

Unapproved Agenda
Village of Port Sanilac Council Meeting
September 19, 2023

Welcome to the Village of Port Sanilac September 19, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** S. Balysh
 2. President Pro Tem Davis calls the Council Meeting to order at ___ pm.
 3. **Roll Call:** M. Balysh __, S. Balysh __, J. Davis __, R. Mach __, J. Southard __, D. Falcon __
 4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda and Additions, if applicable.
 5. **Public Comment:**
 6. **Presidential Appointments:**
 - a. Sue Balysh Appointment - Finance Committee Pg. 4
 - b. Mike Balysh Appointment - Public Safety Committee Pg. 5
 7. **Presentations:**
 8. **Petitions and Communications:**
 - a. Facility and Event Use Check List – Knights of Columbus Tootsie Roll Drive Pg. 6-7
 - b. Letter from Touma, Watson, Whaling, Coury & Stremers, P.C. dated September 11, 2023 Pg. 8
- Village Departments, Committees, and Commissions:**
9. **Public Safety:** Don Morath
 - a. Sheriff's August Incident Report – Lt. Moore Pg. 9
 - b. Public Safety Committee Meeting Minutes dated September 12, 2023 Pg. 10
 - b1. Waterfowl Management Contract – Andrew Karr Pg. 11
 - c. SEFA re-establishment update – Don Morath
 10. **Personnel:**
 - a. Personnel Committee Meeting Minutes dated September 14, 2023 Pg. 12
 - a1. Village of Port Sanilac Fire Department Job Descriptions – DRAFT Pg. 13-16

11. Harbor:	
a. Harbor Master Report August 15, 2023 – September 12, 2023 – Anne Soule	Pg. 17
b. Harbor Oversight Committee Meeting Minutes dated August 28, 2023	Pg. 18
12. Finance:	
a. Finance Committee Meeting Minutes dated September 12, 2023	Pg. 19
a1. Village of Port Sanilac Fire Department Preliminary Budget	Pg. 20-21
a2. Corrpro Annual Service Agreement	Pg. 22
a3. Temporary Certified Operator Supervision Agreement	Pg. 23-24
13. Parks and Recreation:	
a. Parks & Recreation August Report – Dan Finn	Pg. 25
b. Parks & Recreation – Sue Balysh	Pg. 26
14. New Business:	
15. Previous Business:	
16. Bills:	
a. Motion by __, seconded by __ to approve Village bills PAID dated September 12, 2023 in the amount of \$13,072.95.	Pg. 27-28
b. Motion by __, seconded by __ to approve Harbor bills PAID dated September 13, 2023 in the amount of \$1,367.93.	Pg. 29
c. Motion by __, seconded by __ to approve Village bills TO BE PAID dated September 19, 2023 in the amount of \$22,142.90.	Pg. 30-33
d. Motion by __, seconded by __ to approve Harbor bills TO BE PAID dated September 20, 2023 in the amount of \$14,534.86.	Pg. 34
17. Minutes:	
Motion by __, seconded by __ to approve the Council Meeting Minutes dated September 5, 2023, as presented.	Pg. 35-38
18. Business Manager: Larry O’Keefe	
19. Clerk: Barbara Rabineau	
a. Motion by __, seconded by __ to reproduce, publish and mail fourth quarter newsletter at a cost not to exceed \$400.00.	
b. Open council seat – update	
c. Motion by __, seconded by __ to approve listing public hearings on the Village sign and Village website.	
20. Work in Progress:	
a. 2022 Water Project	

21. Public Comment:

22. Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, Davis ___, Mach ___, Southard ___, Falcon ___

Return to open session at ___ pm.

23. Adjournment:

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.