

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
May 2, 2023

Welcome to the Village of Port Sanilac May 2, 2023 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Damien Falcon
2. President Falcon calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_, S. Balysh \_\_, J. Davis \_\_, R. Lange \_\_, R. Mach \_\_ J. Southard \_\_, D. Falcon \_\_
4. **Agenda/Additions:**  
Motion by \_\_, seconded by \_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:**
8. **Petitions and Communications:**
  - a. Retirement Notice – Tammy Massman Pg. 4
  - b. Email from Congresswoman McClain’s Office regarding FY24 Community Funding Project Grant Submission dated April 17, 2023 Pg. 5-6
  - c. Email from Jon Davis, SEFA Board Member, dated April 22, 2023 Pg. 7
  - d. Intact Insurance – Proof of Loss and Subrogation Agreement - Harbor Pg. 8
- Village Departments, Committees, and Commissions:**
9. **Planning Commission:**
  - a. Planning Commission Approved Meeting Minutes dated March 28, 2023 Pg. 9-10
  - b. Planning Commission Unapproved Meeting Minutes dated April 25, 2023 Pg. 11-12
  - c. Planning Commission Workshop Meeting Minutes dated April 18, 2023 Pg. 13
  - d. Planning Commission Master Plan Open House Minutes dated April 25, 2023 Pg. 14
10. **Zoning Administrator’s Report:**
  - a. Zoning Administrator’s March Report – Larry O’Keefe Pg. 15-16

<b>11. Personnel Committee:</b>	
a. Personnel Committee Meeting Minutes dated April 24, 2023	Pg. 17
<b>12. New Business:</b>	
<b>13. Previous Business:</b>	
<b>14. Bills:</b>	
a. <b>Motion</b> by ___, seconded by ___ to approve Village bill <b>PAID</b> dated April 24, 2023 in the amount of \$115,000.00.	Pg. 18
b. <b>Motion</b> by ___, seconded by ___ to approve Village bills <b>PAID</b> dated April 25, 2023 in the amount of \$1,556.36.	Pg. 19
c. <b>Motion</b> by ___, seconded by ___ to approve Harbor bills <b>PAID</b> dated April 26, 2023 in the amount of \$352.10.	Pg. 20
d. <b>Motion</b> by ___, seconded by ___ to approve Village bills <b>TO BE PAID</b> dated May 2, 2023 in the amount of \$26,895.25.	Pg. 21-24
e. <b>Motion</b> by ___, seconded by ___ to approve Harbor bills <b>TO BE PAID</b> dated May 3, 2023 in the amount of \$747.90.	Pg. 25
<b>15. Minutes:</b>	
<b>Motion</b> by ___, seconded by ___ to approve the Council Meeting Minutes dated April 18, 2023, as presented.	Pg. 26-28
<b>16. Treasurer's Report:</b> Darcy Johnson	
a. Financial Statements April 2022 and April 2023	Pg. 29-30
b. Treasurer's Report dated May 2, 2023	Pg. 31
<b>17. Business Manager:</b> Larry O'Keefe	
a. Business Manager's April Report - Larry O'Keefe	Pg. 32
<b>18. Clerk:</b> Barbara Rabineau	
a. Budget Public Hearing - Schedule date	
b. <b>Motion</b> by ___, seconded by ___ to authorize Clerk to publish an ad in The Sanilac County News for the Budget Public Hearing; not to exceed \$100.00.	
c. <b>Motion</b> by ___, seconded by ___ to approve proof for Port Sanilac Business Association publication.	Pg. 33
d. Five Question Survey Results (Newsletter)	Pg. 34-35
<b>19. Work in Progress:</b>	
a. 2022 Water Project	

**20. Public Comment:**

**21. Closed Session:** If necessary:

**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm

**Roll Call Vote:**

M. Balysh \_\_, S. Balysh \_\_, Davis \_\_, Lange \_\_, Mach \_\_, Southard \_\_, Falcon \_\_

Return to open session at \_\_ pm.

**22. Adjournment:**

**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.