



The Village of

Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
April 15, 2025

Pledge of Allegiance to the Flag of the United States of America was led by S. Balysh

Pro Tem M. Balysh called the Council Meeting to order at 7:03 pm.

Council Members Present: M. Balysh, S. Balysh, B Moran Jr., B. Simon, A. Smiley, J. Sroka.

Council Members Absent: D. Falcon

Staff Present: Larry O'Keefe, Barbara Joslin

Guests: Sgt. Shelly Park, Dana Rogers, John Rogers, Jenny Sroka, David Hazlett.

Agenda/Additions:

Motion by B. Moran, Jr., seconded by B. Simon to approve Agenda as amended. **Motion Carried.**

Public Comment:

a. **Bill Sarkella**, County Commissioner – regarding updates at the County. And he commended the Fire Department for doing such an outstanding job, confining the brush fire the night before. (4 Fire Departments, 50 volunteer firemen)

b. **John Rogers** – Asked that trash cans be placed in the parks? (He had asked at last meeting to have cans put out.) Problems with dog waste being left in the BBQ grills down at Harbor Park. He asked about the Newsletter Survey results regarding sidewalks, when they will be discussed? He asked that the Master Plan would be followed regarding sidewalks and recreation projects.

c. **B. Simon**, Council Member said that the sidewalk survey was just discussed at the Governance meeting, held right before the Council meeting. First, they are going to channel their focus on the Central Business District removing the cement planters and go from there fixing some of the stuff in dis repair regarding the sidewalks.

d. **Dana Rogers** – Asked the question regarding the sidewalk on North Lake Street and the big tree root, is this in the Central Business District? (No, said B. Simon,) it is going to be in same dis repair, for now.

Presidential Appointments: None

Presentations: None

Petitions and Communications: The Veterans of Foreign Wars – Poppy Day's May 9th & 10th

Motion by S. Balysh, seconded by B. Simon to approve The Veterans of Foreign Wars- Selling Poppy Day's May 9th & 10th. **Motion Carried.**

Training: None

Village Departments, Committees, and Commissions:

Governance:

a. Sheriff's March Incident Report – was presented by Sgt. Shelly Park.

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b. Harbor Master's April Monthly Report dated April 8, 2025 – was read by Anne Soule
The Harbor was awarded a Michigan Department of Natural Resources-Waterways Grant Program Award for \$22,500 matching Funds.

Community Development/Parks and Recreation:

a. Parks and Recreation Meeting Minutes dated March 19, 2025 – update was given by Dan Finn.

b. Parks/Recreation – updated 2024/2025 Village Council Sub-Committee List. - Community Development - S. Balysh gave an update on the blinds installed at Bark Shanty Community Center and the refund giving by Home Depot for \$883.84 for the defective paint used on the Pickleball court.

c. Parks & Recreation April Report dated April 8, 2025 – was summarized by Dan Finn.

c1. Gazebo in the Harbor Park needs to be looked at, and possible put some additional supports on the frame work. It is a little wobble.

d. Parks & Recreation Magazine Submission – Great Lakes Scuttlebutt Magazine Tourism – was submitted by Dan Finn.

e. Parks & Recreation – Antique Boat Show – Draft Map was submitted – the (closing) Street information for the boat show. (Clarification is needed on what streets to be closed off.)

f. Event and Facility Use Check List – Port Sanilac Antique Boat & Vintage Show, August 15th & 16th, 2025.

Motion by __, seconded by __ to approve the event Port Sanilac Antique Boat & Vintage Show at the Harbor Park on August 15th & 16th.

Council members-Tabled the motion, they did not motion to vote on the event. The Event & Facility Use Checklist needs to be filled out again, with clarifications on time, how many porta potties are needed (2 listed) and what streets to be closed off. (New map needed)

Finance:

a. Finance Committee Meeting Minutes dated April 1, 2025 were presented by Larry O'Keefe.

b. Finance Committee reviewed bids for repairs to the shingle portion of the Fire Hall Roof and recommend Council approve Parraghi Metal Roof with 15-year warranty, no tear off, for \$2,550. to be charged to account #251-100-930.

b1. Motion by S. Balysh, seconded by A. Smiley to approve the bid from Parraghi Metal Roof for \$2,550. for repairs to the shingle portion of the Fire Hall Roof. **Motion Carried.**

c. Reviewed bids to replace the damaged DPW Yard Gate from Brothers Fence for \$2,373. to be charged to account#251-100-930.

c1. Motion by B. Moran, Jr., seconded by J. Sroka to approve the bid from Brothers Fence for \$2,373. to repair the damaged DPW Yard Gate. **Motion Carried.**

New Business: SEFA has asked the Village to use their business office internet, since both are in the same building.

Motion by S. Balysh, seconded by B. Simon to approve SEFA (Sanilac Emergency Fire Association) the use of the Village office internet service, free of charge. **Motion Carried.**

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Unfinished Business:

a1. Sanilac East Fire Authority – Proposed Budget for Sanilac East Fire Authority for 2025-26.

Motion by B. Simon, seconded by A. Smiley to approve Sanilac East Fire Authority Proposed Budget for the year 2025-26. **Motion Carried.**

Bills:

a. **Motion** by B. Moran, Jr., seconded by B. Simon to approve Village bills **PAID** dated April 8, 2025 in the amount of \$17,581.80. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by M. Balysh to approve Harbor bills **PAID** dated April 9, 2025 in the amount of \$626.86. **Motion Carried.**

c. **Motion** by B. Moran, Jr., seconded by B. Simon to approve Village bills **TO BE PAID** dated April 15, 2025 in the amount of \$22,877.13. **Motion Carried.**

d. **Motion** by B. Moran, Jr., seconded by A. Smiley to approve Harbor bills **TO BE PAID** dated April 16, 2025 in the amount of \$12,949.15. **Motion Carried.**

Minutes:

Motion by S. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated April 1, 2025 as submitted.

Business Manager: Larry O'Keefe – U.S.-25 will be seal coated (Soft Binder Fiber Micro-Surface) from City/Village limits from North to South (May 1st – June 17, 2025) The highway will go down to a single lane during the process.

Clerk: Barbara Joslin – nothing additional.

Work in Progress:

a. 2022 Water Project – In the process of updating water meters billing. Waiting on Snowbirds to come back for the summer, so DPW can get their water tuned back on. And those who have sprinklers get on the billing meter systems.

Public Comment:

David Hazlett – sidewalks ordinance

Dan Finn – South end of Village, Goldman St. – Public Access – Public Outlook Point

Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

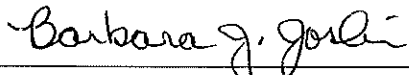
Roll Call Vote:

M. Balysh ___, S. Balysh ___, Brian Moran Jr. ___, B. Simon ___, A. Smiley ___, J. Sroka ___, D. Falcon __

Return to open session at ___ pm.

Adjournment:

Motion by S. Balysh, seconded by A. Smiley to adjourn the council meeting at 8:05 pm.


Barbara J. Joslin, Clerk

