



The Village of

Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801



Approved Minutes
Village of Port Sanilac Council Meeting
September 16, 2025

Pledge of Allegiance to the Flag of the United States of America was led by J. Sroka

President Falcon calls the Council Meeting to order at 7:09 pm.

Council Members Present: M. Balysh, S. Balysh, J. Sroka, B. Moran, Jr., B. Simon, A. Smiley, D. Falcon

Council Members Absent:

Staff Present: Larry O'Keefe, Barbara Joslin, Anne Soule, Scott Bickel, Dan Finn

Guests: David Hazlett, Sgt. Todd Laming, Cathy Stewart, Bonnie Rumble, Ted Rumble

Agenda/Additions:

Motion by B. Moran, Jr., seconded by B. Smiley to approve Agenda and Additions, as amended. **Motion Carried.**

Public Comment: Dan Finn – Parks & Recreation, Kathy Stewart – Port Sanilac Business Association, David Hazlett- Halloween Activities.

Presidential Appointments: none

Presentations: none

Petitions and Communications:

a. 4th Quarter Newsletter DRAFT was submitted.

Motion by B. Moran, Jr., seconded by M. Balysh, to approve 4th Quarter Newsletter content, with addition of the Spooky Monster Magic Show to the newsletter upcoming events, processing cost were approved back in June 2025. **Motion Carried.**

Training: none

Village Departments, Committees, and Commissions:

Governance Committee:

a. Sheriff's August Incident Report was reported by Sgt. Todd Laming

b. Harbor Master's August Report dated September 9, 2025 was read by Anne Soule

c1. Request approval from Council to approve Gail Travis permission to repaint the Village signs at both ends of the village.

Motion by S. Balysh, seconded by B. Simon to approve Gail Travis permission to repaint the two village signs at both ends of the village. **Motion Carried.**

Planning Commission:

a. Sanilac Township Planning Commission – Sanilac Township has prepared a revised Master Plan.

Council Meeting Minutes, September 16, 2025

A digital copy of the proposed Master Plan is available to view and download from the township website located at www.sanilactownshipmi.gov.

Community Development:

- a. Community Development Meeting Minutes dated September 2, 2025 was read by Sue Balysh
- b. Community Development – Survey of the Parks (Future Vision) was submitted.

Motion by B. Moran, Jr., seconded by B. Simon, to approve Survey of the Parks content, processing cost were approved back in June 2025. **Motion Carried.**

Parks & Recreation:

- a. Parks & Recreation Meeting Minutes dated September 9, 2025 was read by Dan Finn
- b. Parks & Recreation is sponsoring a co-ed softball game in celebration of the redone ball diamond and additional “liability” insurance coverage is needed.

Motion by D. Falcon, seconded by B. Moran, Jr., to approve that the additional “liability” insurance for the softball game will come out of the general budget. **Motion Carried** with only one NO vote.

Finance:

- a. Finance reviewed the recommendation from Martin Concrete Contracting, LLC and recommend Council approve the proposed bid modification for the 2025 Sidewalk Improvements Project, Planter Box there is an additional fee for \$900. per each planter box.

Motion by B. Moran, Jr., seconded by B. Simon to approve Martin Concrete Contracting, LLC for a bid modification for redoing the Planter Boxes (2025 Sidewalk Improvements Project) additional fee for \$900. per planter box. **Motion Carried.**

New Business: none

Unfinished Business:

- a. Sanilac East Fire Authority – Monthly Meeting Update by J. Sroka, they are going to bi monthly meetings. They are looking into getting long term insurance for the firemen and insurance even after they retire.

Bills:

- a. **Motion** by S. Balysh, seconded by A. Smiley to approve Village bills **PAID** dated September 9, 2025 in the amount of \$18,602.47. **Motion Carried.**
- b. **Motion** by M. Balysh, seconded by B. Moran, Jr. to approve Harbor bills **PAID** dated September 10, 2025 in the amount of \$2,298.72. **Motion Carried.**
- c. **Motion** by M. Balysh, seconded by A. Smiley to approve Village bills **TO BE PAID** dated September 16, 2025 in the amount of \$11,107.47. **Motion Carried.**
- d. **Motion** by S. Balysh, seconded by J. Sroka to approve Harbor bills **TO BE PAID** dated September 17, 2025 in the amount of \$22,034.63. **Motion Carried.**
- e. **Motion** by B. Simon, seconded B. Moran, Jr. to approve Water Project bills **TO BE PAID** dated September 18, 2025 in the amount of \$16,524.80. **Motion Carried.**

Council Meeting Minutes, September 16, 2025

Minutes:

Motion by S. Balysh, seconded by B. Simon to approve the Council Meeting Minutes dated September 2, 2025, as submitted. **Motion Carried.**

Business Manager: Larry O'Keefe

a. Water Rate Increase Letter DRAFT was submitted.

Motion by B. Moran, Jr., seconded by S. Balysh, to approve Water Rate Increase Letter content and processing cost of \$390. for stamps. (to be mailed out September 17th-18th) as amended. **Motion Carried.**

b. Old Library Sign – Disposition of Old Library Sign, and approval to install it at Bark Shanty Community Center with a new sign insert.

Motion was denied by Council to approve accepting the Old Library Sign and placing it at the Bark Shanty Community Center, with a new sign insert. **Motion Denied.**

c. Letter from State of Michigan, Department of Environment, Great Lakes, And Energy And Department of Health and Human Services – Michigan Community Water Supplies – Fluoridation Water (Information Regarding Public Drinking Water Fluoridation) asking Council to review information and Consider having a Council Member attend follow up meetings with Lexington.

Clerk: Barbara Joslin – Water Meter Letter and Community Development 4th Qtr. Survey – all going out Friday, September 19, 2025.

Work in Progress:

a. 2022 Water Project – Water rate increase letter to be mailed out with the newsletter and a separate mailing to each household.

Public Comment: D. Finn – Parks & Recreation – partnering with the museum “Revolutionary War Educational Encampment”

K. Stewart – Port Sanilac Business Association – “Building Beds” – October 1, 2025 at 6:00 p.m.

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

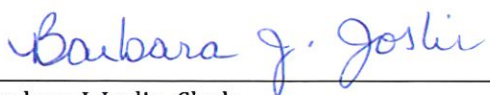
Roll Call Vote:

M. Balysh __, S. Balysh __, B. Moran Jr. __, B. Simon __, A. Smiley __, J. Sroka __, D. Falcon __

Return to open session at __ pm.

Adjournment:

Motion by D. Falcon, seconded by B. Moran, Jr. to adjourn the council meeting at 8:02 p.m.



Barbara J. Joslin, Clerk