



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
April 5, 2022

The Pledge of Allegiance was led by R. Mach.

President Mach called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

**Staff Present:** Darcy Johnson, Don Morath, Sarah Morath, Larry O'Keefe, Barbara Rabineau

**Guests:** Catherine Baurhenn, Dan Finn, Jim Sroka, Kenn Wimmer

**Agenda/Additions:**

1. Addition to lawn care motion to include Harbor lawn for \$52.00 per cut.
2. VFW Post 8872 Request to sell Poppies. **Motion** by \_\_, seconded by \_\_ to authorize President Mach to approve VFW Post 8872 request to sell poppies May 5, 6, and 7, 2022 From 7 am to 5 pm each day.
3. **Motion** by \_\_, seconded by \_\_ to approve bills **TO BE PAID** dated April 6, 2022 in the amount of \$4,362.87.
4. **Motion** by \_\_, seconded by \_\_ to approve Harbor bills **TO BE PAID** dated April 7, 2022 in the amount of \$1,064.64.
5. Treasurer's Report dated April 5, 2022 – Darcy Johnson
6. Business Manager's Report March 2022 – Larry O'Keefe
7. Parks & Rec. Little League Report – Dan Finn
8. Harbor Park Restroom bids – Larry O'Keefe

**Motion** by R. Lange, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

**Presentations:** None

**Petitions and Communications:**

a. Facility Use Check List submitted – Port Sanilac Volunteer Firefighters Association  
Soup Supper on Saturday, April 9, 2022 at the Bark Shanty Community Center.

**Motion** by R. Lange, seconded by S. Balysh to authorize use of the Bark Shanty Community Center for the Soup Supper on Saturday, April 9, 2022, subject to proof of liability insurance. **Motion Carried.**

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**b.** Facility Use Check List submitted – Port Sanilac Garden Club, Inc. to utilize the Municipal Harbor Comfort Station on Saturday, July 23, 2022 from 9:30 am to 4:00 pm to sell tickets for the 2022 Garden Walk. **Motion** by R. Lange, seconded by S. Balysh to authorize use of the Municipal Harbor Comfort Station on Saturday, July 23, 2022 from 9:30 am to 4:00 pm to sell 2022 Garden Walk Tickets. **Motion Carried.**

**c.** Correspondence from Douglas Moran, Doug’s Lawn Care, Inc., regarding lawn maintenance. **Motion** by J. Davis, seconded by M. Balysh to extend the current lawn care contract with Doug’s Lawn Care, Inc. for 2022 and 2023 at the same prior rates; contract includes spring/fall clean-up. **Motion Carried.**

**c.1.** **Motion** by S. Balysh, seconded by J. Davis to contract Doug’s Lawn Care, Inc. to cut the Harbor lawn for \$52.00 per cut for the 2022 and 2023 seasons. **Motion Carried.**

**d.** A county level report was submitted by Bill Sarkella and read into the record.

**e.** **Motion** by S. Balysh, seconded by J. Southard to authorize President Mach to approve VFW Post 8872’s request to sell poppies May 5, 6, and 7, 2022 from 7 am to 5 pm each day providing they comply with all safety rules. **Motion Carried.**

**Presidential Appointments:**

**a.** **Motion** by R. Mach, seconded by R. Lange to appoint Thomas Jackson to the Planning Commission. **Motion Carried.**

**Public Comment:** None

**New Business:**

**a.** **Motion** by S. Balysh, seconded by J. Davis to authorize replacement of the Harbor Employer Identification Number with the Village of Port Sanilac Employer Identification Number 38-6032938. **Motion Carried.**

**b.** **Motion** by R. Lange, seconded by J. Southard to authorize the Clerk to place an ad in the newspaper for a Council Trustee. **Motion Carried.**

**Previous Business:** None

**Bills:**

**a.** **Motion** by M. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated April 5, 2022 in the amount of \$17,955.92. **Motion Carried.**

**b.** **Motion** by S. Balysh, seconded by R. Mach to approve Harbor bills **TO BE PAID** dated April 4, 2022 in the amount of \$1,416.10. **Motion Carried.**

**c.** **Motion** by S. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated April 6, 2022 in the amount of \$4,362.87. **Motion Carried.**

**d.** **Motion** by M. Balysh, seconded by S. Balysh to approve Harbor bills **TO BE PAID** dated April 7, 2022 in the amount of \$1,064.64. **Motion Carried.**

**Minutes:**

**Motion** by J. Southard, seconded by R. Lange to approve the March 15, 2022 Council Meeting Minutes as presented. **Motion Carried.**

**Treasurer's Report:** Darcy Johnson

- a. Financial Statements March 2021 and March 2022
- b. Treasurer's Report dated April 5, 2022 presented by Darcy Johnson

**Business Manager:** Larry O'Keefe

- a. Recreation Grant Progress Report was submitted by Larry O'Keefe.
- b. Harbor Operations and Management Minutes presented by Larry O'Keefe.
- c. Business Manager's Report March 2022 presented by Larry O'Keefe.
- d. Harbor Park Restroom Bids presented by Larry O'Keefe. **Motion** by J. Davis, seconded by J. Southard to withdraw/rescind award of Harbor Park restroom bid to Chuck's Plumbing due to non-compliance with specifications. **Motion Carried.**
- e. **Motion** by S. Balysh, seconded by R. Lange to accept Lakeshore Improvement's not to exceed \$21,561.00 bid. **Motion Carried.**

**Clerk:** Barbara Rabineau

- a. Previous Tourism Ad was reviewed by Council with recommendations to add new photos and re-design the ad.
- b. Upcoming Events were presented by the Clerk.

**Village Committees, Commissions, Authorities:**

**Planning Commission:**

- a. Approved Planning Commission Meeting Minutes dated February 22, 2022 were submitted.

**Zoning Administrator Report:**

- a. Zoning Administrator's Report dated March 2022 was presented by Larry O'Keefe.

**Personnel Committee:**

- a. Personnel Committee Meeting Minutes dated March 22, 2022 were presented by Larry O'Keefe.

**Parks & Rec.:**

- a. Dan Finn presented a Little League Report.

**Work in Progress:**

- a. 2020 Water Project

**Public Comment:**

- a. Questions were raised regarding the fire equipment; President Mach advised on-going negotiations are continuing.

**Adjournment:**

**Motion** by S. Balysh, seconded by J. Davis to adjourn the council meeting at 8:26 pm. **Motion Carried.**



Barbara Rabineau, Village Clerk