The Village of
Port Sanilac
56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Approved Agenda

Village of Port Sanilac Council Meeting
October 6, 2026

Pledge of Allegiance to the Flag of the United States of America was led by B. Simon

President D. Falcon calls the Council Meeting to order at 7:01 p.m.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley, D. Falcon
Council Members Absent: none
Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson
Guests: Jeff Smeader, Donna Jackson, Tom Jackson, Bill Sarkella, Sanilac County Commissioner

Agenda/Additions:
Motion by B. Moran, Jr., seconded by A. Smiley to approve Agenda. **Motion Carried.**

Public Comment: Bill Sarkella, with a county wide update.
Jeff Smeader, "Thank you" to the Village Council, DPW Guys, Village Office Staff, and the Administrator

Presidential Appointments: none

Presentations: none

Petitions and Communications:
a. Event and Facility Use Check List – Port Sanilac Lions White Cane Collection on October 10, 2026, from 9:00 a.m. – 2:00 p.m. at the Four Corners of M25 & M46.

Motion by B. Moran, Jr., seconded by B. Simon to approve the Port Sanilac Lions White Cane Collection on October 10, 2026. **Motion Carried.**

b. Action Request Form for Port Sanilac Village Residents dated September 17, 2026
Requested by Tom Jackson, 104 S. Lake Street, Port Sanilac, MI 48469
Request: Attached suggestions regarding Port Sanilac Village Ordinance, Chapter 92
92.00 Quiet Hours
92.03 Yelling, singing and the like
92/06 Playing radios, television set and the like
Suggestions for quiet hours change during school in session
92.00 Quiet Hours, Except When Specifically Noted
September through May

- Sunday through Thursday: 9:00 p.m. through 7:00 a.m.
- Friday and Saturday: 10:00 p.m. through 7:00 a.m.

June through August

- Every day from 10:00 p.m. to 7:00 a.m.

Referred to Governance Committee

The village is an equal opportunity provider.

c. Ordinance Violation/Blight Complaint Form – Tom Jackson, 104 S. Lake Street, Port Sanilac, Michigan 48469
Location: 71 S. Lake Street, Port Sanilac, MI 48469
Owner/Business: Mi Casa
Violation Dates: September 16, 2026 – 60 dB – High volume bass and/or drums were playing through a commercial-grade sound system. All was audible from inside my home, in the residential zone, even with all of the windows closed.
Violation Dates: September 19, 2026 – 60 dB – High volume bass and/or drums were played through a commercial-grade sound system. All was audible from inside my home, in the residential zone, even with all of the windows closed.
Violation Dates: September 26, 2026 – 62 dB – High volume bass and/or drums were played through a commercial-grade sound system. All was audible from inside my home, in the residential zone, even with all of the windows closed. Note that the boom-boom-booms were disruptive to watching tv.
Village of Port Sanilac Ordinances 92.03 Yelling, Singing and the like
Village of Port Sanilac Ordinance 92.05 Loudspeakers and Amplifiers: Item D, specifically "sound-amplifying equipment may not disturb the peace of the residents of the village."
Referred to Governance Committee

d. Letter pertaining to the Sidewalks Improvements & Maintenance Responsibility from Raymond Hardware & Port Sanilac Coin Laundry – We value being part of this community, but we expect the Village to maintain its own infrastructure without improperly placing public costs onto local small businesses.
Referral to the Village's Attorney

e. Letter from the Village President to Mr. Scott McDonald regarding the Antique Camper & Boat Show.
It was mentioned that proper communication failed.

Village Departments, Committees, and Commissions:

Governance Committee:
a. Governance Committee Meeting Minutes dated September 15, 2026
a1. Reviewed issues related to parking at the Bark Shanty Community Center and recommend Council approve parking from 7:00 a.m. to 10:00 p.m. only, no overnight parking.

Motion by B. Simon, seconded by B. Moran, Jr. to approve parking at the Bark Shanty Community Center from 7:00 a.m. to 10:00 p.m. only, no overnight parking. (A sign will be posted on village property.) **Motion Carried.**

Community Development:
a. Community Development Committee Meeting Minutes dated September 25, 2026
Regarding: Port Sanilac's 2026 Recreation Passport Grant Application, and working towards ADA accessibility in the Harbor Park.

Planning Commission:
a. Planning Commission – Planning Commission Un-Approved Meeting Minutes dated September 22, 2026
b. Planning Commission – Planning Commission Approved ROWE Workshop Minutes dated September 9, 2026.

Zoning Administrator's Report: Larry O'Keefe
a. Zoning Administrator's Reports will be compiled together for two months while Larry is recovering from knee surgery.

New Business: none

Unfinished Business: Fireworks (Brian Moran, Jr. from Parks & Recreation)
a. July 3, 2027, July 1, 2028 and July 7, 2029, Fireworks - a three year "Fireworks" contract proposal for $15,000. each year with Small Town Saturday Night Fireworks, LLC. (Proposal includes taxes, labor and insurance) $7,500. Is due with the signing of the proposal with the remaining balance due on Saturday, July 3, 2027 fireworks display.

Motion by B. Moran, Jr., seconded by B. Simon to approve a three-year contract with Small Town Saturday Night Fireworks, LLC. For $15,000. a year for July 3, 2027, July 1, 2028 and July 7, 2029. **Motion Carried.**

SEFA
a. Sanilac East Fire Authority – Authority Board Meeting Minutes, dated September 8, 2026.
Just had a special meeting to discuss refurbishing the firetrucks, and tires need to be replaced.

Sanilac Township
a. Sanilac Township regular board meeting minutes, dated September 10, 2026
October 24, 2026, volunteers needed to help decorate the Lighthouse Park for the upcoming Halloween Parade and Trunk & Treat.

Port Sanilac Area Business Association
a. Port Sanilac Area Business Association – Monthly Meeting Minutes, dated September 9, 2026

Bills:
a. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **PAID** dated September 29, 2026 in the amount of $17,690.87. **Motion Carried.**

b. **Motion** by B. Moran, Jr., seconded by A. Smiley to approve Harbor bills **PAID** dated September 30, 2026 in the amount of $2,682.75. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **TO BE PAID** dated October 6, 2026 in the amount of $16,262.66. **Motion Carried.**

d. **Motion** by B. Simon, seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated October 7, 2026 in the amount of $39,637.93. **Motion Carried.**

Minutes:
Motion by B. Moran, Jr., seconded by B. Simon to approve the Council Meeting Minutes dated September 15, 2026, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson
a. Financial Statements September 2025 and September 2026

b. Treasurer's September Report dated October 6, 2026

1.) Budget Concerns: Passport grant – if awarded; match is $76,400 (Is there still a donation $50k being planned to cover most of this? Nothing has been budgeted to pay for the match) Village Council working with multi groups to discuss the master plan vision for the park.

2.) Budget Adjustments: none

3.) Taxes: I settled with the County on September 16, 2026, and collected $443,827. with delinquent taxes of $61, 930.

4.) Internal Transfers: (per original approved budget – attached) to be completed after delinquent taxes received from Sanilac County.

Motion by B. Moran, Jr., seconded by B. Simon to approve Internal Transfers per original approved budget. **Motion Carried.**

Business Manager: Larry O'Keefe
a. Business Manager's September 2026 Report was handed out to Council Members.

Public Comment: A. Smiley asked what the guidelines were (Ordinance) for the election signs in residences yards? Answer: One sign per candidate must be ten feet off the property line, and not placed on the other side of the sidewalk and the street. Main Street U.S.25 & M46 needs to be nineteen feet off the street. It is the home owners' responsibility to know the Ordinance.

Clerk: Barbara Joslin
a. Closed session on September 15, 2026 was improperly handled per the Michigan's Open Meeting Act under §8(a).

Closed Session: If necessary:

Motion by___, seconded by___ to move into closed session at ___ pm
Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

Return to open session at ___ pm.

Motion by A. Smiley, seconded by S. Balysh to approve closed meeting minutes. **Motion Carried.**

Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

Motion by ___, seconded by ___ to approve Administrator's Personnel disciplinary action. **Motion Carried.**

Roll Call Vote:
M. Balysh ___, S. Balysh ___, J. Sroka ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

Adjournment:
Motion by D. Falcon, seconded by B. Moran, Jr. to adjourn the council meeting at 8:02 p.m.

Barbara J. Joslin
Barbara J. Joslin, Clerk

Oct 7, 2026
Date