



The Village of
Port Sanilac

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Village of Port Sanilac Council Meeting
September 7, 2021

The Pledge of Allegiance was led by Ray Lange.

President Mach called the Council Meeting to order at 7:00pm.

Council Members Present: M. Balysh, S. Balysh, Davis, Jacobs, Lange, Southard, Mach

Staff Present: Darcy Johnson, Don Morath, Larry O'Keefe and Sarah Morath

Guests: Ken Lind, Ken Wimmer, Jeff Smeader, Bill Sarkella and Ken Poirier

Agenda/Additions:

1. Motion to approve bills to be paid dated September 8, 2021 in the amount of \$9,227.01
2. Harbor Commission Minutes dated August 31, 2021
3. Correspondence from Peg Dubeck
4. EMC presentation

Motion by Lange, seconded by S. Balysh to approve Agenda/Additions dated September 7, 2021.

Motion carried.

Presentations:

a. **Ken Lind for EMC Insurance** reviewed some changes to current policy; asked to meet with council members to thoroughly review village's coverage and needs. Meeting with Finance Committee will be scheduled in December or January.

Petitions and Communications:

a. Audit Agreement with UHY, LLP Certified Public Accountants requiring signature.

Motion by Lange, seconded by Southard to waive reading of the Audit Agreement proposal from UHY, LLP Certified Public Accountants. **Motion carried.**

Motion by Lange, seconded by Jacobs, to authorize President Mach to sign the Audit Agreement proposal from UHY, LLP Certified Public Accountants. **Motion carried.**

b. Correspondence from Peg Dubeck was read by the Deputy Clerk.

Presidential Appointments:

a. **Motion** by President Mach, seconded by Jacobs, to nominate Barbara Rabineau to the position of Village Clerk.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes.

YEAS (7) NAYS (0) Motion carried.

Public Comment:

Commissioner Bill Sarkella gave a report from the county level.

New Business:

a. **Motion** by Finance Committee, seconded by Southard to accept the proposal from EMC Insurance for coverage from September 3, 2021 to September 3, 2022 in the amount of \$17, 616.00.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes.

YEAS (7) NAYS (0) Motion carried.

b. Christmas Party at Welcome Center

Brief discussion; further action tabled until additional details are provided.

Previous Business: None

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Bills:

a. Motion by Southard, seconded by S. Balysh to approve bills **PAID** dated 8/24/2021 in the amount of \$6,79633. **Motion carried.**

b. Motion by M. Balysh, seconded by Jacobs to approve bills **TO BE PAID** dated 9/07/2021 in the amount of \$29,839.04. **Motion carried.**

c. Motion by Lange, seconded by Southard to approve bills **TO BE PAID** dated 9/08/2021 in the amount of \$9,227.01. **Motion carried.**

Minutes:

Motion by S. Balysh, seconded by Jacobs to approve the August 17, 2021 Public Hearing Minutes as Presented. **Motion carried.**

Motion by S. Balysh, seconded by Jacobs to approve the August 17, 2021 Council Meeting Minutes as presented. **Motion carried.**

Treasurer's Report: Darcy Johnson

a. Financial Statements August 2020 & 2021

b. Treasurer's Report September 7, 2021

Johnson asked for an update on the status of the Harbor Park Recreation Passport Grant. O'Keefe replied that funding will continue as long as progress is being made; cement work is to begin shortly, and the restroom will be put out for bids once it's approved for publication by the state. Johnson reminded council the water bond anticipation loan with Exchange State Bank will mature on 12/01/2021; O'Keefe will contact the bank regarding the status of the project.

Business Manager: Larry O'Keefe

a. Manager's Report August 2021 reviewed.

Deputy Clerk: Sarah Morath

None

Planning Commission:

a. Approved Minutes: dated July 27, 2021

b. Workshop Minutes dated August 10, 2021

c. Unapproved Minutes dated August 24, 2021

Zoning Administrator Report:

Land use permits reviewed by O'Keefe.

Buildings & Site Committee Minutes: dated August 19, 2021

Buildings & Site Staff Report: dated August 19, 2021

Governance Committee Minutes: None

Harbor Commission

a. Minutes: dated August 31, 2021

President Mach reported on his attendance at the 8/31/2021 meeting, toward his goal of improving communication between the two entities. Poirier concurred more frequent contact and open communication will benefit all concerned. Poirier reported the "State of the Harbor" presentation will take place at a Harbor Commission Special Meeting, date to be announced.

Work in Progress:

a. 2020 Water Project

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Public Comment:

Don Morath commented on the placement of "No Parking Fire Lane" signs along the street commonly known as Hurd Avenue (which runs from Main Street south to Cherry Street, behind Raymond's Hardware and other commercial establishments). It is on the village's list of streets but is not designated as an enforcement zone. Morath recommended the village pass a resolution to clarify the status of the street and define the enforcement zone. Further action tabled until next council meeting.

Adjournment:

Motion by Lange, seconded by Southard to adjourn the council meeting at 8:56 pm. **Motion carried.**

Sarah Morath, Deputy Clerk