

Unapproved Agenda
Village of Port Sanilac Council Meeting
January 4, 2024

Welcome to the Village of Port Sanilac January 4, 2024 Council Meeting. This is a Village Business Meeting open to the public. You are welcome to listen but will be recognized to speak only in the portion of the meeting designated for public comment.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

Action Request Forms are available at the Village Office for placement on the agenda.

1. **Pledge of Allegiance to the Flag of the United States of America:** Mike Balysh
2. President Falcon calls the Council Meeting to order at ___ pm.
3. **Roll Call:** M. Balysh __, S. Balysh __, L. Hahn __, B. Hunter __, B. Simon __, A. True __, D. Falcon __
4. **Agenda/Additions:**
Motion by __, seconded by __ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:**
8. **Petitions and Communications:**

Village Departments, Committees, and Commissions:

9. **Planning Commission:**
 - a. Planning Commission Approved Meeting Minutes dated November 28, 2023 Pg. 4-5
 - b. Planning Commission Unapproved Meeting Minutes dated December 19, 2024 Pg. 6-7
10. **Zoning Administrator's Report:**
 - a. Zoning Administrator's December 2023 Report - Larry O'Keefe Pg. 8-9
11. **Finance Committee:**
 - a. Finance Committee Meeting Minutes dated December 21, 2023 - Larry O'Keefe Pg. 10
 - a1. **Motion** by __, seconded by __ to approve budget adjustments, as recommended by the Finance Committee:

a. Balance forward	214-100-390	\$110,000.00
b. Transfer to SEFA	214-100-965	\$110,000.00
 - a2. **Motion** by __, seconded by __ to approve Paterson Tree Service proposal to trim trees at a rate of \$250.00 per hour not to exceed \$4,000.00, as recommended by the Finance Committee; charge Accounts 202-100-930 and 203-100-930 equally.

a3. Motion by ___, seconded by ___ to approve Sparks Welding proposal for harbor dock repairs for \$600.00, as recommended by the Finance Committee; charge Account 586-100-930.

a4. Motion by ___, seconded by ___ to approve Tri-County Equipment proposal for a John Deere Z930M Z Trak for \$11,500.00, as recommended by the Finance Committee; charge Account 661-100-930.

12. Governance Committee:

a. Governance Committee Meeting Minutes dated December 21, 2023 – Larry O’Keefe Pg. 11

13. New Business:

14. Previous Business:

15. Bills:

a. Motion by ___, seconded by ___ to approve Village bills **PAID** dated December 26, 2023 in the amount of \$3,068.34. Pg. 12-13

b. Motion by ___, seconded by ___ to approve Harbor bills **PAID** dated December 27, 2023 in the amount of \$177.00. Pg. 14

c. Motion by ___, seconded by ___ to approve Village bills **TO BE PAID** dated January 4, 2024 in the amount of \$16,383.24. Pg. 15-16

d. Motion by ___, seconded by ___ to approve Harbor bills **TO BE PAID** dated January 5, 2024 in the amount of \$389.36. Pg. 17

e. Motion by ___, seconded by ___ to approve Water Fund bill **TO BE PAID** dated January 6, 2024 in the amount of \$16,593.50. Pg. 18

16. Minutes:

Motion by ___, seconded by ___ to approve the Council Meeting Minutes dated December 21, 2023, as presented. Pg. 19-21

17. Treasurer’s Report: Darcy Johnson

a. Financial Statements December 2022 and December 2023 Pg. 22-23

b. Treasurer’s Report dated January 4, 2023 – Darcy Johnson Pg. 24

18. Business Manager: Larry O’Keefe

a. Business Manager’s December Report – Larry O’Keefe Pg. 25

19. Clerk: Barbara Rabineau

a. Ordinance #2024-01 – Amend Ordinance Title III: Administration, Chapter 30; Council & Officers §30.16 Council Proceedings Pg. 26-29

Motion by ___, seconded by ___, to amend the Village of Port Sanilac Code of Ordinances §30.16 Council Proceedings.

Roll Call Vote:

M. Balysh ___, S. Balysh ___, L. Hahn ___, B. Hunter ___, B. Simon ___, A. True ___, D. Falcon __

a1. Motion by ___, seconded by ___ to authorize publishing Ordinance #2024-01 synopsis in the Sanilac News.

20. Work in Progress:

a. 2022 Water Project

21. Public Comment:

22. Closed Session: If necessary:

Motion by ___, seconded by ___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ___, S. Balysh ___, L. Hahn ___, B. Hunter ___, B. Simon ___, A. True ___, D. Falcon ___

Return to open session at ___ pm.

23. Adjournment:

Motion by ___, seconded by ___ to adjourn the council meeting at ___ pm.