



The Village of
Port Sanilac

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Approved Minutes
Village of Port Sanilac Council Meeting
October 7, 2025

Pledge of Allegiance to the Flag of the United States of America was led by President D. Falcon

President Falcon calls the Council Meeting to order at 7:00 p.m.

Council Members Present: M. Balysh, S. Balysh, B. Moran Jr., B. Simon, A. Smiley, J. Sroka, D. Falcon

Council Member Absent:

Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson

Guests: Marsha Chynoweth, Susan Clark, Cathleen Hazlett, David Hazlett, Wanda Hughes, Donna Jackson, Tom Jackson, John Neal, Ken Poirer, Jeff Smeader, Ken Wimmer.

Agenda/Additions:

Motion by B. Moran, Jr., seconded by B. Simon to approve Agenda and Additions. **Motion Carried.**

Public Comments:

D. Hazlett-new shut off valves, water billing

T. Jackson – Water billing

S. Clark – Water billing

D. Jackson – Water billing

Presidential Appointments: None

Presentations: None

Petitions and Communications: None

Village Departments, Committees, and Commissions:

Governance Committee:

a. Governance Committee Meeting Minutes dated September 16, 2025

Planning Commission:

a. Planning Commission – Unapproved Minutes dated September 23, 2025

b. Planning Commission – Special Meeting Minutes (Rowe) dated September 23, 2025

c. Planning Commission – Application to join the Planning Commission – Donald R. Diem

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, yes

Motion by B. Moran, Jr., seconded by S. Balysh to accept Donald R. Diem application to the Planning Commission Board. **Motion Carried.**

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Zoning Administrator's Report:

- a. Zoning Administrator's September 2025 was read by Larry O'Keefe

New Business: none

Unfinished Business: none

SEFA

- a. Sanilac East Fire Authority – Bi Monthly Meeting Update by J. Sroka

Bills:

- a. **Motion** by S. Balysh, seconded by B. Simon to approve Village bills **PAID** dated September 29, 2025 in the amount of \$1,834.82. **Motion Carried.**
- b. **Motion** by M. Balysh, seconded by B. Moran, Jr. to approve Harbor bills **PAID** dated September 30, 2025 in the amount of \$245.18. **Motion Carried.**
- c. **Motion** by M. Balysh, seconded by A. Smiley to approve Village bills **TO BE PAID** dated October 7, 2025 in the amount of \$33,229.20. **Motion Carried.**
- d. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Harbor bills **TO BE PAID** dated October 8, 2025 in the amount of \$40,532.80. **Motion Carried.**

Minutes:

Motion by J. Sroka, seconded by M. Balysh to approve the Council Meeting Minutes dated September 16, 2025, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson

- a. Financial Statements September 2024 and September 2025.

- b. Treasurer's September Report dated October 7, 2025.

- c. 1) New Budget concerns: none

2) Budget Adjustments:

- a. Adjust water account to reflect new rates and purchase of water x 9mo
 - i. 591-100-448 Quarterly fees +\$135,000.
 - ii. 591-100-802 Water purchased-Lexington cont'd service +\$135,000.

Motion by B. Moran, Jr., seconded by D. Falcon to approve new water rates budget adjustment. **Motion Carried.**

- b. Adjust Harbor budget to include DNR grant project of \$45k and match of \$22,500.
 - i. 586-100-540 Grant Income +\$22,500.
 - ii. 586-100-390 Balance Forward +\$22,500.
 - iii. 586-100-970 Grant Expense +\$45,000.

Motion by B. Simon, seconded by S. Balysh to approve Harbor budget adjustment to include DNR Grant project. **Motion Carried.**

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Business Manager report was presented by Larry O'Keefe

a. Mark Janssen v Village of Port Sanilac

Work in Progress: none

Clerk: Barbara Joslin

Motion by D. Falcon, seconded by B. Moran, Jr. to approve a change in the New Water Billing charges, no interest or late fees will be charged, but all balances on the account must be paid by the next billing cycle. **Motion Carried.**

Public Comment:

D. Falcon – Parks & Recreation, updated ball field, and fun softball game.

J. Smeader “Thank You” to all the staff, and their hard work!

M. Chynoweth – Bark Shanty Community Center, activities for seniors, a senior gathering place.

Closed Session: If necessary:

Motion by J. Sroka, seconded by S. Balysh to move into closed session at 8:01 p.m.

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, B. Moran Jr, yes, B. Simon, yes, A. Smiley, yes, J. Sroka, yes, D. Falcon, yes

Return to open session at 8:24 p.m.

Adjournment:

Motion by D. Falcon, seconded by B. Simon to adjourn the council meeting at 8:25 p.m.



Barbara J. Joslin, Clerk