

Unapproved Agenda
Village of Port Sanilac Council Meeting
December 7, 2023

Welcome to the Village of Port Sanilac December 7, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Benjamin Hunter
 2. President Falcon calls the Council Meeting to order at ___ pm.
 3. **Roll Call:** M. Balysh ___, S. Balysh ___, B. Hunter ___, B. Simon ___, A. True ___, D. Falcon ___
 4. **Agenda/Additions:**
Motion by ___, seconded by ___ to approve Agenda and Additions, if applicable.
 5. **Public Comment:**
 6. **Presidential Appointments:**
 - a. Appointment of _____, Trustee to the Village of Port Sanilac Council; term extends through 2024.
 7. **Presentations:**
 - a. Financial Audit Results - July 1, 2022 through June 30, 2023 - UHY, LLP – Karen Shafik
 8. **Petitions and Communications:**
 - a. Ordinance 2023-02 Amend Chapter 110 – Amendment to Village of Port Sanilac Ordinance Title XI: Business Regulations Chapter 110. Rental Dwellings Pg. 3-4
 - b. Ordinance 2023-03 Amend Chapter 34 – Amendment to Village of Port Sanilac Ordinance Title III: Administration Chapter 34. Public Safety – (to be distributed prior to the Council meeting)
- Village Departments, Committees, and Commissions:**
9. **Planning Commission:**
 - a. Approved Planning Commission Meeting Minutes dated October 24, 2023 Pg. 5-6
 - b. Approved Public Hearing Meeting Minutes dated October 26, 2023 Pg. 7
 - c. Unapproved Planning commission Meeting Minutes dated November 28, 2023 Pg. 8-9
 10. **Zoning Administrator’s Report:**
 - a. Zoning Administrator’s November Report – Larry O’Keefe Pg. 10
 11. **New Business:**
 - a. 1st Quarter Newsletter DRAFT Pg. 11-13

12. Previous Business:

13. Bills:

a. **Motion** by ___, seconded by ___ to approve Village bills **PAID** dated November 21, 2023 in the amount of \$3,459.22. Pg. 14-15

b. **Motion** by ___, seconded by ___ to approve Harbor bills **PAID** dated November 22, 2023 in the amount of \$177.00. Pg. 16

c. **Motion** by ___, seconded by ___ to approve Village bills **TO BE PAID** dated December 7, 2023 in the amount of \$12,385.85. Pg. 17-19

d. **Motion** by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated December 8, 2023 in the amount of \$82,936.32. Pg. 20

e. **Motion** by ___, seconded by ___ to approve Water Fund bill **TO BE PAID** dated December 9, 2023 in the amount of \$13,040.50. Pg. 21

14. Minutes:

Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated November 16, 2023, as presented. Pg. 22-24

15. Treasurer's Report: Darcy Johnson

a. Financial Statements November 2022 and November 2023 Pg. 25-26

b. Treasurer's November Report – Darcy Johnson Pg. 27

16. Business Manager: Larry O'Keefe

a. Business Manager's November Report – Larry O'Keefe Pg. 28

17. Clerk: Barbara Rabineau

a. 2024 Village of Port Sanilac Council Meeting Dates. Pg. 29

Motion by ___, seconded by ___ to approve publishing 2024 Council Meeting dates in the Sanilac News.

b. **Motion** by ___, seconded by ___ to approve costs to publish 1st Quarter Newsletter not to exceed \$450.00.

c. **Motion** by ___, seconded by ___ to authorize Damien Falcon, President, Larry O'Keefe, Business Manager, and Barbara Rabineau, Clerk as designated contacts authorized to call with questions or concerns to Corporate Counsel, Ferris, Schwedler & O'Mara, P.C.

18. Work in Progress:

a. 2022 Water Project

19. Public Comment:

20. Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, B. Hunter ___, B. Simon ___, A. True ___, D. Falcon __

Return to open session at ___ pm.

21. Adjournment:

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.