



The Village of
Port Sanilac

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Approved Meeting Minutes
Village of Port Sanilac Council Meeting
December 3, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by B. Simon.

President Falcon calls the Council Meeting to order at 7:04pm.

Council Members Present: M. Balysh, S. Balysh, B. Hunter, B. Moran Jr., B. Simon, A. Smiley, D. Falcon.

Staff Present: Larry O'Keefe, Barbara Joslin, Darcy Johnson

Guests: Bill Sarkella, County Commissioner District 4, Anna Frusti, Cathi & Dave Haslett, Wanda Hughes, Phil Kolakovich, Mr. & Mrs. Dennis Smallwood, Jeff Smeader, Jenny Sroka, Jim Sroka

Agenda/Additions:

Motion by B. Hunter, seconded by B. Moran, Jr. to approve Agenda and Additions. **Motion Carried.**

Public Comment:

a. Bill Sarkella gave a county-level report.

Presidential Appointments: None

Presentations: None

Petitions and Communications:

a. Resolution Number: #13-2024 A Resolution Establishing a Credit Card Policy, Actual Policy Procedures.

Roll Call Vote:

M. Balysh, yes, S. Balysh, yes, B. Hunter, yes, B. Moran Jr., yes, B. Simon, yes, A. Smiley, yes, D. Falcon, yes,
Motion Carried.

Training:

a. Ordinance Review – Nuisance/Blight Prevention (separate packet)

Scott Bickel, Code Enforcement Officer

Motion by D. Falcon, seconded by B. Simon to approve Scott Bickel to enforce the nuisance/blight ordinance.

Motion Carried.

Village Departments, Committees, and Commissions:

Governance Committee:

a. Governance Committee Meeting Minutes dated November 19, 2024.

a1. **Motion** by B. Hunter, seconded by D. Falcon to identify Independence Day Weekend, Antique Boat Show and Camper Show and Blues Festival as "Port Sanilac Events" and to determine Food Truck permit fees. **Motion Carried.**

a2. **Motion** by B. Hunter, seconded by B. Simon to review the Raymond Hardware sidewalk information provided by MDOT and recommend Council assign responsibility for the repairs to Raymond Hardware sidewalk. **Motion Carried.**

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a3. Motion by B. Hunter, seconded by B. Simon to review the Planning Commission refund of application fees for denied Short Term Rentals and recommend Council support the action during the initial ordinance implementation phase only. **Motion Carried.**

a4. Motion by B. Moran, Jr., seconded by B. Hunter to table to Governance to get more clarification Bark Shanty Community Center drainage project and forward to Governance.

Planning Commission:

a. Planning Commission Approved Meeting Minutes dated October 22, 2024

b. Planning Commission Special Meeting Minutes dated November 26, 2024 - Jim Skora commented that there were 22 applications for short term rentals and the need to follow Village of Port Sanilac By-Laws.

c. Planning Commission Unapproved Meeting Minutes dated November 26, 2024

Zoning Administrator's Report:

a. Zoning Administrator's November Report - Larry O'Keefe

New Business:

Unfinished Business: Jim Skora

a. Sanilac East Fire Authority- Heat on at the firehall, Rescue squad, lower stipend.

b. Town Hall Meetings - January 18, 2025 and July 19, 2025 - 4 pm at BSCC Gymnasium

Bills:

a. **Motion** by M. Balysh, seconded by B. Hunter to approve Village bills **PAID** dated November 26, 2024 in the amount of \$1,721.27. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Harbor bills **PAID** dated November 27, 2024 in the amount of \$47.52. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by B. Hunter to approve Village bills **TO BE PAID** dated December 3, 2024 in the amount of \$6,757.09. **Motion Carried.**

d. **Motion** by M. Balysh, seconded by B. Hunter to approve Harbor bills **TO BE PAID** dated December 4, 2024 in the amount of \$445.80. **Motion Carried.**

Minutes:

a. **Motion** by B. Moran, Jr., seconded by B. Hunter to approve the Council Meeting Minutes dated November 19, 2024, as submitted. **Motion Carried.**

Treasurer's Report: Darcy Johnson

a. Financial Statements - November 1, 2024 - December 1, 2024.

b. Treasurer's November Report dated December 2, 2024 - Darcy Johnson

Motion by B. Hunter, seconded by S. Balysh to approve transfer of funds as follows:

Budget Adjustment:

b. To budget for RRC consultant match & expenses

i. Gen Fund bal. fwd.	101-100-390	+3,000
ii. RRC grant income	101-100-670	+12,000
iii. RRC consultant	101-100-809	+15,000

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Business Manager: Larry O'Keefe

a. Business Manager's November Report – Larry O'Keefe

Clerk: Barbara Joslin

a. 2025 Village of Port Sanilac – Council Meeting Dates and to authorize to publish in the paper, not to exceed \$100.00. But to add both Town Hall meetings.

b. **Motion** by B. Hunter, seconded by A. Smiley to approve publishing in The Sanilac County News.

Motion Carried.

Work in Progress:

a. 2022 Water Project

Public Comment: Jeff Smeader – had question concerning the Well House

Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

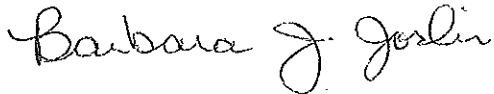
Roll Call Vote:

M. Balysh __, S. Balysh __, B. Hunter __, B. Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at ____ pm.

Adjournment:

Motion by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:09 p.m.



Barbara J. Joslin, Clerk