



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
September 17, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by S. Balysh.

President Pro-Tem Balysh called the Council Meeting to order at 7:02 pm.

**Council Members Present:** M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon

**Council Member Absent:** Damien Falcon

**Staff Present:** Larry O'Keefe, Barbara Rabineau, Anne Soule

**Guests:** Sgt. Ron Edington, John Rogers, Jenny Sroka, Jim Sroka

**Agenda/Additions:**

**Motion** by B. Simon, seconded by L. Hahn to approve Agenda. **Motion Carried.**

**Public Comment:**

a. John Rogers thanked Council for acting so quickly to have a dust control product applied to the alleys. He is hopeful this process can be done twice a year. He questioned the build up of trash at the boat launch; M. Balysh will contact appropriate department to clean up the trash. John also spoke of the noise at the Alley Bar this past weekend.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

a. Ordinance #2024-04 – To Amend Chapter 113 – Amendment to Village of Port Sanilac Ordinance Title XI: Business Regulations Chapter 113. Peddlers and Auctioneers was submitted into the record.

b. 4<sup>th</sup> Quarter Newsletter DRAFT was submitted. **Motion** by L. Hahn, seconded by S. Balysh to approve the 4<sup>th</sup> Quarter Newsletter content and processing costs; not to exceed \$250.00. **Motion Carried.**

c. Amended Fee Schedule – September 17, 2024 was tabled for revision. Amended Fee Schedule will be presented at the October 1, 2024 Council Meeting for action.

d. Notice of Resignation of Clerk was read into the record. **Motion** by B. Hunter, seconded by B. Simon to accept Notice of Resignation by Clerk dated September 10, 2024. **Motion Carried.**

d1. **Motion** by B. Hunter, seconded by S. Balysh to publish ad for Clerk. **Motion Carried.**

**Training:** None

Village Departments, Committees, and Commissions:

**Governance:**

- a. Sheriff's August Incident Report was presented by Sgt. Edington.
- b. Harbor Master's Report - August 13, 2024 - September 10, 2024 was presented by Anne Soule.
- c. Governance Committee Meeting Minutes dated September 3, 2024 were presented by Larry O'Keefe.
- c1. **Motion** by B. Hunter, seconded by L. Hahn to classify VBRO/AIRBNB ordinance violations as a Class D violation and each day of noncompliance an additional offense, as recommended by the Governance Committee. **Motion Carried.**
- c2. **Motion** by B. Simon, seconded by B. Hunter to approve Harbor Master salary of \$54,214.00 effective July 1, 2024 with back pay schedule per Addendum B dated July 25, 2024 and calculation of additional amount due July 1, 2024 to present, as recommended by the Governance Committee. **Motion Carried.**

**Community Development/Parks and Recreation:**

- a. Community Development/Parks and Recreation Update was presented by S. Balysh.
- b. Parks & Recreation Report was not submitted.

**Finance:**

- a. Finance Committee Meeting Minutes dated September 3, 2024 were presented by Larry O'Keefe.

**New Business:** None

**Unfinished Business:**

- a. Sanilac East Fire Authority's monthly meeting update was given by L. Hahn. A meeting is scheduled for Thursday, September 19, 2024.
- b. The Parks & Recreation proposal to work with Sanilac Township is in process. S. Balysh has spoken with Jeff Lyall at Sanilac Township. He will discuss with their board and get back with Council.
- c. Two Town Hall Meetings will be scheduled for 2025. **Motion** by B. Hunter, seconded by B. Simon to schedule two Town Hall Meetings for the 3<sup>rd</sup> Saturday in January (January 18, 2025) and the 3<sup>rd</sup> Saturday in July (July 19, 2025) at 4:00 pm in the gymnasium at the Bark Shanty Community Center. **Motion Carried.**
- d. Light House Park fence will be decided after the 4<sup>th</sup> Quarter Newsletter Survey results are compiled.

**Bills:**

- a. **Motion** by B. Hunter, seconded by L. Hahn to approve Village bills PAID dated September 10, 2024 in the amount of \$35,161.23. **Motion Carried.**
- b. **Motion** by S. Balysh, seconded by B. Hunter to approve Harbor bills PAID dated September 11, 2024 in the amount of \$1,945.83. **Motion Carried.**
- c. **Motion** by S. Balysh, seconded by B. Hunter to approve Water Project bills TO BE PAID dated September 17, 2024 in the amount of \$199,886.71. **Motion Carried.**

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d. **Motion** by S. Balysh, seconded by L. Hahn to approve Village bills **TO BE PAID** dated September 18, 2024 in the amount of \$36,598.26. **Motion Carried.**

e. **Motion** by B. Hunter, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated September 19, 2024 in the amount of \$25,605.89. **Motion Carried.**

**Minutes:**

**Motion** by S. Balysh, seconded by B. Hunter to approve the Council Meeting Minutes dated September 3, 2024, as submitted. **Motion Carried.**

**Business Manager:** Larry O'Keefe - Nothing additional.

**Clerk:** Barbara Rabineau - Nothing additional.

**Work in Progress:**

a. 2022 Water Project - Nothing additional.

**Public Comment:**

a. Jim Sroka commented on how courteous and accommodating the work crews on Lake Street have been.

**Adjournment:**

**Motion** by B. Hunter, seconded by L. Hahn to adjourn the council meeting at 7:50 pm. **Motion Carried.**



Barbara Rabineau, Clerk