



The Village of

Port Sanilac

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Approved Minutes Village of Port Sanilac Council Meeting September 21, 2021

The Pledge of Allegiance was led by Jon Davis
President Mach called the Council Meeting to order at 7:01 pm.

Council members Present: M. Balysh, S. Balysh, J. Davis, S. Jacobs, R. Lange, J. Southard, R. Mach
Staff Present: Don Morath, Larry O'Keefe, Debbie Paradoski, Barbara Rabineau
Guests: Sgt. Matt Armstrong, Dave Boyer, Jeff Smeader, Jim Sroka, Ken Wimmer

Agenda/Additions:

1. **Motion** by __, seconded by __, to approve bills **TO BE PAID** dated 9/22/2021 in the amount of \$1,367.53
2. Knights of Columbus would like to do their Tootsie Roll Drive on October 15 and October 16 from 9:00 - 3:00.
3. Trick or Treat times 6:00 pm – 8:00 pm.
4. The Port Sanilac Business Association would like to do a Halloween Golf Cart Parade on October 31, 2021 – 1 ½ hours before Trick or Treat from Harbor Park to MDOT parking lot and end with a Trunk or Treat.
5. Bids for Sidewalk, Curb and Gutter cement work from original agenda 18b.
6. **Motion** by __, seconded by __ to approve bill **TO BE PAID** to MDOT for the 2018 Water Project in the amount of \$6,670.53.
7. Personnel Committee Minutes

Motion by Lange, seconded by Jacobs to approve Agenda/Additions. **Motion carried.**

Public Safety: Don Morath gave a report about the American Rescue Plan Grant status; should hear by the end of September. The break wall issues are still not resolved.

Sheriff's August 2021 Report was given by Sgt. Matt Armstrong

Presentations: None

Petitions and Communications:

a. Village of Port Sanilac Checking Account Name Change

Motion by Jacobs, seconded by S. Balysh to change the signature authorization from Debbie Paradoski to Barbara Rabineau for all Village of Port Sanilac checking accounts at Exchange State Bank.

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes.

Motion carried.

b. Knights of Columbus would like to do their Tootsie Roll Drive on October 15 and October 16 from 9:00 - 3:00.

Motion by Lange, seconded by Southard to approve the Knights of Columbus Tootsie Roll Drive on October 15 and October 16 from 9:00 - 3:00. **Motion carried.**

c. The Port Sanilac Business Association would like to do a Halloween Golf Cart Parade on October 31, 2021 – 1 ½ hours before Trick or Treat from Harbor Park to MDOT parking lot and end with a Trunk or Treat.

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Motion by Lange, seconded by S. Balysh to approve The Port Sanilac Business Association Halloween Golf Cart Parade on October 31, 2021 – 4:30 – 6:00 from Harbor Park to MDOT parking lot and end with a Trunk or Treat. **Motion carried.**

Presidential Appointments: None

Public Comment: None

New Business:

a. Trick or Treat times 6:00 pm – 8:00 pm

Motion by S. Balysh, seconded by Jacobs to approve Trick or Treat on Sunday, October 31st from 6:00 pm – 8:00 pm. **Motion carried.**

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b. Training for Blake McClelland

Motion by M. Balysh, seconded by Jacobs to approve necessary training for Blake McClelland to take and pass the upcoming Water Operators Licensing Exam in November. **Motion carried.**

c. Blake McClelland employment extension

Motion by M. Balysh, seconded by S. Balysh to direct staff to notify the International Union Operating Engineers Local 324 Business Agent that the Village will extend the employment of McClelland until the results of the November 2021 Water Operations Exam are published and at which time the Village may exercise its right to terminate his employment. **Motion carried.**

Previous Business:

a. DPW and Office Clerical Union Contract Draft July 1, 2021 to June 30, 2024

Motion by S. Balysh, seconded by Southard to allow President Mach to sign the DPW and Office Clerical Union Contract dated July 1, 2021 to June 30, 2024.

Roll Call Vote: M. Balysh yes, S. Balysh yes, Davis yes, Jacobs yes, Lange yes, Southard yes, Mach yes. **Motion carried.**

Bills:

a. **Motion** by Lange, seconded by Jacobs to approve bills **TO BE PAID** dated 9/21/2021 in the amount of \$20,554.63. **Motion carried.**

b. **Motion** by Southard, seconded by S. Balysh, to approve bills **TO BE PAID** dated 9/22/2021 in the amount of \$1,367.53. **Motion carried.**

c. **Motion** by S. Balysh, seconded by Jacobs to approve bill **TO BE PAID** to MDOT for the 2018 Water Project in the amount of \$6,670.53. **Motion carried.**

Minutes:

Motion by Davis, seconded by Lange to approve the September 7, 2021 Council Meeting Minutes as presented. **Motion carried.**

Business Manager: Larry O'Keefe - nothing

Clerk: Barbara Rabineau - nothing

Parks & Rec: No Meeting

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Harbor: nothing

Finance Committee Minutes September 14, 2021

a. Recommend Council approve payment Option 2 on the DTE Street Lighting Proposal

Motion by Lange, seconded by Southard to approve payment Option 2 on the DTE Street Lighting Proposal and move forward and request contract from DTE. **Motion carried.**

b. Recommend Council approve low bid for the sidewalk, Curb and Gutter Cement Work to assure project can be completed this fall

Motion by Lange, seconded by Southard to approve low bid from Martin Concrete for the sidewalk, curb and gutter cement work. **Motion carried.**

c. Recommend Council add a line-item Fee of \$50 for Land Use Permit Application for Land Clearing, Filling or Excavation

Motion by S. Balysh, seconded by Jacobs to add a line-item to the Fee Schedule of \$50 for Land Use Permit Application for Land Clearing, Filling or Excavation with Planning Commission to assist in criteria for permit. **Motion carried.**

d. Recommend Council approve Corrpro Cathodic Protection Annual Service Agreement PLAN C for \$945.00

Motion by Lange, seconded by Southard to approve Corrpro Cathodic Protection Annual Service Agreement PLAN C for \$945.00. **Motion carried.**

Work in Progress:

a. 2020 Water Project

Public Comment: none

Adjournment:

Motion by S. Balysh, seconded by Jacobs to adjourn the council meeting at 7:39 pm. **Motion carried.**

Barbara Rabineau, Village Clerk