



The Village of

Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Approved Minutes

Village of Port Sanilac Council Meeting September 2, 2025

Pledge of Allegiance to the Flag of the United States of America was led by S. Balysh.

President Pro Tem M. Balysh calls the Council Meeting to order at 7:10 p.m.

Council Members Present: M. Balysh, S. Balysh, B. Moran Jr., B. Simon, A. Smiley, J Sroka,

Council Member Absent: D. Falcon

Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson

Guests: Bill Sarkella, David Hazlett

Agenda/Additions:

Motion by B. Moran, Jr., seconded by A. Smiley to approve Agenda and Additions. **Motion Carried.**

Public Comment: Bill Sarkella, County Commissioner -gave a county-level report.

Sanilac County FREE Collection Event is Tuesday, September 9, 2025, from 2-6 p.m.

Questions call (810) 404-7650

David Hazlett – Commands DPW & Larry for “cleaning up” the North Park!

Presidential Appointments: None

Presentations: None

Petitions and Communications: None

Training: None

Village Departments, Committees, and Commissions:

Governance Committee:

a. Governance Committee Meeting Minutes dated August 19, 2025.

b. Ordinance Chapter 72: Off Road Vehicles (ORVs) and Golf Carts

Motion by B. Simon, seconded by J. Sroka to approve change in verbiage with Ordinance Chapter 72: Off Road Vehicles (ORVs) and Golf Carts. **Motion Carried.**

c. Ordinance Enforcement Officer, Scott Bickel and directed staff to order street signage restricting truck traffic on East Cherry Street.

Motion by B. Simon, seconded by S. Balysh to approve street signage to restrict truck traffic on East Cherry Street. **Motion Carried. (Governance to look at reviewing other streets)**

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Planning Commission:

- a. Planning Commission – Unapproved Minutes dated August 26, 2025
- b. Planning Commission - Approved Minutes dated July 22, 2025
- c. Planning Commission – Application to join the Planning Commission – Dan Sinagoga

Motion by S. Balysh, seconded by B. Simon to approve his application. But then the question came up, what is his "Homestead" address? Mr. Sinagoga is not a registered voter, per his application.

Motion Carried (Resending)

Roll Call Vote:

M. Balysh, No, S. Balysh, No, B. Moran Jr., No, B. Simon, No, A. Smiley, No, J. Sroka, No, D. Falcon, absent.

Zoning Administrator's Report:

- a. Zoning Administrator's August 2025 report was presented by Larry O'Keefe.

New Business: None

Unfinished Business:

- a. Sanilac East Fire Authority – No updates, a request for an approval to attach "Gear Racks" to the Fire Hall walls. Other updates are needed in the Fire Hall, but will present details to the SEFA board (first) and then to the VPS Governance Committee (2nd) and then to Council for approval.

Bills:

- a. **Motion** by B. Moran, Jr., seconded by B. Simon to approve Village bills **PAID** dated August 26, 2025 in the amount of \$6,414.13. **Motion Carried.**
- b. **Motion** by S. Balysh, seconded by B. Simon to approve Harbor bills **PAID** dated August 27, 2025 in the amount of \$372.39. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **TO BE PAID** dated September 2, 2025 in the amount of \$34,725.23. **Motion Carried.**
- d. **Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated September 3, 2025 in the amount of \$21,392.80. **Motion Carried.**

Minutes:

Motion by S. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated August 19, 2025, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson

- a. Financial Statements August 2024 and August 2025.
- b. Treasurer's August Report dated September 2, 2025 was presented by Darcy Johnson.
- c. 1) New Budget concerns: none

2) Budget Adjustments:

- a. Adjust RRC budget to additional amount approved
 - i. 101-100-670 RRC grant income +\$35,000.
 - ii. 101-100-809 RRC consultant +\$35,000.

Motion by B. Moran, Jr., seconded by B. Simon to approve Budget Adjustment with the RRC budget.
Motion Carried.

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- b. Adjust Harbor budget to bring insurance revenue forward for repairs from last fiscal year
 - i. 586-100-390 Harbor balance forward +\$ 5,220.
 - ii. 586-100-975 Insurance repairs +\$ 5,220.

Motion by B. Moran, Jr., seconded by B. Simon to approve adjustment to Harbor Budget. **Motion Carried.**

Business Manager report was presented by Larry O'Keefe

Motion to accept proposal from Fahrner Asphalt Sealers and to expand the scope of work to include additional crack seal work as recommended by Rowe but not to exceed 10.2 major and 55K Local that includes cost of engineering, crack seal and project oversight.

Motion by B. Simon, seconded by B. Simon to accept proposal from Fahrner Asphalt Sealers for half the cost. **Motion Carried.**

Work in Progress:

- a. New Water Billing – Council prepared to vote to approve the new water rates?

When do you want the billing to take affect? (October 2025 or January 2026)

Approved October 2025 billing date.

Motion by B. Moran, Jr., seconded by S. Balysh to approve the "Billing Date" of October 2025.

Motion Carried.

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, absent.

- b. How would you like to notified the Village Residents – Public Announcement in the Newspaper, Town Hall Meeting, formal communication to each resident.

Approved formal communication to each resident.

Motion by B. Moran, Jr., seconded by S. Balysh to send formal communication to each resident in the village.

Motion Carried.

Letter to go out shortly after Council's approval at next Council Meeting, September 16, 2025.

Clerk: Barbara Joslin – Jeanne Harper, Antique Boat Show, brought a check to the office for \$350.

There were a couple of complaints – no water on Saturday (waterline break). No "Road Closed" barriers on Lake Street, between Main Street and Cedar Street. Grass cutting not done.

Public Comment: David Hazlett has lived in the village 50 years, has never had a water bill this high. For ¾ meter the water bill will go up about \$80. quarter.

Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

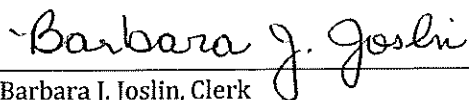
Roll Call Vote:

M. Balysh ___, S. Balysh ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, J. Sroka ___, D. Falcon __

Return to open session at ___ pm.

Adjournment:

Motion by B. Simon, seconded by B. Moran, Jr. to adjourn the council meeting at 8:13 p.m.


Barbara J. Joslin, Clerk