_ to acknowledge and accept resignation of Kelly Trowhill, Harbor Master.

d. **Motion** by \_\_, seconded by \_\_ to acknowledge and accept resignation of Ken Poirier, Harbor Commission Chairman.

20. **Planning Commission:**

a. Master Plan Recommendations – Presentation by Mary Simon Pg. 54

21. **Work in Progress:**

a. 2020 Water Project

22. **Public Comment:**

23. **Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Jacobs \_\_, Lange \_\_, Southard \_\_, Mach \_\_  
Return to open session at \_\_ pm.

24. **Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.