



The Village of
Port Sanilac

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Approved Minutes
Village of Port Sanilac Council Meeting
May 19, 2026

Pledge of Allegiance to the Flag of the United States of America was led by J. Sroka

President Pro Tem M. Balysh called the Council Meeting to order at 7:04 pm.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley,

Council Members Absent: D. Falcon

Staff Present: Larry O'Keefe, Barbara Joslin, Scott Bickle, Anne Soule, Dan Finn

Guests: Art Schlichting, Jeff Smeader, Sgt. Matt Armstrong

Agenda/Additions:

Motion by B. Simon, seconded by B. Moran, Jr. to approve Agenda and Additions. **Motion Carried.**

Public Comment: none

Presidential Appointments: none

Presentations: none

Petitions and Communications:

a1. Event and Facility Use Check List – Port Sanilac Summer Fest – July 24th & July 25th, 2026
(Harbor Park, Four South Lake, 5K, Music in the Park, D.J. and Food Trucks)

Motion by ___, seconded by ___. Balysh to approve the Port Sanilac Summer Fest – Friday, July 24, 2026 from 5:00 p.m.-10:00 p.m. and Saturday, July 25, 2026 from 12:00-10:00 p.m. **Tabled back, signature needed on the form and more detail regarding the beer tent and fencing.**

a2. Event and Facility Use Check List – 3rd Annual Ave Maria International Food Festival
Ave Maria Catholic Parish, Saturday, September 19th, 2026 – from 12:00 p.m. – 7:00 p.m. at Port Sanilac Harbor.

Motion by ___, seconded by ___ to approve the 3rd Annual Maria International Food Festival, Saturday, September 19, 2026 – from 12:00 p.m. – 7:00 p.m. at Port Sanilac Harbor
Tabled back, signature needed on the form.

a3. Event and Facility Use Check List – July 4th 2026 Parade. Saturday, July 4th at 2:00 p.m. Lineup at St. Mary's at 1:30 p.m. (Possible of Sanilac Sheriff to be requested to patrol, barricades and street closure approval at key traffic control points of Village streets. Porta Potties one at St. Mary's and one a Bark Shanty Community Center.) Parade map attached for approval.

Motion by B. Moran, Jr., seconded by B. Simon to approve the July 4th, 2026 Parade, Saturday, July 4th At 2:00 p.m. Lineup at St. Mary's at 1:30 p.m. **Motion Carried.**

Village Departments, Committees, and Commissions:

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Governance Committee:

- a. Sheriff's April Incident Report was reported by Sgt. Armstrong
- b. Harbor Master's May Report dated April 8, 2026 – May 15, 2026 – was read by Anne Soule

Planning Commission:

- a. Planning Commission – Unapproved Workshop Meeting Minutes dated May 4, 2026

Community Development:

- a1. Community Development meeting minutes, dated May 12, 2026 was presented by S. Balysh

Parks & Recreation:

- a. Parks & Recreation May 2026 report was presented by Dan Finn

Finance:

- a. Finance Committee Meeting Minutes meeting May 5, 2026 was presented by Larry O'Keefe

a1. Reviewed the Harbor Park Restroom Cleaning proposal from Anne Soule, Harbor Master, for a cleaning Restrooms for \$3,000. Cleaning service provided between May 1st through Oct 31st that will include checking/cleaning as required twice a day. On the following dates, service will be limited: July 3rd and July 4th, July 24th and July 25th, August 7th and August 8th, August 15th to be charged to account 565-100-930. (DPW Repair/Maintenance)

Motion by B. Simon, seconded by A. Smiley to approve Harbor Park Restroom cleaning for the season. and charge to account 565-100-903. (DPW Repair/Maintenance) **Motion Carried.**

a2. Reviewed the proposal from Messing Excavating to replace the Church Street culvert and add a man hole at the SE corner of the intersection of Church and Ontario for \$3,600 charged to account 202-100-930. (Major Streets, Repair/Maintenance)

Motion by B. Moran, Jr., seconded by S. Balysh to approve Messing Excavating to replace the Church Street culvert and add a man hole at the SE corner of the intersection of Church and Ontario for \$3,600 Charged to account 202-100-930. (Major Streets, Repair/Maintenance) **Motion Carried.**

a3. Reviewed a proposal from DJ Toilets and Septic Service for portable toilet services and recommend Council approve, charge to account 580-100-803 (DPW Contracted Services) that includes seasonal service at North Park, BSCC and the South Wall at the following rates:

Monthly

- Handicap units \$225.00 for 28 days, serviced once a week.
- Regular units \$130.00 for 28 days, serviced once a week.
- Wash stations \$130.00 for 28 days, serviced once a week.

Weekend Rentals

- Handicap units \$160.00 for 3 days.
- Regular units \$105.00 for 3 days.
- Wash stations \$105.00 for 3 days.

Motion by S. Balysh, seconded by B. Moran, Jr. to approve DJ Toilets and Septic Service for portable toilet services. To be charged to DPW Contracted Services account number 580-100-803. **Motion Carried.**

New Business: none

Unfinished Business: none

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SEFA

a. Sanilac East Fire Authority – working on getting a millage at next election and adding a small truck to respond to a second medical call.

PSABA (Port Sanilac Area Business Association)

Bills:

a. **Motion** by B. Moran, Jr., seconded by M. Balysh to approve Village bills **PAID** dated May 12, 2026 in the amount of \$28,589.72. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by B. Simon to approve Harbor bills **PAID** dated May 13, 2026 in the amount of \$840.44. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **TO BE PAID** dated May 19, 2026 in the amount of \$10,020.50. **Motion Carried.**

d. **Motion** by B. Simon, seconded by B. Moran, Jr. to approve Harbor bills **TO BE PAID** dated May 20, 2026 in the amount of \$13,348.19. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by B. Moran, Jr. to approve the Council Meeting Minutes dated May 5, 2026, as submitted. **Motion Carried.**

Business Manager: none

Public Comment: Jeff Smeader-Harbor bathrooms during big events should be closed, have two porta potties down at the harbor. Dan Finn-Harbor bathrooms should be open.

Clerk: Barbara Joslin – Proposed Budget 26/27 was handed out. (Yearly Budget Hearing will be June 2, 2026.

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

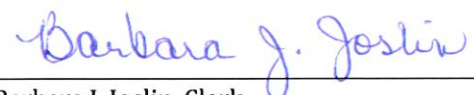
Roll Call Vote:

M. Balysh __, S. Balysh __, J. Sroka __, B. Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at __ pm.

Adjournment:

Motion by B. Moran, seconded by B. Simon to adjourn the council meeting at 7:40 p.m.



Barbara J. Joslin, Clerk