

Unapproved Agenda
Village of Port Sanilac Council Meeting
December 6, 2022

Welcome to the Village of Port Sanilac December 6, 2022 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address and indicate the subject you wish to address to the council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Ray Lange
2. President Falcon calls the Council Meeting to order at ___ pm.
3. **Roll Call:** M. Balysh __, S. Balysh __, J. Davis __, R. Lange __, R. Mach __, J. Southard __, D. Falcon __
4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
 - a. Motion by __, seconded by __ to re-appoint Jon Davis as President Pro-Tem for a one year term.
7. **Presentations:**
8. **Petitions and Communications:**
 - a. Letter from Rita Radzilowski Pg. 5-9
 - b. Email from J. Marie Willis Pg. 10
 - c. Letter from Calvin Messing Pg. 11-13
 - d. Carl and Irene Morath Charitable Trust Grant Application Pg. 14-16
Motion by __, seconded by __ to apply for the Carl and Irene Morath Charitable Trust; proceeds to be used toward a generator for at the Harbor.
- Village Departments, Committees, and Commissions:**
9. **Planning Commission:**
 - a. Planning Commission Approved Meeting Minutes – October 25, 2022 Pg. 17-18
 - b. Planning Commission Public Hearing Minutes – November 22, 2022 Pg. 19
 - c. Planning Commission Unapproved Meeting Minutes – November 22, 2022 Pg. 20-21
 - d. Workshop Meeting Minutes – November 15, 2022 Pg. 22-23
 - e. Master Plan Workshop Update – November 15, 2022 Pg. 24-27

g. Adoption of Zoning Ordinance Amendments. The proposed changes will affect Residential, Commercial and Industrial Districts.

g1. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Change the definition of filling to: The depositing or dumping of ground, soil, gravel, stone or fill dirt above the average grade of the surrounding land and/or road grade, whichever is highest, except common household gardening, farming, and general ground care of a residential or agricultural character. (Previously approved by the PC on 12/28/2021).

g2. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Add the definition of an RV Resort as follows: A parcel on which sites are established by recreational vehicles for the general public as temporary quarters for purposes of recreation or vacation.

g3. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Change the definition of parking space as follows: A visually defined area (stripping, parking blocks, etc.) of not less than 180 square feet (10 x 18 ft.), exclusive of access or maneuvering area or ramps, columns, etc. to be used exclusively as a temporary space for one private motor vehicle. Truck loading and unloading space shall not be included in such area.

g4. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Change the definition of short-term rental as follows: A dwelling unit providing transient accommodations for periods of less than 90 days.

g5. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Add a definition for long term rentals as follows: A dwelling unit providing transient accommodations for periods of more than 90 days.

g6. Motion by ___, seconded by ___ to amend Definitions: Article 2, Section 2.3
Add a definition for micro-units as follows: A residential dwelling between 400 and 1,000 square feet.

g7. Motion by ___, seconded by ___ to amend Article 13, Commercial Zoning District, Section 13.1.3
Add long term rental under Residential use/Accessory Building allowed by permit; add short term rental under Accommodation and Food Services allowed by permit.

g8. Motion by ___, seconded by ___ to amend Article 11, Residential Zoning District, Section 11.1.4
Add long term rental under Residential use/Accessory Building allowed by permit; also add an R-3 that would include Micro-Units allowed by special land use permit and maintain all allowed uses under R-1 and R-2.

g9. Motion by ___, seconded by ___ to amend Article 10, Agricultural-Residential Zoning District, Section 10.1.2
Add Recreational Resorts under Residential Uses as allowed by permit.

g10. Motion by ___, seconded by ___ to amend Article 19, Planned Unit Development, Section 19.3.1
Change the minimum area of land from 5 acres to 2 acres.

h. Community Survey – possible inclusion with 1st Quarter Newsletter. Deadline for submission: December 14, 2022 (to allow for Council review prior to December 20, 2022 meeting).

10. Zoning Administrator's Report:	
a. Zoning Administrator's Report – November 2022	Pg. 30
11. New Business:	
12. Previous Business:	
a. Sanilac Township - Fire/EMS Millage – Monies to be collected beginning December 1, 2023	
13. Bills:	
a. Motion by ___, seconded by ___ to approve Village bills PAID dated November 17, 2022 in the amount of \$2,801.32.	Pg. 31
b. Motion by ___, seconded by ___ to approve Harbor bills PAID dated November 18, 2022 in the amount of \$607.56.	Pg. 32
c. Motion by ___, seconded by ___ to approve Village bills PAID dated November 28, 2022 in the amount of \$1,373.89.	Pg. 33
d. Motion by ___, seconded by ___ to approve Harbor bill PAID dated December 1, 2022 in the amount of \$134.70.	Pg. 34
d. Motion by ___, seconded by ___ to approve Village bills TO BE PAID dated December 6, 2022 in the amount of \$19,683.93.	Pg. 35-39
e. Motion by ___, seconded by ___ to approve Harbor bills TO BE PAID dated December 7, 2022 in the amount of \$1,186.68.	Pg. 40
14. Minutes:	
Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated November 15, 2022, as presented.	Pg. 41-43
15. Treasurer's Report: Darcy Johnson	
a. Financial Statements dated November 2021 and November 2022	Pg. 44-45
b. Treasurer's November 2022 Report dated December 6, 2022 – Darcy Johnson	Pg. 46
16. Business Manager: Larry O'Keefe	
a. Business Manager's November 2022 Report – Larry O'Keefe	Pg. 47
17. Clerk: Barbara Rabineau	
a. Motion by ___, seconded by ___ to approve expenditure to publish 2023 Council Meeting dates.	Pg. 48
b. The certification of the November 8, 2022 Election took place at the Board of State Canvassers Meeting November 28, 2022.	
c. Motion by ___, seconded by ___ to add President Damien Falcon to Exchange State Bank as a check signer.	
d. Deadline for newsletter submission is December 9, 2022.	
e. UHY LLP Certified Public Accountants has rescheduled the July 1, 2021 – June 30, 2022 Audit Review for December 20, 2022.	
18. Work in Progress:	

a. 2020 Water Project

19. **Public Comment:**

20. **Closed Session:** If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, Davis __, Lange __, Mach __, Southard __, Falcon __

Return to open session at __ pm.

21. **Adjournment:**

Motion by __, seconded by __ to adjourn the council meeting at __ pm.