

Unapproved Agenda
Village of Port Sanilac Council Meeting
September 3, 2024

Welcome to the Village of Port Sanilac September 3, 2024 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** M. Balysh
 2. President Pro-Tem Balysh calls the Council Meeting to order at ____ pm.
 3. **Roll Call:** M. Balysh ____, S. Balysh ____, L. Hahn ____, B. Hunter ____, B. Simon ____, D. Falcon ____
 4. **Agenda/Additions:**
Motion by ____, seconded by ____ to approve Agenda and Additions, if applicable.
 5. **Public Comment:**
 6. **Presidential Appointments:**
 7. **Presentations:**
 8. **Petitions and Communications:**
 - a. Resolution Number: #11-2024 – A Resolution to Designate 7260 Main Street, Port Sanilac, Michigan as a blight property Pg. 4-5
 - b. Event and Facility Use Checklist – Lighthouse Park Picnic on September 7, 2024 Pg. 6
 - c. Event and Facility Use Checklist – CPS Homecoming Parade September 20, 2024 Pg. 7
 - d. Event and Facility Use Checklist – Knights of Columbus Tootsie Roll Drive October 11, 2024 and October 12, 2024 – 9:00 am – 4:00 pm Pg. 8-9
 9. **Training:**
- Village Departments, Committees, and Commissions:**
10. **Finance Committee:**
 - a. Finance Committee Meeting Minutes dated August 6, 2024 Pg. 10
 - a1. **Motion** by ____, seconded by ____ to approve \$25.00 per month stipend to Tjwana Hvizdos to compensate for the use of her personal cell phone for work related use, as recommended by the Finance Committee; charge account 565-100-920.
 11. **Governance Committee:**
 - a. Governance Committee Meeting Minutes dated August 20, 2024 Pg. 11

a1. Chapter 113: Peddlers and Auctioneers - Red Line Version	Pg. 12-18
Motion by ___, seconded by ___ to approve revised Ordinance Title XI: Business Regulations, Chapter 113. Peddlers and Auctioneers	
12. Planning Commission:	
a. Planning Commission Approved Meeting Minutes dated July 23, 2024	Pg. 19-21
b. Planning Commission Unapproved Meeting Minutes dated August 27, 2024	Pg. 22-23
13. Zoning Administrator's Report:	
a. Zoning Administrator's August Report – Larry O'Keefe	Pg. 24-25
14. New Business:	
a. Sanilac Township's yearly donation to Parks & Rec. Redirection – S. Balysh	
15. Unfinished Business:	
a. Sanilac East Fire Authority – Monthly Meeting Update	
b. Light House Park Fence – Committee Review	
c. 2 nd Town Hall Meeting – Date to be Scheduled	
16. Bills:	
a. Motion by ___, seconded by ___ to approve Village bill PAID dated August 20, 2024 in the amount of \$140.00	Pg. 26
b. Motion by ___, seconded by ___ to approve Village bills PAID dated August 27, 2024 in the amount of \$1,479.83.	Pg. 27
c. Motion by ___, seconded by ___ to approve Harbor bills PAID dated August 28, 2024 in the amount of \$59.54.	Pg. 28
d. Motion by ___, seconded by ___ to approve Village bills TO BE PAID dated September 3, 2024 in the amount of \$3,385.31.	Pg. 29 -31
e. Motion by ___, seconded by ___ to approve Harbor bills TO BE PAID dated September 4, 2024 in the amount of \$12,604.51.	Pg. 32
17. Minutes:	
Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated August 20, 2024, as submitted.	Pg. 33-35
18. Treasurer's Report: Darcy Johnson	
a. Financial Statements August 2023 and August 2024	Pg. 36-37
b. Treasurer's August Report dated September 3, 2024 – Darcy Johnson	Pg. 38
b1. Motion by ___, seconded by ___ to return \$9,452.01 to Sanilac Township from the Village of Port Sanilac Fire Truck Fund.	
b2. Motion by ___, seconded by ___ to issue payment to the Sanilac East Fire Authority (for former member Forester Township) for \$9,452.01 from the Village of Port Sanilac Fire Truck Fund.	

b3. Motion by ___, seconded by ___ to approve transfer of funds as follows:

i.	Fire Truck Fund Balance Forward	214-100-390	+\$18,904.02
ii.	Transfer Sanilac East Fire Authority	214-100-965	+\$ 9,452.01
iii.	Transfer to Sanilac Township	214-100-966	+\$ 9,452.01

b4. Motion by ___, seconded by ___ to approve budget adjustment and transfer fund balance of Drinking Water Revolving Fund loan paid off in April to Water Bond #3 Loan as follows:

i.	DWRF Balance Forward	570-100-390	+\$21,693.31
ii.	DWRF Transfer Fund Out	570-100-995	+\$21,693.31
iii.	Water Bond #3 Transfer In	573-100-699	+\$21,693.31
iv.	Water Bond #3 Principal Payment	573-100-991	+\$21,693.31

19. Business Manager: Larry O'Keefe

a. Business Manager's August Report - Larry O'Keefe

Pg. 39

20. Clerk: Barbara Rabineau

a. Newsletter article and survey questions submission deadline September 6, 2024

21. Work in Progress:

a. 2022 Water Project

22. Public Comment:

23. Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, L. Hahn ___, B. Hunter ___, B. Simon ___, D. Falcon ___,

Return to open session at ___ pm.

24. Adjournment:

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.