



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
July 19, 2022

The Pledge of Allegiance to the Flag of the United States of America was led by M. Balysh.

President Mach called the Council Meeting to order at 7:00 pm.

Council Members Present: M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

Staff Present: Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau, Anne Soule

Guests: Bob Batz, Eric Bruss, Bob Dear, Dan Finn, Tom Jackson, Sgt. Kravitsky, Dana Rogers, John Rogers, Mary Simon, Jeff Smeader, Lori Southard, Jim Sroka

Agenda/Additions:

1. **Motion** by ___, seconded by ___ to approve Village bills **TO BE PAID** dated July 21, 2022 in the amount of \$1,965.10.
2. **Motion** by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated July 22, 2022 in the amount of \$3,769.29.
3. Harbor marina grant extension update – Larry O'Keefe
4. **Motion** by ___, seconded by ___ to renew appointment of Sarah Morath, Deputy Clerk for a one-year term.
5. **Motion** by ___, seconded by ___ to approve Deputy Clerk to review and update Village Ordinances at an hourly rate of \$15.00.
6. Parks & Rec. Addendum – Dan Finn
 - a. Sanilac Township Parks & Rec. Contract
 - b. July 2022 Parks & Rec. Report - Addendum
7. Harbor Master report will be moved up on the agenda; report will be presented prior to Public Safety.

Motion by R. Lange, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

Harbor: Anne Soule

- a. Harbor July Report was presented by Anne Soule.
- b. Harbor Oversight Committee meeting minutes dated July 11, 2022 were submitted.

Public Safety: Don Morath

a. Sheriff's June Activity Report was presented by Sgt. Kravitsky.

b. July 2021-June 2022 Stats and Projected Schedule and Expenditures July 1, 2022 – June 30, 2023 was submitted.

Presentations: None

Petitions and Communications: None

Presidential Appointments: None

Public Comment: President Mach addressed a resident's concern regarding the property auction and steps being taken to purchase the land.

New Business: None

Previous Business: None

Bills:

a. **Motion** by R. Lange, seconded by M. Balysh to approve Village bills **TO BE PAID** dated July 19, 2022 in the amount of \$21,171.54. **Motion Carried.**

b. **Motion** by J. Southard, seconded by M. Balysh to approve Harbor bills **TO BE PAID** dated July 20, 2022 in the amount of \$11,781.21. **Motion Carried.**

c. **Motion** by J. Davis, seconded by J. Southard to approve Village bills **TO BE PAID** dated July 21, 2022 in the amount of \$1,965.10. **Motion Carried.**

d. **Motion** by M. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated July 22, 2022 in the amount of \$3,769.29. **Motion Carried.**

Minutes:

Motion by R. Lange, seconded by J. Southard to approve the Council Meeting Minutes dated July 5, 2022 as presented. **Motion Carried.**

Business Manager: Larry O'Keefe

a. Finance Committee Meeting minutes dated July 12, 2022 were presented by Larry O'Keefe.

b. **Motion** by R. Lange, seconded by R. Mach to approve the matching portion of the consulting agreement with Rowe Professional Service Company for \$6,125.00 for Master Plan update work, as recommended by the Finance Committee. For reference purposes, the total project cost is \$24,500.00; assigned VPS account number is 111-803-0. **Motion Carried.**

c. **Motion** by R. Mach, seconded by R. Lange to approve the transfer of the Harbor Certificate of Deposit funds through Exchange State Bank, as recommended by the Finance Committee, and as clarified by Exchange State Bank regarding the Village of Port Sanilac Employer Identification Number. **Motion Carried.**

Clerk: Barbara Rabineau

a. **Motion** by R. Mach, seconded by J. Southard to renew appointment of Sarah Morath, Deputy Clerk for a one-year term. **Motion Carried.**

b. **Motion** by R. Mach, seconded by J. Davis to approve Deputy Clerk to review and update Village Ordinances at an hourly rate of \$15.00. **Motion Carried.**

Village Committees, Commissions, Authorities:

Parks & Rec:

a. Parks & Rec. July 2022 Report was presented by Dan Finn. **Motion** by S. Balysh, seconded by R. Lange to authorize a Kickball Tournament on August 11, 2022 as a Port Sanilac Parks and Rec. Event. **Motion Carried.**

b. Parks & Rec. July 2022 Report Addendum was presented by Dan Finn.

c. Sanilac Township and Village of Port Sanilac Parks & Recreation Contract was submitted. President Mach advised that the contract would be forwarded to the Governance Committee and the Finance Committee for review and then brought to Council for action.

Work in Progress:

a. 2020 Water Project

Public Comment:

a. Mary Simon and Master Plan Oversight Committee Members spoke to Council regarding RRC components to be addressed by Council. The committee will be attending the next Governance Committee meeting to present ideas for moving forward.

Adjournment:

Motion by M. Balysh, seconded by S. Balysh to adjourn the council meeting at 8:26 pm.

Motion Carried.



Barbara Rabineau
Clerk