

**Short Term Rental Dwelling
RENEWAL of Registration Form
Village of Port Sanilac**

56 North Ridge Street, Port Sanilac, MI 48469
(810) 622-9963

Renewal Registration Fee due annually between October 1-31st

NOTE: If the dwelling unit fails to be used as a short term rental for more than 12 months, the registration form will not be considered for renewal. Verification of paid rental transaction for the previous 12 months must be attached to this renewal application. The owner may reapply, but if another unit is on the waiting list, their registration will be considered.

Please complete one application for each rental unit.

Short Term Rental Dwelling Unit Address _____

Number of Bedrooms _____ Maximum number of occupants permitted _____

Length of typical anticipated rental period per reservation _____ days.

Number of off-street parking areas available on site _____

Name and Address of Property Owner:

Name: _____

Address: _____
Street City State Zip Code

Phone Number(s) Home _____ Cell _____

Work _____
Email _____

Secondary Contact Name _____

Phone Number (s) Home _____ Cell _____
Work _____

Name and Address of Designated Agent (must live or work within 30 miles of the village):

Name: _____

Address: _____
Street City / Village Zip Code

Phone Number(s): Home _____ Cell _____
Work _____

Email: _____

AFFIDAVIT

The signer (s) of this form hereby states, warrants, certifies and affirms the following:

1. All of the information on this registration form is true, accurate and complete
2. Each dwelling unit will have an operating smoke detector in each bedroom and an operating carbon monoxide detector on each floor. These appliances will be maintained every ninety (90) days at a minimum.
3. Contact information will be posed in at least two prominent locations in the dwelling and will include:
Address of the dwelling
Owner's Name and phone numbers
Secondary Contact name and phone numbers
Designated Agent name and phone numbers
4. A copy of the Village of Port Sanilac "Good Neighbor" materials will be provided to the renters every time the dwelling unit is rented.

Signature of Owner (s) _____ Date _____

_____ Date _____

By signing above, the owner of the dwelling unit certifies that the above statements are true. Statements made to be falsified on this application and affidavit will be grounds to revoke the rental permit.

Notice: The issuance of a permit for a short term dwelling unit shall in no way impact the zoning of the subject property and shall not prevent the Village of Port Sanilac from enforcing Zoning Ordinance regulations and limitations on said property or any other applicable code/ordinance of the Village.

Office Use Only

List Conditions, if any,

This short term dwelling unit RENEWAL permit is approved for one year.

Signature of Village Official _____ Date _____