



The Village of  
**Port Sanilac**

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**Meeting Minutes**  
Village of Port Sanilac Council Meeting  
July 5, 2022

Pledge of Allegiance to the Flag of the United State of America was led by Ray Mach.  
President Mach called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, J. Davis, R. Lange, J. Southard, R. Mach

**Staff Present:** Darcy Johnson, Don Morath, Larry O'Keefe, Barbara Rabineau

**Guests:** Debbie Abdel-Razzaq, Naser Abdel-Razzaq, John Anderson, Susan Anderson, Eric Bruss, Dan Finn, Cathi Hazlett, Dave Hazlett, Donna Jackson, Tom Jackson, Kathleen Malone, Ernie Rabineau, Dana Rogers, John Rogers, Bill Sarkella, Mary Simon, Jeff Smeader, Jim Sroka, Sue Sweet, Kenn Wimmer, Dennis Zasuwa, J. Zasuwa,

**Agenda/Additions:**

1. **Motion** by \_\_\_, seconded by \_\_\_ to approve Village bills **TO BE PAID** dated July 7, 2022 in the amount of \$8,414.85.
2. **Motion** by \_\_\_, seconded by \_\_\_ to approve Harbor bills **TO BE PAID** dated July 8, 2022 in the amount Of \$25,471.43.
3. Treasurer's Report: Darcy Johnson
  - a. Treasurer's Report dated July 5, 2022
4. Business Manager: Larry O'Keefe
  - a. Business Manager's Report
5. Receipt of CLFRF/ARPA Grant 2<sup>nd</sup> Payment - \$30,527.93 (informational)
6. RRC Grant discussion – Mary Simon

**Motion** by R. Lange, seconded by J. Southard to approve Agenda/Additions. **Motion Carried.**

**Presentations:** None

**Petitions and Communications:**

- a. EGLE Letter dated June 23, 2022 was read into the record. **Motion** by S. Balysh, seconded by R. Lange to receive and file EGLE Letter dated June 23, 2022. **Motion Carried.**
- b. **Motion** by R. Lange, seconded by J. Southard to receive and file 2021 Water Quality Report for the Village of Port Sanilac. **Motion Carried.** Larry O'Keefe stated that the report has been submitted to the State of Michigan and is posted on our web-site and the Village Office.

**Presidential Appointments:** None

**Public Comment:**

- a. Bill Sarkella gave a county level report.
- b. President Mach addressed concerns and actions being taken regarding the posted auction of the Light House Park property.
- c. Mary Simon questioned the millage being proposed by Sanilac Township. President Mach advised actions being taken to gain further knowledge of the proposed millage and ramifications for the Village of Port Sanilac. Other guests commented on their concerns.

**New Business:** None

**Previous Business:** None

**Bills:**

- a. **Motion** by R. Lange, seconded by J. Southard to approve Village bill **PAID** dated June 23, 2022 in the amount of \$300.00. **Motion Carried.**
- b. **Motion** by S. Balysh, seconded by J. Davis to approve Village bills **TO BE PAID** dated July 5, 2022 in the amount of \$18,318.16. **Motion Carried.**
- c. **Motion** by M. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated July 6, 2022 in the amount of \$11,189.78. **Motion Carried.**
- d. **Motion** by R. Lange, seconded by R. Mach to approve Village bills **TO BE PAID** dated July 7, 2022 in the amount of \$8,414.85. **Motion Carried.**
- e. **Motion** by S. Balysh, seconded by J. Davis to approve Harbor bills **TO BE PAID** dated July 8, 2022 in the amount of \$25,471.43. **Motion Carried.**

**Minutes:**

**Motion** by M. Balysh, seconded by S. Balysh to approve the June 21, 2022 Council Meeting Minutes, as presented. **Motion Carried.**

**Treasurer's Report:** Darcy Johnson

- a. Financial Statements for June 2021 and 2022 were presented.
- b. **Motion** by S. Balysh, seconded by R. Lange to adjust Water Project Budget to actual:

Balance Forward:	591-670-2	-4103
Capital Outlay:	591-975-0	-4103

**Motion Carried.**

**Business Manager:** Larry O'Keefe

- a. USDA RD certification authorization. **Motion** by S. Balysh, seconded by J. Southard to authorize John Lawrence O'Keefe to make website data entries for the USDA RD Certification process. **Motion Carried.**

- b. Larry O'Keefe presented the June 2022 Business Manager's Report.

**Clerk:** Barbara Rabineau

- a. Resolution #04-2022 Resolution to Adopt the Village of Port Sanilac 2022-2023 Annual Budget was filed. (informational)

**b. Motion** by S. Balysh, seconded by J. Davis to approve Amended Fee Schedule to include Medical First Responder's rate per run and 3.9 percent wage increase for non-union Village employees. Correction was made to Treasurer's pay as monthly not yearly. **Motion Carried.**

**c. Motion** by R. Lange, seconded by J. Southard to extend two-year appointment of Darcy Johnson, Village Treasurer; term expiration June 30, 2024. **Motion Carried.**

**d. Motion** by J. Davis, seconded by S. Balysh to extend appointment of John Lawrence O'Keefe, Business Manager and DPW Manager for one year. **Motion Carried.**

**e.** Clerk advised receipt of CLFRF/ARPA Grant 2<sup>nd</sup> payment for \$30,527.93 (informational). Receipt of Grant payment was also included in Treasurer's Report.

**Village Committees, Commissions, Authorities:**

**Planning Commission:**

- a. Workshop Meeting Minutes dated June 28, 2022 were submitted.
- b. Approved Meeting Minutes dated May 24, 2022 were submitted.
- c. Unapproved Meeting Minutes dated June 28, 2022 were submitted.
- d. RRC Grant Proposal to be reviewed at the July 12, 2022 Finance Meeting with a recommendation to Council on July 19, 2022.

**Zoning Administrator Report:**

- a. June Zoning Administrator's Report was presented by Larry O'Keefe.

**Parks & Recreation:**

- a. **Motion** by S. Balysh, seconded by R. Mach to authorize posting Summer Festival Banners on the south side of M-25 Village entrance, the west side of M-46 Village entrance and Harbor Park. **Motion Carried.**

**Harbor Oversight Committee:**

- a. Harbor Oversight Committee Meeting Minutes dated June 28, 2022 were submitted.

**Work in Progress:**

- a. 2020 Water Project

**Public Comment:** None

**Adjournment:**

**Motion** by J. Southard, seconded by J. Davis to adjourn the council meeting at 8:12 pm. **Motion Carried.**



Barbara Rabineau  
Village Clerk