



The Village of  
**Port Sanilac**

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**Approved Minutes**  
Village of Port Sanilac Council Meeting  
June 2, 2026

Pledge of Allegiance to the Flag of the United States of America was led by D. Falcon

President Falcon calls the Council Meeting to order at 7:05 p.m.

**Council Members Present:** M. Balysh, S. Balysh, J. Sroka, B. Simon, A. Smiley, D. Falcon

**Council Members Absent:** B. Moran, Jr.

**Staff Present:** Larry O'Keefe, Barbara Joslin, Darcy Johnson

**Guests:** Dana Rogers, John Rogers, Sharon Mullins, Angie Wagester, (PSABA) Art Schlichting, Jeff Smeader, Donna Jackson, Mr. & Mrs. Sheryl Saliba, Bill Sarkella, Sanilac County Commissioner.

**Agenda/Additions:**

**Motion** by J. Sroka, seconded by B. Simon to approve Agenda.

**Public Comment:**

Art Schlichting – STR (Short Term Rental) change verbiage in the Zoning Ordinance, definitions that don't work

Jim Sroka – STR under State Codes, still need to issue a license, (35) total equals 10% of the Village Residences

Larry O'Keefe – have a joint meeting with Council & Planning Commission to discuss STR Ordinance but need to have regulations in place by middle of July.

John Rogers – STR residences in CBD (Central Business District) no restrictions, need inspections and license

Jeff Smeader – North Park, pick up trash along the fence line, needs grass trimmed on both sides of the fence

Bill Sarkella, Sanilac County Commissioner, gave a county wide level update

**Presidential Appointments:** none

**Presentations:** none

**Petitions and Communications:**

a. Resolution #00-04-2026 – Resolution to Adopt the Village of Port Sanilac 2026-2027 Annual Budget.

**Motion** by S. Balysh, seconded by J. Sroka to approve Resolution #00-04-2026 to adopt the Village of Port Sanilac 2026-2027 Annual Budget, as presented at the Public Hearing on June 2, 2026. **Motion Carried.**

**Roll Call Vote:**

M. Balysh, yes, S. Balysh, yes, J. Sroka, yes, B. Moran, Jr., absent, B. Simon, yes, A. Smiley, yes, D. Falcon, yes

b. Amended Fee Schedule – Effective July 1, 2026, Village of Port Sanilac 2026-2027 Compensation and Annual Fee Schedule, with updates to Ordinance Enforcement Officer.

**Motion** by D. Falcon, seconded by A. Smiley to approve amended fee schedule. **Motion Carried.**

c. Event and Facility Use Check List – Port Sanilac Methodist Church, Worship in the Park, Sunday, July 19, 2026 at 9:00-10:30 a.m. church service at the Harbor Park Pavillion.

**Motion** by S. Balysh, seconded by B. Simon to approve the Port Sanilac Methodist Church, to have a Worship in the Park Sunday church service on July 19, 2026, from 9:00-10:30 a.m. at the Harbor Park Pavillion. **Motion Carried.**

Village Departments, Committees, and Commissions:

**Governance Committee:**

a. Governance Committee Meeting Minutes dated May 19, 2026

b. Reviewed the proposed STR Ordinance and recommend Council adopt the STR Zoning Ordinance and amending Chapter 110.0-110.99 Rental Dwellings.

**Motion by \_\_\_, seconded by \_\_\_ to adopt STR Zoning Ordinance – Rental Dwellings. Tabled back, suggest having a joint meeting with Council Members & Planning Commission Members.**

**Information presented at Governance Meeting - no motion required**

c. R. Henry requested relief from undue burden from Peddler and Vendor fees at the Blues Festival and recommended forwarding the request to D. Falcon for consideration.

d. Reviewed the request by union employees to shift the paid holiday from Friday, July 3<sup>rd</sup> to Monday, July 6<sup>th</sup> to facilitate preparations for the holiday weekend and recommend Council approve the request.

**Motion by A. Smiley, seconded by S. Balysh to approve moving union paid holiday from Friday, July 3<sup>rd</sup> to Monday, July 6<sup>th</sup>, recommend by Governance. Motion Carried.**

e. Reviewed a request from Mark Janssen to modify his Gazebo foot print in lieu of removal and recommend Council deny the request.

**Motion by B. Simon, seconded by J. Sroka to deny request from Mark Janssen to modify his Gazebo so it doesn't have to be removed or torn down. Governance recommend Council deny his request. Motion Carried. Denied request – several infractions, no permit, no electric permit, structure doesn't meet size regulations for a gazebo, five or more violations.**

**Planning Commission:**

a. Planning Commission – Unapproved Meeting Minutes dated May 26, 2026

**Community Development:**

**Zoning Administrator's Report: Larry O'Keefe**

a. Zoning Administrator's Reports for May 2026

**New Business: none**

**Unfinished Business:**

**a1. Event and Facility Use Check List – Port Sanilac Summer Fest – July 24<sup>th</sup> & July 25<sup>th</sup>, 2026 (Harbor Park, Four South Lake, 5K, Music in the Park, D.J. and Food Trucks)**

**Motion by S. Balysh, seconded by B. Simon to approve the Port Sanilac Summer Fest – Friday, July 24, 2026 from 5:00 p.m.-10:00 p.m. and Saturday, July 25, 2026, from 12:00-10:00 p.m.**

**Rescind motion – questions regarding liquor license**

**Motion by J. Sroka, seconded by B. Simon to rescind motion because of paperwork not completed. Tabled back, more detail regarding the beer tent and fencing, liquor license.**

**Council Meeting Minutes, June 2, 2026**

**a2. Event and Facility Use Check List – 3<sup>rd</sup> Annual Ave Maria International Food Festival**  
Ave Maria Catholic Parish, Saturday, September 19<sup>th</sup>, 2026 – from 12:00 p.m. – 7:00 p.m. at  
Port Sanilac Harbor.

**Motion** by S. Balysh, seconded by D. Falcon to approve the 3<sup>rd</sup> Annual Maria International Food Festival,  
Saturday, September 19, 2026 – from 12:00 p.m. – 7:00 p.m. at Port Sanilac Harbor. **Motion Carried.**

**SEFA**

**a.** Sanilac East Fire Authority – monthly meeting minutes May 12, 2026, summarized by Jim Sroka  
(Replacing a 30-year-old fire truck, pros and cons regarding noon fire whistle, continuing to investigate this  
matter regarding the whistle, seeking legal counsel.) Everyone’s fire insurance should be lower because of  
now receiving their water from Lexington.

**Sanilac Township**

**a.** Sanilac Township regular board meeting minutes, Thursday, May 14, 2026

**Bills:**

**a. Motion** by M. Balysh, seconded by A. Smiley to approve Village bills **PAID** dated May 26, 2026  
in the amount of \$4,018.08. **Motion Carried.**

**b. Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **PAID** dated May 27, 2026  
in the amount of \$308.76. **Motion Carried.**

**c. Motion** by M. Balysh, seconded by J. Sroka to approve Village bills **TO BE PAID** dated June 2, 2026  
in the amount of \$21,899.58. **Motion Carried.**

**d. Motion** by M. Balysh, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated June 3, 2026  
in the amount of \$19,787.78. **Motion Carried.**

**Minutes:**

**Motion** by S. Balysh, seconded by A. Smiley to approve the Council Meeting Minutes dated May 19, 2026,  
as submitted. **Motion Carried.**

**Treasurer’s Report: Darcy Johnson**

**a.** Financial Statements May 2025 and May 2026

**b.** Treasurer’s May Report dated June 2, 2026

**1.) Budget concerns:** Sewer R&M – over budget

**2.) Budget Adjustments:** To add \$5K to this fiscal year budget for extra paid this fiscal year

<b>a.</b> Fireworks	101-100-804	+5,000.
<b>b.</b> Fund Balance Reserve	101-100-974	-\$5,000.

**Motion** by J. Sroka, seconded by M. Balysh to approve budget adjustment for the fireworks additional cost.  
**Motion Carried.**

**Business Manager: Larry O’Keefe**

**a.** Business Manager’s May 2026 Report

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**Public Comment:** Jeff Smeader, stakes around the beer tent, closing Harbor bathrooms during big events, His sister's homeowner's insurance (fire) went down because of now receiving water from Lexington.  
Jim Sroka – when building family home, they knew when to break for lunch because of the noon fire whistle.  
Donna Jackson – noon fire whistle.

Whistle stopped at noon for one day, but they are now having issues with the programming, and now the programmer lives on the other side of the state.

President Falcon – we are seeking legal advice on who actual owns control of the whistle, the “siren” issues are not resolved yet, it's equally divided with the residences regarding the noon whistle. (Little History 2014 – asked to keep the whistle at noon. 2024 - asked to keep the noon whistle.)

John Rogers – “Siren” it's public safety, they have the authority. It's a public domain and needs to be voted by the whole village residences. Most residences want the whistle!

Jim Sroka – Village Ordinance 90.08 Allowed to use siren for emergencies. When in the Village office and the siren goes off, no one can talk, high frequency is damaging to the ears.

Mike Balysh – when the siren whistle goes off, it is intent sound.

Angelia Smiley – siren needs to be kept for strictly emergencies.

Sue Balysh – we don't own the siren.

John Rogers – need more gravel spread behind the Alli Bar, and Sweet's house and the alley.

Angie Wagester – sign up for the fireworks collection, please sign up, she will be posting the link on the PSABA web page. (Everyone please contact Dan Finn at the Coffee House to sign up if you are unable to sign up online.)

Jeff Smeader – what did we do before Wi-Fi, phones and pagers when there was an emergency, the Siren went off for all emergencies.

**Clerk:** Barbara Joslin, no comments

**Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

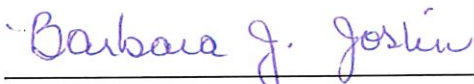
**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, J. Sroka \_\_, B. Moran Jr. \_\_, B. Simon \_\_, A. Smiley \_\_, D. Falcon \_\_

Return to open session at \_\_ pm.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Simon to adjourn the council meeting at 8:02 p.m.



Barbara J. Joslin, Clerk