

Unapproved Agenda
Village of Port Sanilac Council Meeting
September 5, 2023

Welcome to the Village of Port Sanilac September 5, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** M. Balysh
 2. President Pro-Tem Davis calls the Council Meeting to order at ___ pm.
 3. **Roll Call:** M. Balysh __, S. Balysh __, J. Davis __, R. Mach __ J. Southard __, D. Falcon __
 4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda and Additions, if applicable.
 5. **Public Comment:**
 6. **Presidential Appointments:**
 7. **Presentations:**
 8. **Petitions and Communications:**
 - a. Resolution #06-2023 – Resolution to temporarily change the Council meeting day from the first and third Tuesday of the month to the first and third Thursday of the month until December 31, 2023. **Resolution Failed.** Pg. 4-5
 - b. Letter of Resignation – Ray Lange Pg. 6
Motion by __, seconded by __ to accept Letter of Resignation from Trustee Ray Lange dated August 15, 2023.
 - c. Letter from Melissa Smiley dated August 24, 2023 Pg. 7
- Village Departments, Committees, and Commissions:**
9. **Planning Commission:**
 - a. Approved Meeting Minutes dated July 25, 2023 Pg. 8-9
 - b. Unapproved Meeting Minutes dated August 22, 2023 Pg. 10-11
 - c. Planning Commission Workshop Meeting Minutes dated August 22, 2023 Pg. 12
 - d. Planning Commission 2022-2023 Annual Report Pg. 13-21

10. Zoning Administrator's Report:	
a. Zoning Administrator's August Report – Larry O'Keefe	Pg. 22
11. New Business:	
12. Previous Business:	
13. Bills:	
a. Motion by ___, seconded by ___ to approve Village bills PAID dated August 17, 2023 in the amount of \$18,832.00.	Pg. 23
b. Motion by ___, seconded by ___ to approve Village bills PAID dated August 22, 2023 in the amount of \$1,151.89.	Pg. 24
c. Motion by ___, seconded by ___ to approve Village bills PAID dated August 29, 2023 in the amount of \$1,312.64.	Pg. 25-26
d. Motion by ___, seconded by ___ to approve Harbor bill PAID dated August 30, 2023 in the amount of \$152.67.	Pg. 27
e. Motion by ___, seconded by ___ to approve Village bills TO BE PAID dated September 5, 2023 in the amount of \$26,401.28.	Pg. 28-31
f. Motion by ___, seconded by ___ to approve Harbor bills TO BE PAID dated September 6, 2023 in the amount of \$40,967.89.	Pg. 32-33
14. Minutes:	
a. Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated August 15, 2023, as presented.	Pg. 34-37
b. Motion by ___, seconded by ___ to approve the Special Meeting Minutes dated August 29, 2023, as presented.	Pg. 38
15. Treasurer's Report: Darcy Johnson	
a. Financial statements dated August 2022 and August 2023	Pg. 39-40
b. Treasurer's Report dated September 5, 2023 – Darcy Johnson	Pg. 41
16. Business Manager: Larry O'Keefe	
a. Business Manager's August Report – Larry O'Keefe	Pg. 42
a1. Motion by ___, seconded by ___ to approve Iron Plant emergency repairs for \$6,252.00 from Kurita America Inc.; approved by President Falcon August 24, 2023.	Pg. 43-46
a2. Motion by ___, seconded by ___ to approve soil borings at a cost not to exceed \$8,000.00.	Pg. 47
a3. Motion by ___, seconded by ___ to approve Townley Engineering quote for Harbor sidewalk cement work dated August 28, 2023 not to exceed \$88,145.25.	Pg. 48

17. **Clerk:** Barbara Rabineau

a. **Motion** by __, seconded by __ to approve cost not to exceed \$200.00 to place an ad for open Council seat. Open position will also be advertised on the website and Village sign.

b. Deadline for the 4th quarter newsletter is September 13, 2023; newsletter draft to be incorporated in September 19th Council packet. RRC Requirement: Resident Survey twice a year; 4th quarter newsletter to include survey (previous survey questions provided for review).

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18. **Work in Progress:**

a. 2022 Water Project

19. **Public Comment:**

20. **Closed Session:** If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, Davis __, Mach __, Southard __, Falcon __

Return to open session at __ pm.

21. **Adjournment:**

Motion by __, seconded by __ to adjourn the council meeting at __ pm.