



The Village of
Port Sanilac

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Approved Minutes
Village of Port Sanilac Council Meeting
September 1, 2026

Pledge of Allegiance to the Flag of the United States of America was led by B. Moran, Jr.

President Pro Tem M. Balysh calls the Council Meeting to order at 7:01 p.m.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley

Council Members Absent: D. Falcon

Staff Present: Larry O'Keefe, Darcy Johnson, Barbara Joslin, Anne Soule

Guests: Eric Bruss, Jeff Smeader, Angie Wagester, David Hazlett, Donna Jackson, Tom Jackson, Gail Brandon, Todd Brandon, Mary Simon, Art Schlichting, William (Bill) Sarkella, Sanilac County Commissioner.

Agenda/Additions:

Motion by B. Moran, Jr., seconded by A. Smiley to approve Agenda. **Motion Carried.**

Public Comments: all under #18 after zoom call

Presidential Appointments: none

Presentations: Live Zoom meeting with Colin Hassenger, PE with Edgewater Resources regarding Port Sanilac Municipal Marina – Waterways Grant (WW2026-007) Phase I Redevelopment Project, Total Project \$1,750,000. (Zoom meeting with questions took about 45 minutes at the beginning of the regular Council meeting.)

Petitions and Communications:

a. (Zoom Presentation) Michigan Department of Natural Resources-Waterways Grant (WW2026-007) Port Sanilac Municipal Harbor Phase 1 Redevelopment Project – Total \$1,750,000. End Date: 05/13/2029 Resolution #00-02-2026

Gregory J. Weykamp, DNR Waterways Grant Coordinator & Colin Hassenger, PE

Questions that Colin answered; Phase I total cost about 4.2 million, Port Sanilac 5% match = around \$200,000.

Next Step: 1. drawings submitted, (New gas tanks, new docks and couple dock pumping stations) 2. Soil tested, 3. Final Design, 4. Contractor Bids – Earliest start date Fall 2027. Port Sanilac Village cost should be around \$87,000. For Phase I

Harbor master Anne Soule will have “Safety Training” on Utilities, and buildings, everything will be under warranty. Also, training process on “Seasonal Maintenance” Electrical, has all new testing, especially ground faults.

Next Spring 2027 Phase II – Start bidding with Contractors & Permit Application, and Council vote Phase II will be main pier decking, docks, electrical and large finger pier.

Motion by B. Moran, Jr., seconded by A. Smiley to approve moving forward with the Michigan Department of Natural Resources-Waterways Grant (WW2026-007) proposal. **Motion Carried.**

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, J. Sroka, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, D. Falcon n/a

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Public Comment:

County Commissioner Bill Sarkella gave a brief County wide update, announcement on the "Fall Hazards Waste" collection this year will be at the Sandusky Fairgrounds on September 15, 2026, to drop off hazards material please go early as they will have a line up. He also praised Anne for working so hard at getting these grants for the harbor. "Awesome Job Well Done, Anne Soule, Port Sanilac Harbor master"

Mary Simon "Congratulated Anne" She will be helping with taking any hazards waste you may have too the fairgrounds, as she is a volunteer for this event. Boat flares need to be replaced every two years; everyone should check their fire extinguisher to check the expiration date. Please let Mary know if you have items for her. Check the Sanilac County Newspaper website for the list of items you can take.

b. Event and Facility Use Check List – Trunk or Treat new parade route (revision 08/12/2026)
Trunk or Treat -relocation to Lighthouse Park to address safety concerns for trick-or-treaters and to improve traffic flow during the event. Date: October 31, 2026 from 4:00 p.m. – 6:00 p.m.

Motion by B. Moran, Jr., seconded by B. Simon to approve the revised Halloween Golf Cart Parade and Trunk or Treat to be moved to the Lighthouse Park on Saturday, October 31, 2026, from 4:00 – 6:00 p.m. **Motion Carried.** Contact Brian or Angie Wagester for any questions you may have.

c. Event and Facility Use Check List – Carsonville Port Sanilac High School Student Council
Homecoming Parade on September 18, 2026, lineup at 4:00 p.m., parade starts at 4:30 p.m.

Motion by B. Moran, Jr., seconded by B. Simon to approve Carsonville Port Sanilac High School Student Council Homecoming Parade on September 18, 2026, at 4:00 p.m. **Motion Carried.** MDOT has been contacted regarding the brief road closure, Larry O'Keefe has contacted Rob Falls.

d. Ordinance Violation/Blight Complaint Form – Kathleen Mason, 45 S. St. Clair Street, Port Sanilac, Michigan 48469. Kathleen Mason's letter was read to Council by the Clerk. Mary Simon from the Planning Commission explained that the owner filed for the Brownfield Grant, and that there are different guidelines in the Central Business District (CBD)

Village Departments, Committees, and Commissions:

Governance Committee:

a. Governance Committee Meeting Minutes dated August 18, 2026
a1. Reviewed request from St. Mary Parish for an adjustment in their water rate as provided in Village Ordinance Title V, Chapter 51 and recommend Council approve.

Motion by B. Simon, seconded by A. Smiley to approve adjusting the water rate for St. Mary Parish.
Motion Carried for request to change out the meter.

b. Harbor Master's September Report dated September 1, 2026 –was read by Anne Soule. She read her report and gave updates to all the outdated numbers.

Planning Commission:

a. Planning Commission – Planning Commission Un-Approved Meeting Minutes August 25, 2026
(handout at the meeting)
b. Planning Commission – Planning Commission Un-Approved ROWE Workshop Minutes
August 25, 2026 (handout at the meeting)

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b. Short Term Rental – Migration from a permit to a licensing. Changes to the following Village Rental Ordinance – Chapter 110: Rental Dwellings (Section 110.01-110.99)

Motion by J. Sroka, seconded by B. Moran, Jr. to approve changing Village Rental Ordinance – Chapter 110: Rental Dwellings. **Motion Carried.**

c. Short Term Rental – Migration from a permit to a licensing. Changes to the following Zoning Ordinance – Article 17.10.32 - Special Land Use Regulations

Motion by S. Balysh, seconded by B. Simon to approve changing Zoning Ordinance – Article 17.10.32 – Special Land Use Regulations. **Motion Carried.**

Zoning Administrator's Report: Larry O'Keefe

a. Zoning Administrator's Reports for August 2026 was read by Larry O'Keefe

New Business:

Planning Commission approved the proposal and recommends Council's to approve

a. North Park (EMCOG) Michigan Coastal Management Program BIL Regional Resilient Project North Beach Concept – DC Drummond Carpenter & EGLE Michigan Department of Environment, Great Lakes, and Energy – Site Photos were put in everyone's mailbox to view. (Existing Conditions & Proposed Revamp Conditions.) Attachment is in with the agenda packet.

Motion by S. Balysh, seconded by J. Sroka to approve North Park EMCOG Grant update. **Motion Carried.**

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, J. Sroka, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, D. Falcon n/a

Unfinished Business: Tabled back to next meeting.

Fireworks (Brian Moran, Jr. from Parks & Recreation) Brian explained the cost and negotiating a contract for the year 2027. (We would need 6 people to unload, set up, and then reload everything back onto the trailer when done with the firework display, if we went with the company from this last year and to keep the cost down to \$15,000.) Every other company that he contacted wants \$30,000. on the Fourth of July 2027 weekend. Lexington fireworks will be on Friday night, this was verified by the Clerk,

SEFA

a. Sanilac East Fire Authority – no meeting this month. But for this month alone they are up 32 more calls than last year at this time. They are still waiting for the refurbished 2nd rescue truck to be done.

Sanilac Township

a. Sanilac Township regular board meeting minutes, Thursday, August 13, 2026

Port Sanilac Area Business Association

a. Port Sanilac Area Business Association – Monthly Meeting Minutes, August 12, 2026

Bills:

a. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **PAID** dated August 25, 2026 in the amount of \$21,541.85. **Motion Carried.**

b. **Motion** by A. Smiley, seconded by B. Simon to approve Harbor bills **PAID** dated August 26, 2026 in the amount of \$253.72. **Motion Carried.**

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c. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Village bills **TO BE PAID** dated September 01, 2026 in the amount of \$22,924.88. **Motion Carried.**

d. **Motion** by A. Smiley, seconded by B. Moran, Jr., to approve Harbor bills **TO BE PAID** dated September 02, 2026, in the amount of \$29,683.83. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated August 18, 2026, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson

a. Financial Statements August 2025 and August 2026

b. Treasurer's July Report dated September 1, 2026

1.) Budget Concerns: none

2.) Budget Adjustments:

a. To adjust gravel patching on Greening Road

i.	203-100-390	Local Street Balance Fund	+\$6,585.
ii.	203-100-930	Local Street R&M	+\$6,585.

Motion by B. Moran, Jr., seconded by B. Simon to approve budget adjustment for gravel patching on Greening Road. **Motion Carried.**

Business Manager: Larry O'Keefe

a. Business Manager's August 2026 Report was presented by Larry O'Keefe

Paving project will start the week of September 14, 2026.

Public Comment:

Donna Jackson – Water test results for this year? They will not be available until June of 2027

Mary Simon – North Park approved, couple more steps before we will know the exact cost to the Village.

Port Sanilac Community Fund was talked about on the local WMIC morning broadcast. They have their own Facebook page, watch for more information in the newsletter.

Todd Brandon – if planning on changing the fireworks display, they need to think about changing the parade so that they are both on the same day, as they kind of go together.

Angie Smiley – asked about the Ava Marie event that was tabled back. Waiting on final documents and liquor licensing to come through will be on the next Council agenda for September 15, 2026.

Mary Simon – Short Term Rental Ordinance takes affect October 1, 2026. The office will be sending out letters to the owners, explaining that it will now be a licensing not a permit, with step-by-step guidelines to follow so Everything goes smoothly.

Gail Brandon – 81 N. Lake Street, residential sidewalks.

Eric Bruss – 2nd story apartments and balcony is building in compliance. (Fagan Loft's and gym center

Clerk: Barbara Joslin (Antique Camper & Antique Boat Show – email) Shared the paperwork trail, the Council did not fail the system, nor did the Village Clerk, communication was sent out after the April 21, 2026, Council meeting decision and motions. Jeanine Harper did not share the Council's motion with all the Campers before they arrived, there was plenty of time to get the communication out to the campers. President D. Falcon plans to send out a letter of apology to Mr. Scott McDonald, once we can verify a correct address.

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Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, J. Sroka __, B. Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at __ pm.

Adjournment:

Motion by S. Balysh, seconded by B. Simon to adjourn the council meeting at 8:47 p.m.

Barbara J. Joslin
Barbara J. Joslin, Clerk

9.1.2026
Date