

Unapproved Agenda
Village of Port Sanilac Council Meeting
November 15, 2022

Welcome to the Village of Port Sanilac November 15, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Jon Davis
2. President Mach calls the Council Meeting to order at ___ pm.
3. **Roll Call:** M. Balysh __, S. Balysh __, J. Davis __, R. Lange __, J. Southard __, R. Mach __
4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:**
8. **Petitions and Communications:**
 - a. Letter of Resignation – Sarah Morath, Deputy Clerk Pg. 3
Motion by __, seconded by __ to accept the Letter of Resignation from Sarah Morath, Deputy Clerk.
- Village Departments, Committees, and Commissions:**
9. **Public Safety:** Don Morath
 - a. Sheriff's October Incident Report Pg. 4
10. **Harbor:**
 - a. Harbor Master Report – Anne Soule Pg. 5
11. **Parks and Recreation:**
 - a. Parks & Recreation Report – Dan Finn Pg. 6
12. **Finance Committee:**
 - a. Finance Committee Meeting Minutes – Larry O'Keefe Pg. 7
 - b. Proposal from IT Right for repair and maintenance of computer equipment and the computer network within the Village office. Motion by __, seconded by __ to approve IT Rights' Proposal for Information Technology services as follows: Pg. 8-12
2022 = \$3,080.00, 2023 = \$3,449.00, 2024 = \$3,840.00, as recommended by the Finance Committee.

c. Proposal from Dixon Engineering & Inspection Services for the 100,000-gallon, double ellipse tank. **Motion** by __, seconded by __ to approve the Dixon Engineering Water Tower Service Agreement and approve up to \$5,000.00 for the project scheduled for April 2023. Pg.13-23

d. **Motion** by __, seconded by __ to approve proposal by Doug's Lawn Care for \$635.00 for the fall clean-up, as recommended by the Finance Committee.

13. New Business:

a. **Motion** by __, seconded by __ to begin process with Sanilac County Sheriff's Department to obtain title to the abandoned sailboat at the Harbor.

14. Previous Business:

15. Bills:

a. **Motion** by __, seconded by __ to approve Village bills **PAID** dated November 7, 2022 in the amount of \$39,932.47. Pg. 24-26

b. **Motion** by __, seconded by __ to approve Harbor bills **PAID** dated November 8, 2022 in the amount of \$4,421.10. Pg. 27

c. **Motion** by __, seconded by __ to approve Village bills **TO BE PAID** dated November 15, 2022 in the amount of \$9,706.17. Pg. 28-30

d. **Motion** by __, seconded by __ to approve Harbor bills **TO BE PAID** dated November 16, 2022 in the amount of \$1,146.72. Pg. 31

16. Minutes:

Motion by __, seconded by __ to approve the Council Meeting Minutes dated November 1, 2022, as presented. Pg. 32-33

17. Business Manager: Larry O'Keefe

18. Clerk: Barbara Rabineau

a. Newsletter Submission Deadline: December 9, 2022

b. UHY Auditors will be attending December 6, 2022 to present audit findings.

c. Oaths of Office and submission of updated I-9 paperwork for Council required prior to November 20, 2022.

19. Work in Progress:

a. 2020 Water Project

20. Public Comment:

21. Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, Davis __, Lange __, Southard __, Mach __

Return to open session at __ pm.

22. Adjournment:

Motion by __, seconded by __ to adjourn the council meeting at __ pm.